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St. John's University does not tolerate any incidents of sexual assault, dating violence, intimate partner violence or stalking, and wants to support you. We are proud that you have reached out to take care of yourself. It takes a lot of courage to share your experiences, and you have taken the necessary first step. This document will share with you available resources to further support your healing.

In this document you will find helpful information regarding:

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## **PREFACE**

St. John's University is committed to supporting survivors of sexual violence, dating violence, domestic violence, and/or stalking by providing the necessary safety and support services so that students can remain at St. John's University, meet academic standards, obtain necessary health/mental health treatment, and maintain social relationships. This document is written for survivors of sexual misconduct, including sexual assault, stalking, and relationship violence, to provide support as well as important information about prohibited conduct, available resources on and off campus, and ways to file a complaint in order to assist survivors in the recovery process and in their efforts to heal from this unacceptable form of violence. If you have survived sexual misconduct or know someone who has, please be assured that there are people who care about what you have endured.

You are not alone in what happened to you, or in how you feel, no matter what form your experience took. It is important for you to know that the feelings, reactions, and questions you may be experiencing are similar to those of other people who have been victimized through no fault of their own. Sexual misconduct is never the fault of the victim. You are not to blame for what another person has done to you. You, as others have, can learn to regain a sense of power over your life. You may feel very isolated and alone, but there are resources and support available and people ready and able to help you.

While the needs and issues of different populations on campus may be unique, the resources, support and procedures apply to all students. Whether you are an undergraduate student, a graduate student, a woman or man, identify as LGBTQ or cisgender or straight, you receive the same dedicated support and services at St. John's University. Emotional support, counseling, advisement regarding your options, medical treatment, and academic assistance are all available. Please review this document as the first step in understanding how St. John's University can support you. If you have questions about this document please ask them of any of the support resources listed.

You have the right to make a report to Public Safety, the local law enforcement and state police or choose not to report; to report the incident to St. John's University; to be protected by the University from retaliation for reporting an incident; and to receive assistance and resources from the University.

# EMERGENCY MEDICAL ASSISTANCE

The first step in taking care of yourself is making sure you are physically well. Even if you do not have any visible physical injuries following an incident of any form of sexual assault, dating violence, intimate partner violence and/or stalking, there may be physical injuries that you cannot see. Medical and health centers can provide additional services such as testing for sexually transmitted diseases, evidence collection, and/or counseling. New York State has a network of hospitals with Sexual Assault Forensic Examiner (SAFE) Programs. SAFE Programs have specially trained health professionals who provide medical care to patients who report sexual assault, including evaluation, treatment, referral and follow-up. Trained advocates may also be available to provide you with additional support and to guide you through the experience at the hospital.

Since evidence dissipates quickly, you may wish to preserve evidence and are encouraged to seek medical attention within 48 hours (and no more than 96 hours) of the incident. Preservation of evidence is important for possible use in legal actions or requests for civil no-contact orders and/or orders of protection. If you choose to preserve evidence, it is important that you do not bathe, douche, brush your teeth or comb your hair.

Also, the clothes you were wearing may be held as evidence, so it is recommended that you bring a change of clothes with you to the hospital. Additionally, photographs may be taken of you, including anywhere there are bruises, scrapes or cuts. If you are unsure about participating in criminal prosecution, having the evidence preserved will help keep your options open. Taking the step to gather evidence immediately will not commit you to a specific course of action; you do not have to make a police report.

If you would like to receive medical care, you may call 911, call Public Safety at 1-718-990-5252, or visit one of the hospitals with SAFE programs listed on the next page. The University offers free transportation to and from a hospital for a SAFE examination.

## **QUEENS**

NYC Health & Hospitals / Elmhurst 79-01 Broadway Elmhurst, New York 11373 1-718-334-4000 NYC Health & Hospitals / Queens 82-68 164th Street Jamaica, New York 11432 1-718-883-3000

## **BROOKLYN**

NYC Health & Hospitals / Coney Island 2601 Ocean Parkway Brooklyn, New York 11235 1-718-616-3000

NYC Health & Hospitals / Woodhull 760 Broadway Brooklyn, New York 11206 718-963-8000 NYC Health & Hospitals / Kings County 451 Clarkson Avenue Brooklyn, New York 11203 718-245-3131

## **BRONX**

NYC Health & Hospitals / Jacobi 1400 Pelham Parkway South Bronx, New York 10461 718-918-5000

NYC Health & Hospitals / Lincoln 234 East 149th Street Bronx, New York 10451 718-579-5000 NYC Health & Hospitals / North Central Bronx 3424 Kossuth Avenue Bronx, New York 10467 718-519-5000

## **MANHATTAN**

Mount Sinai Medical Center 1 Gustave L. Levy Place New York, NY 10029 1-212-241-7005

New York-Presbyterian Medical Center - Weill Cornell 525 East 68th Street New York, NY 1-212-746-5454

New York-Presbyterian Hospital – The Allen Pavilion 5141 Broadway New York, NY 10034 1-212-932-4000

NYC Health & Hospitals / Harlem 506 Lenox Avenue New York, NY 10037 1-212-939-1000

New York-Presbyterian / Columbia University Medical Center 622 West 168th Street New York, NY 10032 212-305-9060

Mount Sinai-St. Luke's Hospital 1111 Amsterdam Avenue New York, NY 10025 1-212-523-4000

Mount Sinai-Beth Israel Hospital 1st Avenue at 16th Street New York, NY 10016 1-212-562-4141

NYC Health & Hospitals / Metropolitan 1901 First Avenue New York, NY 10029 1-212-423-6262

## SUFFOLK COUNTY

Good Samaritan Hospital Medical Center 1000 Montauk Highway West Islip, NY 11795 1-631-376-3000

## **NASSAU COUNTY**

Nassau University Medical Center 2201 Hempstead Turnpike East Meadow, NY 11554 1-516-572-0123 North Shore University Hospital 300 Community Drive Manhasset, NY 11030 1-516-562-0100

## STATEN ISLAND

Richmond University Medical Center 355 Bard Avenue Staten Island, NY 10310 1-718-818-1234

## **COUNSELING AND SUPPORT**

Experiencing sexual assault, dating violence, intimate partner violence and/or stalking may bring up many different types of feelings that can be painful, confusing, and/or overwhelming. Obtaining support from family and friends can be very beneficial to your healing. In addition, enlisting support from a professional who is specially trained in working with survivors of sexual assault can also be helpful for recovery.

Often survivors may experience acute stress that may include a range of difficulties such as nightmares, flashbacks, numbness, and withdrawal from family and friends. In addition, survivors may sometimes blame themselves, feel upset about the reactions of their friends and/or family, feel ashamed and/or angry about what happened. These responses can make it difficult for some survivors to manage these feelings alone. Many survivors find comfort in sharing their story in a supportive and confidential environment. It is also possible to learn new coping skills and facilitate returning to activities that you find meaningful and important. You have a number of options if you would like to receive support. Both on and off campus resources are available to all survivors.

## **ON-CAMPUS RESOURCES**

### CENTER FOR COUNSELING AND CONSULTATION (CCC)

The Center for Counseling and Consultation (CCC) has mental health professionals available to provide support and assistance. Services at the CCC are free and confidential.

#### **Queens Campus**

Marillac Hall Room 130 1-718-990-6384

#### Staten Island Campus

Spellman Hall Room 101 1-718-390-4451

#### **CAMPUS SUPPORT ADVISOR (CSA)**

The Campus Support Advisor is a trained SJU Administrator who serves as a confidential resource to survivors. The CSA will provide information on SJU procedures, discuss all remedies available to you, and facilitate referrals for other needs you might have.

## **All Campuses**

1-718-990-8484

#### **CAMPUS MINISTRY**

Campus ministers are available for spiritual support and follow-up referrals.

#### **Queens Campus**

Marillac Hall Room 239 1-718-990-6255

#### **Staten Island Campus**

Notre Dame House 1-718-390-4475

#### STUDENT HEALTH SERVICES

Student Health Services also has staff available to provide medical assistance and support. Services are free and confidential.

### **Queens Campus**

DaSilva Hall First Floor 1-718-990-6360

## **Staten Island Campus**

Campus Center Room B-17 1-718-390-4447

## OFF-CAMPUS RESOURCES

#### 24 HOUR FREE AND CONFIDENTIAL HOTLINES

New York State Sexual Assault and Domestic Violence Hotline

Provides crisis intervention, shelter services, and referrals

English: 1-800-942-6906 Spanish: 1-800-942-6908

#### New York City Domestic Violence Hotline

1-800-621-HOPE (4673)

#### LifeNet

Provides multilingual helpline for crisis intervention, mobile crisis team, and mental health referrals

English: 1-800-LIFENET Spanish: 1-877-AYUDESE

Mandarin/Cantonese/Korean: 1-877-990-8585

National Suicide Prevention Hotline 1-800-273-8255

National Sexual Assault Hotline

Safe Horizon Rape and Sexual Assault Hotline 1-212-227-3000

1-800-656-HOPE (4673)

Safe Horizon Domestic Violence Hotline 1-800-621-4673

LGBTQ and HIV-affected victims Anti-Violence Project 1-212-714-1141

Coalition Against Domestic Violence Hotline 1-800-779-SAFE (7233)

## **QUEENS**

## Sexual Assault and Violence Intervention Program (SAVI) at Elmhurst Hospital

SAVI provides free & confidential support services for female and male victims of rape, sexual assault, domestic violence and relationship abuse.

1-718-334-1418

#### Safe Horizon

Safe Horizon's community program offers crisis intervention, case management, practical/emergency assistance, information and referrals, individual counseling, support groups, advocacy, and community/public education presentations.

1-212-227-3000

## **Queens Rape Counseling Center**

Not-for-profit center providing individuals (ages 4+) who are victims of sexual assault, domestic violence, and/or other trauma with outpatient psychotherapy, play/art therapy, and group counseling. 1-718-263-2013

## **Turning Point**

Turning Point is a community based, nonprofit organization addressing the needs of Muslim women and children. Culturally and religiously sensitive staff provide free and confidential counseling, advocacy, and referral services for women and children affected by domestic violence.

1-718-886-9500 | www.tpny.org

#### WomanKind

Womankind helps women and their children overcome domestic violence and other forms of abuse by empowering them to govern their own lives. Womankind provides a safe haven through multi-lingual support programs and shelter services.

1-888-888-7702

## **BROOKLYN**

## New York City Children's Centers (NYCCC): NYCCC Brooklyn Behavioral Health Clinic

The BHC provides services to youth ages 5-21 that have exhibited mental health and/or behavioral challenges. The BHC also provides services to children and adolescents who have committed sexual crimes.

1-718-613-3055 1-718-613-3056

#### **CAMBA: Rape Crisis Services**

CAMBA's Rape Crisis Services & Hotline (RCS) helps victim survivors of rape and sexual assault and their families residing in Brooklyn. RCS offers services including accompanying victim survivors and family members to hospitals and/or police precincts (if requested) and to mental health counseling facilities.

1-800-310-2449 | www.camba.org

## Coney Island Hospital - Rape Crisis Program

Public hospital-based program offering counseling and medical services to victims of rape and sexual abuse who enter through Coney Island Hospital's ER.

1-718-616-4209

## Wyckoff Heights Medical Center - Rape Crisis Program

WHMC serves clients who are primary or secondary victims of domestic violence, sexual assault/rape or other crime. All services are free and confidential regardless of sex, gender expression or immigration status.

1-718-906-3846

## **MANHATTAN**

## Bellevue Hospital Center: Adult Survivors Of Rape And Sexual Assault Counseling Program

This is an outpatient clinic for adult (18+) survivors of rape or sexual assault that offers free individual counseling. 1-212-562-3755

## Beth Israel Medical Center: Rape Crisis & Domestic Violence Intervention

Program also offers long and short-term counseling with social workers who have many years of experience working with trauma survivors and groups for survivors that meet periodically. 1-212-420-4516

#### Harlem Hospital: Center For Victim Support

Services include crisis counseling, advocacy, therapy, support groups, and information (referrals).

1-212-939-4613

## Mount Sinai Medical Center: Adolescent Victims Program

An outpatient comprehensive mental and medical health service for adolescent survivors (ages 10-21) of sexual abuse and their family members.

1-212-423-2900

## Mount Sinai Medical Center: Mt. Sinai SAVI: Survivors Of Rape

This is part of the SAVI Rape Crisis program of Mt. Sinai Hospital. Offers individual counseling and groups sometimes.

1-212-423-2140

## **MANHATTAN**

## New York Presbyterian Hospital Domestic and Other Violent Emergencies (DOVE) Program

The DOVE Program provides free crisis intervention as well as short and long term individual and family counseling, and support groups.

1-212-305-9060 | www.nyp.org/dove/

#### Safe Horizon: Rape Crisis Center

Provide short-term crisis counseling and advocacy for crime and trauma survivors. Advocacy includes entitlements assistance and assistance within the criminal justice system.

1-855-234-1042 | www.safehorizon.org

#### Violence Intervention Program (VIP) Inc.

This organization specializes and focuses on Latina victims of domestic violence who are in need of culturally sensitive services to free themselves from their abusive relationships.

1-800-664-5880

## Gay and Lesbian Anti-Violence Project

AVP empowers lesbian, gay, bisexual, transgender, queer, and HIV-affected communities and allies to end all forms of violence through organizing and education, and supports survivors through counseling and advocacy.

1-212-714-1141 | www.avp.org

## New York City Alliance Against Sexual Assault

The Alliance Helpline for advocacy, referrals, and confidential counseling, Monday through Friday from 9AM to 5PM: 212-514-SAFE(7233) or email us at survivorsupport@vfreenyc.org

## **BRONX**

## Fordham-Tremont Community Mental Health Center Family Crisis Services/Crime Victim Assistance Program

Not-for-profit mental health center that provides trauma survivors with therapeutic counseling, case management, crisis intervention, and psychiatric care.

1-718-960-0300

## North Central Bronx Hospital: Sexual Assault Treatment Program

This is a 24 hour service that provides help to those who have been recently raped or sexually assaulted and reside in Bronx.

1-718-519-2121

## Jacobi Medical Center-Family Advocacy Center

The Family Advocacy Center is dedicated to the identification, assessment and treatment of children and adolescents who have been sexually abused or physically abused and/or neglected.

1-718-918-4184 | www.familyadvocacy.net

## NASSAU COUNTY

## Nassau County Coalition Against Domestic Violence, Inc. at the Safe Center

The Safe Center offers a broad spectrum of services from counseling to housing, from advocacy to referrals, etc. through a highly trained, compassionate staff of professionals qualified to provide the highest level of services to enhance the recovery of trauma victims and their non-offending family members.

1-516-542-0404 | www.tscli.org

I have been a victim of sexual harassment, sexual assault, dating violence, domestic violence, or stalking.



## ST. JOHN'S WHAT ARE MY OPTIONS?

Student survivors, witnesses, and bystanders who report, in good faith, any incident of sexual assault, domestic violence, dating violence, or stalking, will NOT be charged with an alcohol or drug violation of the Student Code of Conduct,

#### **CONFIDENTIAL OPTIONS**

The Center for Counseling and Consultation

> **Queens Campus** 718-990-6384

**Staten Island Campus** 718-390-4451

**Campus Support Advisor** 718-990-8484

Want to learn more about **University resources?** Please visit stjohns.edu/titleix.

Off-campus resources: **Sexual Assault Violence** Intervention (SAVI) Program

212-423-2140

Womankind

#### **NONCONFIDENTIAL REPORTING OPTIONS Local Law Enforcement SJU Employee Public Safety Title IX Coordinator** (Faculty, Staff, or Administrator) 718-990-2660 or In an EMERGENCY, or Queens to file a report, please contact If you decide to tell any St. John's staff, 718-990-5252 titleix@stjohns.edu local law enforcement at 911. administrator, or faculty member (except for Staten Island SJU global campuses call 112. confidential services\*), they are required to 718-390-4487 notify Public Safety. Available 24/7 **Activates Campus Response** The Title IX coordinator leads the University response, which may include a University investigation by Public Safety or Title IX investigators. The Title IX coordinator or designee will inform you of your rights and options. Interim remedies may be taken, including · A no-contact order Classroom and housing adjustments • Access to on- and off-campus support services The Title IX coordinator or designee will conduct a thorough investigation of the incident. The Office of Student Conduct will review all relevant information and determine if the matter should go through the student conduct process.

## YOU ALWAYS HAVE A RIGHT TO

Choose to report to local law enforcement.

Choose to be connected with a campus support advisor. These are trained and confidential St. John's administrators who will offer support.

Choose to either participate in the Title IX and student conduct investigation, or not. You may decide to no longer participate at any time.

Request specific remedies including

- Adjustments to class schedule
- Room change requests
- Adjustments to your work schedule
- Transportation assistance
- Support for reporting to local law enforcement

Additional Reporting Resource



## **HAVE A CONCERN OR COMPLAINT?**

Concerns or complaints regarding the University's response may be filed with the St. John's Title IX Coordinator, at 718-990-2660 or titleix@stjohns.edu. stjohns.edu/sexualassault

## SUFFOLK COUNTY

## Victims Information Bureau of Suffolk (VIBS) Family Violence and Rape Crisis Center

VIBS provides hotline intervention, counseling, advocacy, court accompaniment, outreach, and community education. 1-631-360-3606 | www.vibs.org

#### The Retreat - Domestic Violence Services

Services include a residential shelter, a 24/7 domestic violence crisis hotline, individual and group counseling, legal advocacy, and a violence prevention education program taught in local area schools. All services are provided free of charge.

1-631-329-2200 | www.theretreatinc.org

## STATEN ISLAND

## Safe Horizon Community Programs

Safe Horizon's Community Programs offer crisis intervention, case management, practical/emergency assistance, information and referrals, individual counseling, support groups, advocacy, and community/public education presentations.

1-718-720-2591 | www.safehorizon.org

## Seamen's Society for Children and Families: Safe Passage Program

Safe Passage is a non-residential domestic violence intervention program on Staten Island. Services include crisis intervention, counseling, advocacy, legal services and parent/child support groups.

1-718-447-7740 | www.seamenssociety.org

## STUDENTS' BILL OF RIGHTS

In compliance with NYS Law 129-B addressing sexual assault, dating violence, domestic violence, and stalking, St. John's University students have the following rights:

- 1 Make a report to local law enforcement and/or NY State Police
- 2 Have disclosures of domestic violence, dating violence, stalking, and sexual assault treated seriously
- 3 Make a decision about whether or not to disclose a crime or violation and participate in the judicial or conduct process and/ or criminal justice process free from pressure by the University
- 4 Participate in a process that is fair, impartial, and provides adequate notice and a meaningful opportunity to be heard
- 5 Be treated with dignity and receive from the University courteous, fair, and respectful health care and counseling services, where available
- 6 Be free from any suggestion that the reporting individual is at fault when these crimes and violations are committed, or should have acted in a different manner to avoid such crimes or violations
- 7 Describe the incident to as few University representatives as practicable and not be required to unnecessarily repeat a description of the incident

#### STUDENTS' BILL OF RIGHTS

- 8 Be protected from retaliation by the University, any student, the accused and/or the respondent, and/or their friends, family, and acquaintances within the jurisdiction of the University
- 9 Access to at least one level of appeal of a determination
- 10 Be accompanied by an advisor of choice who may assist and advise a reporting individual, accused, or respondent through the conduct process including during all meetings and hearings related to such process
- 11 Exercise civil rights and practice of religion without interference by the investigative, criminal justice, or judicial or conduct process of the University

Find out more about the resources available at St. John's University as well as details on how to make a report by visiting: st.johns.edu/sexualassault.

## **INTERIM REMEDIES**

The following interim remedies are available to all students who are victims of sexual assault, dating violence, domestic violence and/or stalking regardless if he or she chooses to file a report or discloses the incident confidentially to members of the Center for Counseling and Consultation, Health Services, or Campus Support Advisor:

Adjustments to class schedule, course load, postponed exams/assignments

Excused absences, immediate withdrawal, options for independent study

University housing/room change requests

Adjustments to your campus work schedule

Transportation assistance including security escorts

Rearranging dining and study schedules

Support for reporting to local law enforcement

Referral to Health Services, Counseling Services

**Access to Community Resources** 

Students that report an incident to any mandated reporter (Public Safety, Employee or Faculty member) may also receive the following Interim Remedies:

#### No Contact Order

A University document restricting either party from having any contact with each other until the conclusion of the Student Conduct process. Examples of unauthorized contact include, but are not limited to: phone calls, written or electronic correspondence, personal visits or messages sent through social networking sites. This restriction applies to both on and off campus interactions, as well as contact initiated by a third party on your behalf or at your request.

#### Protection From Retaliation

Retaliation for reporting any allegations of student misconduct is in itself a violation of the Student Code of Conduct.

## **Guidance through the University Conduct Process**

Limited access to specific University housing when the accused presents a continuing threat to the health and safety of the community or the complainant

Interim suspension of the accused when he/she presents a continuing threat to the health and safety of the community or the complainant

## **REPORTING OPTIONS**

You have the right to make a report to Public Safety, local law enforcement and State Police or choose not to report; to report the incident to St. John's University; to be protected by the University from retaliation for reporting an incident; and to receive assistance and resources from the University.

As an international student, you have the same rights as all students to report and to receive support and resources for sexual violence, dating violence, domestic violence and/or stalking regardless of your immigration or visa status. The University will not retaliate against you or treat you differently. Furthermore, as an international student, you may obtain additional support and information about your immigration or visa status, including options for U and T visas, through the International Students and Scholars Office at 718-990-6083.

You also have the right to file a report with Human Resources if the accused is an employee and to have an employee confidentially assist you with filing that report.

#### Faculty, Staff, and Administrators

If you share an incident of sexual violence, dating violence, domestic violence, and/or stalking with a St. John's employee (excluding members of the Center for Counseling and Consultation, Health Services and the Campus Support Advisors working in their respective capacities), they are required by University policy to report this information to Public Safety and/or the Title IX Coordinator. Reports made to a St. John's administrator or faculty will trigger a University response which may involve an investigation by Public Safety and/or the Title IX Coordinator.

#### Title IX Coordinator

Reports of sexual violence can also be made to St. John's Title IX Coordinator. Keaton Wong, Director of Employee Relations, Compliance and Title IX, serves as the Title IX Coordinator for overall campus compliance for the University. The Title IX Coordinator's office is located on the Queens campus in the Office of Human Resources in the University Center. The Title IX Coordinator can be contacted by phone, 718-990-2600.

Jackie Lochrie, Associate Dean for Student Services, serves as the Title IX Deputy Coordinator for the Division of Student Affairs. Ms. Lochrie's office is located on the Queens campus in Bent Hall, and she can be contacted at 1-718-990-6568.

**Kathleen F. Meehan**, Associate Vice President for Athletics, serves as the Title IX Deputy Coordinator for Athletics. Ms. Meehan's office is located on the Queens campus in Carnesecca Arena, and she can be contacted at 1-718-990-6173.

#### When Should I Contact a Title IX Coordinator?

If you have concerns about sex discrimination including sexual harassment, sexual violence, or misconduct please seek the assistance of a Title IX Coordinator. For example, we encourage you to contact a Title IX Coordinator if you:

Think you may have encountered sex discrimination or sexual misconduct and wish to understand your options

Learn of a situation that you feel may warrant a University investigation

Need help on how to handle a situation by which you are indirectly affected

Seek guidance on possible methods of de-escalating or alleviating a difficult situation

Have questions on St. John's policies and procedures

## St. John's Department of Public Safety

St. John's Department of Public Safety is available 24 hours a day, 7 days a week at 1-718-990-5252. Public Safety Officers are available to assist you with contacting or reporting an incident to local law enforcement and/or to the local District Attorney's Office. You also have a right to decline to report incidents to law enforcement. Reports made to Public Safety will trigger a University response which may involve an investigation by Public Safety and/or the Title IX Coordinator. There may be times when the Department of Public Safety or another administrator may contact local law enforcement regarding the nature of an alleged incident, however, it is always your decision whether or not to cooperate with any law enforcement investigation.

## St. John's University - Disciplinary Actions

When an allegation of dating violence, domestic violence, sexual assault or stalking is reported to a non-confdential university official, the report will be forwarded to the Department of Public Safety. The Title IX Coordinator will lead the university response and coordinate an investigation into this allegation. This investigation may include Public Safety or Title IX investigators. As a result of the investigation, this allegation may be forwarded to the Office of Student Conduct. In addition, the Title IX Coordinator or designee will take action to remediate and address the allegation. The investigation will be conducted by officials who, at a minimum, receive annual training on the issues related to dating violence, domestic violence, sexual assault and stalking and who do not have a conflict of interest or bias for or against the complainant or the accused, and is prompt, fair and impartial to all students involved. Investigations shall be completed within 60 days, although an investigation may be extended for good cause. The complainant and the accused are both permitted to participate in the investigation. They are also able to have an advisor of their choice present during any institutional disciplinary proceeding. Both the victim and the accused will be notified in writing, simultaneously, of the results of a disciplinary proceeding, procedure to appeal the results, any change to the result and when the results become final. The University uses a preponderance of the evidence standard to reach conclusions. i.e., whether the evidence demonstrates that it is more likely than not that the conduct occurred.

## Reporting Incidents to Law Enforcement

To report incidents of sexual assault, dating violence, domestic violence, and/or stalking or conduct that may constitute a crime while attending St. John's Queens, Staten Island or Manhattan campuses please contact the St. John's University's Department of

Public Safety, local law enforcement, or the law enforcement agency in the applicable jurisdiction. Please note that St. John's and standards necessary to deem someone in violation of sexual misconduct, are different than those used by the criminal justice system. If you have specific questions about potential violation of criminal law we will assist you with connecting with the NYPD and/or local district attorney's office.

#### **New York City Police Department**

The New York City Police Department can be reached by calling 911 or one of the following:

The New York Police Department Special Victims Report Line 1-212-267-RAPE (7273)

Domestic Violence Unit 1-212-335-4308

#### **Prosecutor's Office**

Queens District Attorney's Office Special Victims Bureau 1-718-286-6505

Manhattan District Attorney's Office Sex Crimes Unit 1-212-335-9373

#### **REPORTING OPTIONS**

To report criminal actions or emergencies while attending a global site, promptly contact the onsite Resident Director, the Queens campus Department of Public Safety, or local law enforcement personnel by calling 112.

## **GLOBAL CAMPUSES**

Rome, Italy Security Desk +39-06-393-84299	Local Law Enforcement 112	Public Safety (Queens) 1-718-990-5252
Paris, France Security Desk +33-(0)-1-7745-8901	Local Law Enforcement 112	Public Safety (Queens) 1-718-990-5252
Seville, Spain Assistant Director +34-954-235-919	Local Law Enforcement 112	Public Safety (Queens) 1-718-990-5252

# LEGAL ORDERS OF PROTECTION & TEMPORARY RESTRAINING ORDERS

In addition, you might be interested in obtaining an "Order of Protection" or "Temporary Restraining Order." An Order of Protection is a document issued by a public court to limit the behavior of someone who harms or threatens to harm another person. It is used to address various types of safety issues, including, but not limited to, situations involving domestic violence. For example, it can require a person not to assault, threaten, harass or stalk you; it can forbid a person from having any contact with you and/or your family or it can require a person to stay away from your home or the University (where you study, work and live).

Upon request, Public Safety Officers within St. John's Department of Public Safety are available to provide you with assistance in seeking an Order of Protection or a Temporary Restraining Order, but a Public Safety Office cannot request an Order of Protection or Temporary Restraining Order on your behalf.

In New York, Family Courts, Criminal Courts and Supreme Courts can all issue Orders of Protection.

#### **Family Court Order of Protection**

This is issued as part of a civil proceeding. Its purpose is to stop violence within a family, or within an intimate relationship, and provide protection for those individuals affected.

To obtain an order of protection in the Family Court, your relationship to the other person must fall into one of the following categories:

Current or former spouse

Someone with whom you have a child in common

A family member to whom you are related by blood or marriage

Someone with whom you have or have had an "intimate relationship." An intimate relationship does not have to be a sexual relationship. A relationship may be considered intimate depending on factors such as how often you see each other, or how long you have known each other. (After a petition is filed, the court will decide if it is an intimate relationship).

To start a proceeding in Family Court, you need to file a form called a Family Offense Petition. You can contact the Family Court in your county for help completing and filing the petition.

#### Criminal Court Order of Protection

A criminal court order of protection may only be issued against a person who has been charged with a crime. There does not need to be a relationship between the complaining witness and the defendant.

### **Supreme Court Order of Protection**

This can only be issued as part of an ongoing divorce proceeding. If you have an ongoing divorce case and would like to request an order of protection, you may do so by making a written request by Motion or Order to Show Cause; or you may make an oral request at a court appearance.

In addition, there are many community resources available to assist in matters relating to sexual assault, such as the New York City Alliance Against Sexual Assault on the web at www.svfreenyc.org.

Through contact with the University Resources listed above, members of the University community can get help to identify appropriate resources.

## NOTICE OF NON-DISCRIMINATION AND EQUAL OPPORTUNITY

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## **NOTES**

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