



## DIRECT DEPOSIT AUTHORIZATION AGREEMENT

You can now have your Flexible Spending Account and/or Transportation claim reimbursements deposited directly into your bank account. Please complete the following information below to setup direct deposit.

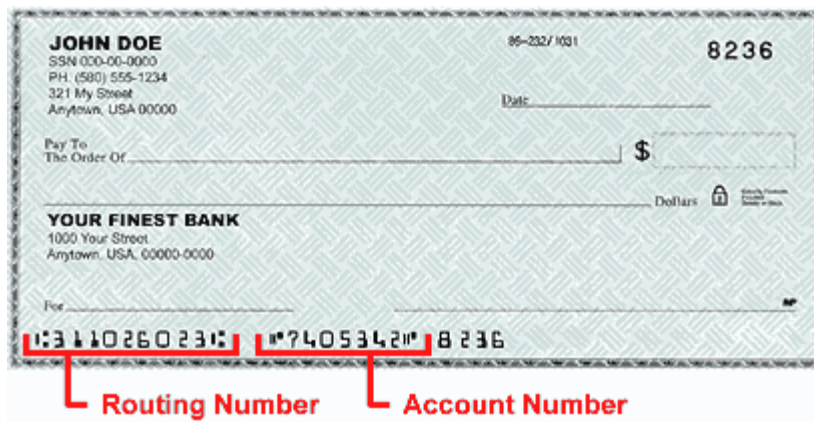
Bank Name \_\_\_\_\_

Transit (ABA) No. \_\_\_\_\_ Account No. \_\_\_\_\_

Please indicate type of account (circle one) CHECKING or SAVINGS

*If this is a new account, it must be established and active at your bank before you request direct deposit.*

**Please attach a voided check for checking, or a deposit slip for savings account**



[Attach check / slip here]

I authorize P&A Administrative Services, Inc. and the bank listed above to deposit my Section 125 and/or Section 132 claim reimbursements directly into my bank account listed above.

If funds to which I am not entitled are deposited to my account due to error or any other reason, I authorize P&A Administrative Services, Inc. to direct the bank to return said funds to P&A Administrative Services, Inc.

I understand that my deposit may not be credited to my account for up to 2 business days after the transaction has been sent to the bank for processing.

Employer Name \_\_\_\_\_

Employee Name \_\_\_\_\_ SSN# \_\_\_\_\_

(Please Print)

Work Phone No. \_\_\_\_\_ Home Phone No. \_\_\_\_\_

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

I understand that this authorization will remain in effect unless I advise P&A that I have revoked it. Furthermore, I understand that it is my responsibility to notify P&A of all future changes to my bank account number and routing number. If I fail to notify P&A of changes of this nature, I will be responsible for reimbursing P&A for all applicable bank charges.

Please fax this completed form to P&A via toll-free number: 1-877-855-7105  
or mail to: Attn – Flex Dept., 17 Court Street, Suite 500, Buffalo, NY 14202