



**ST. JOHN'S  
UNIVERSITY**

**Disclosure #**  
**Date received:**  
**Disclosure meeting date:**

## **Intellectual Property Disclosure Form**

**This is a confidential, nonpublic document. Please email or send the completed Intellectual Property Disclosure Form (IPDF) and any supporting documentation to:**

Jared E. Littman (Director, Office of Grants and Sponsored Research)  
St. John's University  
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8000 Utopia Parkway  
New York, 11439  
littmanj@stjohns.edu

You will be contacted by The Office of Grants and Sponsored Research upon receipt of the completed IPDF to arrange for a disclosure meeting. This IPDF and the disclosure meeting form part of the invention evaluation process. If you wish to discuss your invention, have questions related to this form or have any questions about the evaluation process please contact [Jared E. Littman](mailto:littmanj@stjohns.edu).

A copy of this form will be forwarded to the department chair(s) and the Dean(s) of the college(s) in which the inventor(s) developed the technology.

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| <b>Intellectual Property Title/Name of invention</b>   |
| <b>Name of inventor(s) and relationship(s) with St. John's University</b>  |
| <b>Date of conception of the invention</b><br>Describe how this has been documented.   |
| <b>Key features of your invention</b><br>Describe briefly the key features of your intellectual property.  |
| <b>Description of invention</b><br>Provide a detailed description of your invention.   |
| <b>St. John's University resources</b><br>Describe the nature and to what extent St. John's University resources were used during the invention process. |

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| <p><b>Applications</b><br/>Describe the main applications of your invention.</p>   |
| <p><b>Novelty and inventiveness</b><br/>How is the described invention/intellectual property different from existing technology?</p>   |
| <p><b>Prior art</b><br/>List prior art references and public disclosures with dates related to your invention and attach copies of any relevant disclosures. A public disclosure date represents the date the material was available to the public or others not affiliated with the invention.</p> <p><i>Journal articles:</i><br/><i>Books/book chapters:</i><br/><i>Theses:</i><br/><i>Patents:</i><br/><i>Conference presentations:</i><br/><i>Conference Abstracts:</i><br/><i>Poster presentations:</i><br/><i>Grant proposals:</i><br/><i>Industry disclosure:</i><br/><i>Web postings:</i></p> |
| <p><b>Commercial market</b><br/>Describe the commercial market space of your invention, and in which industries and countries your invention could be sold.</p>  |
| <p><b>Development requirements</b><br/>Detail the technical risk associated with your invention. Is the technology proven or does it require further improvements for a commercial market?</p>   |
| <p><b>Funding</b><br/>List all funding (external and internal) related to the conception and development of the invention.</p>   |
| <p><b>Contributors</b><br/>List the name and affiliation of every person that has provided intellectual input in developing the intellectual property. This includes, but is not limited to, faculty, staff, administrators, post-doctoral associates, graduate students, undergraduate students and third parties.</p>  |
| <p><b>Contracts or agreements that have resulted from the invention</b><br/>Describe any contracts or agreements, directly or indirectly, that have resulted from the disclosed invention.</p>   |
| <p><b>Industry contacts</b><br/>Provide names and contact details for any industry contacts that may be approached during a commercialization process.</p>   |