



Center for Teaching and Learning Newsletter

SPECIAL ISSUE

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Welcome Back!

As the Fall 2017 semester begins we would like to share important information with you.

Handshake

University Career Services is pleased to announce that **Handshake** is St. John's University's new recruiting platform providing full-time, part-time, and internship opportunities. **Handshake** uses cutting edge technology to help St. John's students easily connect with employers and source jobs and internships, event information, and On-Campus Recruiting opportunities. Over 350 top universities use Handshake to help modernize their recruiting process with over 180,000 employers – including 98% of the Fortune 500 companies – recruiting on the platform. Students and alumni will be able to create a profile to receive customized job, internship, and event recommendations at <https://stjohns.joinhandshake.com/register>.



Presenting at the Faculty Technology Forum

You are invited to share your experiences using technology in your teaching. Please consider presenting your ideas at the **Faculty Technology Forum** on **Monday, October 23, 2017, from 12:00 - 3:00 p.m. in DAC 416**. If you have any questions contact the Center for Teaching and Learning at CTL@stjohns.edu.

[REGISTER TO PRESENT NOW!](#)

Information Technology News

With the work done this summer, our classroom technology upgrade initiative has now reached 80% of our U.S. general use classrooms. This includes all general use classrooms (139) in Queens. The rooms recently changed include the Marillac Auditorium, St. Albert Hall B70/75, 29 classrooms in Marillac Hall, and The Peter J. Tobin College of Business classrooms in Bent Hall. On the Staten Island Campus, three Lavelle Hall classrooms have been upgraded and in the Law School, three classrooms in the lower level were modernized.

As you probably know, these rooms now have a large podium, touch panel controls, laptop connections and power connections, a bright laser projector and screen. Additional features include lecture capture, wireless projection, active learning, web cam, and document camera. Here is a [list](#) of the rooms that have now been upgraded and a [guide](#) to using them.

Workshops are available to acquaint you with the basic operation of these rooms. We also have advanced workshops which explain how to use the special features. Finally, we have partnered with the Registrar to reserve time for you to gain experience with the advanced features of these classrooms outside of your class. Register will open in mid-September, please visit: <http://campusguides.stjohns.edu/ctlevents>.

Beyond the physical classroom, we have an extensive suite of applications and services such as -- WebEx, Panopto, Office 365, PollEverywhere, Prezi, and VoiceThread. We look to expand this portfolio of tools through our partnership with you on [emerging technologies](#) such as 3D Printing, Virtual Reality, Multimedia Development, One Button Studio, etc. Workshops and special events covering many of these technologies are available on the CTL events page. As always, you can contact us at: estudio@stjohns.edu.

We hope that you have a very successful fall semester and we look forward to continue working closely with you.

Faculty News

Faculty new is back!! Please share your accomplishments with us. If you would like to send an entry to "Faculty News," the deadline for the **September issue** is **September 8**. We prefer that you email the information to CTL@stjohns.edu.

Academic Early Alert System

If you observe an undergraduate student experiencing academic difficulty or dealing with other problems, you can flag the student for early intervention. Access the Early Alert System through [UIS](#) and click the "Faculty Services" tab, then click the "Detailed roster with Photo" button. If you are on MySJU, use the "[UIS](#)" link. If you need immediate contact, call the University Freshman Center at 718-990-5858.

Emergency Text and Voice Message Alerts

You must sign up for this service; to do so: Log into UIS through [MySJU](#), go to "Personal Information" and "Update Your Emergency Information for Instant Messaging System," "Enter the phone number (cell or off-campus wired phone) that you want to receive the emergency alert, starting with area code and leaving out the hyphens.

Useful Links

[CTL Webpage](#)
[CTL Resources](#)
[Faculty Resource Guide](#)
[SJU Tech Tools](#)

[Tech Guide for Full-time Faculty](#)
[Tech Guide for Adjunct Faculty](#)
[Preparation to Teach Online](#)
[University Libraries](#)

Fall 2017		Spring 2018	
Aug 30 (W)	First Day of Classes	Jan 15 (M)	Martin Luther King, Jr. Day – University Closed
Sept 2 (S)	No Classes	Jan 17 (W)	First Day of Classes
Sept 4 (M)	Labor Day – University Closed – No Classes	Jan 23 (T)	Last Day to Add/Drop Classes
Sept 6 (W)	Monday Classes Meet	Feb 6 (T)	Last Day to Drop a Class (without a transcript notation)
Sept 6 (W)	Last Day to Add/Drop Classes	Feb 7 (W)	Withdrawal Period Begins
Sept 19 (T)	Last Day to Drop a Class (without a transcript notation)	Feb 19 (M)	Presidents' Day – University Closed – No Classes
Sept 20 (W)	Withdrawal Period Begins	Feb 20-26 (T-M)	Spring Break – No Classes
Oct 9 (M)	Columbus Day – University Closed – No Classes	Feb 28 (W)	Monday Classes Meet
Oct 17 (T)	Mid-Term Grades Due	Mar 10 (S)	Midterm Grades Due
Nov 1 (W)	All Saint's Day – University Closed – No Classes	Mar 29-Apr 2 (R-M)	Easter Recess – University Closed – No Classes
Nov 7 (T)	Last Day to Withdraw from a Class or Apply for Pass/Fail Option	Apr 4 (W)	Last Day to Withdraw from a Class or Apply for a Pass/Fail Option
Nov 21 (T)	Wednesday Classes Meet	Apr 30 (M)	Last Day of Classes
Nov 22 (W)	No Classes	May 1 (T)	Study/Snow Day
Nov 23-25 (R-S)	Thanksgiving Recess – University Closed – No Classes	May 2 (W)	Study/Snow Day
Dec 6 (W)	Last Day of Weekday Classes	May 3-9 (R-W)	Final Exam Week
Dec 7 (R)	Snow/Study Day	LYNDA.COM Lynda.com (www.lynda.com) provides a large suite of online courses for learning a variety of software and other useful tools. These include Microsoft Word and Excel, Blackboard and WebEx. To obtain an account, send an email request to estudio@stjohns.edu .	
Dec 8 (F)	Feast of the Immaculate Conception – University Closed – No Classes		
Dec 9 (S)	Last Day of Saturday Classes		
Dec 11-16 (M-S)	Final Exam Week		