



REQUEST FOR A WAIVER of INDIRECT COSTS

Sponsor	
Principal Investigator	
Department	
Project Title <i>Attach abstract or synopsis</i>	
Period of Performance	
Budget Total with IDC included <i>Attach a detailed budget</i>	

Provide complete answers to the following questions in an attached document:

What is the purpose of the project?

Why is the project important to the University, College, Department, and PI?

Is this request for a full or partial waiver of the indirect costs?

If partial, how much of a reduction is being requested (% and \$)?

Is the Sponsor a for-profit or non-profit organization?

Will the award be a grant/ contract/ or cooperative agreement?

Is the project for research, instruction, or another purpose?

Is this an on or off-campus project? (Note percentage of work will be conducted off-campus):

Is there a cap on Sponsor funds available for the project?

Can this limitation on available funds be documented by the Sponsor?

Is cost sharing required and is a waiver of the Indirect Costs eligible to be considered cost share?

How will the campus costs associated with the project be covered? For example, how will OCG be reimbursed for the use of staff time? How will you pay for space used and utilities costs?

Are there any other extenuating circumstances that would support a request for a reduction in the F&A (Indirect Cost) rate? Please provide specific information and details.

PROJECT INVESTIGATOR SIGNATURE:

Date: