

**CALL FOR APPLICATIONS:
JOURNAL EDITOR AND ASSOCIATE EDITOR**

The Institute for Critical Race and Ethnic Studies invites applications from St. John's University faculty members for the positions of founding editor and associate editor of its new journal of critical race and ethnic studies.

About the Institute for Critical Race and Ethnic Studies

Established in 2021, the Institute for Critical Race and Ethnic Studies is a key component of the university's commitment to becoming an anti-racist institution.

Focusing on research, the Institute emphasizes the innovative interweaving of theory and action for the development and engagement of interdisciplinary and transdisciplinary approaches to addressing the problems caused by systemic racism and the intersecting forms of oppression that accompany it locally, regionally, nationally, and globally.

Its structure and ethos are shaped by an emphasis on the importance of the cross-pollination of ideas and evidence from researchers, policymakers, legislators, industry leaders, community organizers, artists, grassroots activists, and others who seek to develop solutions for the problems of institutionalized racial injustice and its role in shaping other forms of inequities.

The work of the Institute takes place in several distinct and interconnected collaborative spaces: ethics in practice, community research partnerships, incubators, education, fellowships and internships, visiting scholars & speakers.

Providing a venue for disseminating the research outcomes of these spaces, the journal will be a vital expression of the Institute's embrace of an outward-facing model of interaction. Practical and theoretical research outcomes will be shared with partner communities and organizations both within and outside of the university, both within and beyond the academic sphere.

Job Description for the Editor and Associate Editor

- The founding editor and associate editor will work with the Institute's director and assistant director to establish and manage this open access peer-reviewed scholarly journal which will be hosted on St. John's Scholar, which is maintained by the St. John's University Libraries using the *bepress* platform.
- They will work with the University Libraries faculty to obtain the approval of the Journal Review Committee. They will appoint an editorial board and work with the Institute's director and assistant director to establish appropriate policies and procedures for the journal that will be consistent with the purposes of the CRES Institute.

- They will be responsible for the day-to-day management of the journal, including coordination of the double-blind peer review process, communicating with authors, and making decisions on submitted manuscripts.
- They will be responsible for commissioning submissions of manuscripts for special or thematic issues of the journal, and they will work to establish the journal's visibility and reputation.
- The editor will report to the Director of the CRES Institute and will be responsible for preparing regular reports of the journal's activities, including an annual report. The associate editor will report to the editor.
- They will be supported by graduate assistants in the Institute for Critical Race and Ethnic Studies.
- The editor and associate editor will each receive a one course teaching reduction per semester and a stipend of \$10,000 each.
- The term of the editor and associate editor lasts three years.

To Apply:

To apply, please submit a cover letter and a current CV to CRESInstitute@stjohns.edu not later than Thursday, March 31.

The cover letter should include a description of the applicant's qualifications, including information about previous relevant experience with academic journals (e.g., service as editor, associate or assistant editor, as an editorial board member, including the title[s] of the journal[s] and dates of service), together with details of any other relevant experience in academic editing and publishing. The cover letter should also articulate the applicant's vision for this new journal.

For further information about the Institute or about these editorial positions, please contact the Institute's Director Dr. Natalie Byfield (byfieldn@stjohns.edu) or Assistant Director Rev. Jean-Pierre Ruiz, S.T.D. (ruizj@stjohns.edu).