

# Academic Calendars

## Academic Calendar 2021–2023

### 2021 Fall Semester

#### September

- 1 **Wednesday:** First Day of Classes.  
6 **Monday:** Labor Day–University Closed. No Classes.  
8 **Wednesday:** Last day to drop/add classes. All registration ceases.  
20 **Monday:** Last day to submit a diploma application (via UIS) for September 2021 degree conferral.  
21 **Tuesday:** Last day to drop a class. (without transcript notation)  
22 **Wednesday:** Withdrawal period begins.  
30 **Thursday:** September 2021-degree conferral date.

#### October

- 13 **Wednesday:** Mid-term grades due.

#### November

- 1 **Monday:** All Saints' Day–University Closed. No Classes.  
2 **Tuesday: Monday Classes meet.**  
8 **Monday:** Last day to withdraw from a class or to apply for a Pass/Fail option.  
11 **Thursday:** Veterans Day–University Closed. No Classes.  
24 **Wednesday:** Thanksgiving Recess–No Classes.  
25-27 **Thursday-Saturday:** Thanksgiving Recess–University Closed. No Classes.

#### December

- 8 **Wednesday:** The Immaculate Conception–University Closed. No Classes.  
10 **Friday:** Snow/Study Day.  
11 **Saturday:** Saturday Classes Held.  
13-18 **Monday-Saturday:** Final Examination Week.

### 2021 Fall

#### Weekend College Session

Queens and Staten Island campuses.  
(Check Web at [www.stjohns.edu](http://www.stjohns.edu) for details.)

September: 10, 11, 17, 18, 24, 25

October: 8, 9, 15, 16, 22, 23

November: 5, 6, 12, 13, 19, 20

December: 10, 11, 17, 18 (Final Exams)

Note: This calendar applies to the Queens, Staten Island, Long Island, and Manhattan campuses. The Law School and the Rome campus have their own calendars.

### 2022 Spring Semester

#### January

- TBA **Makeup examination.** Permission of the Dean required.  
10 **Monday:** Last day to submit a diploma application (via UIS) for January 2022-degree conferral.  
17 **Monday:** Martin Luther King, Jr. Day–University Closed. No Classes.  
19 **Wednesday:** First Day of Classes.  
25 **Tuesday:** Last day to drop/add classes. All registration ceases.  
31 **Monday:** January 2022-degree conferral date.

#### February

- 8 **Tuesday:** Last day to drop a class. (without transcript notation)  
9 **Wednesday:** Withdrawal period begins.  
21 **Monday:** Presidents' Day–University Closed. No Classes.  
28–March 5 **Monday-Sunday:** Spring Break–No Classes.

#### March

- 9 **Wednesday:** Mid-term grades are due.

#### April

- 1 **Friday:** Last day to withdraw from a class or apply for a Pass/Fail option.  
14-18 **Thursday-Monday:** Easter Recess–No Classes.  
20 **Wednesday: Monday Classes meet.**

#### May

- 3 **Tuesday:** Snow/Study Day  
4 **Wednesday:** Snow/Study Day  
5-11 **Thursday–Wednesday:** Final Examination Week.  
9 **Monday:** Last day to submit a diploma application (via UIS) for May 2022 degree conferral.  
TBA **Saturday:** Staten Island Commencement.  
TBA **Sunday:** Queens Commencement.

### 2022 Spring

#### Weekend College Session

Queens and Staten Island campuses:  
(Check Web at [www.stjohns.edu](http://www.stjohns.edu) for details.)

January: 21, 22, 28, 29

February: 11, 12, 28, 26

March: 11, 12, 18, 19, 25, 26

April: 8, 9, 22, 23, 29, 30

May: 6, 7 (Final Exams)

Note: This calendar applies to the Queens, Staten Island, Long Island, and Manhattan campuses. The Law School and the Rome campus have their own calendars.

### 2022 Fall Semester

#### August

- 31 **Wednesday:** First Day of Classes.

#### September

- 5 **Monday:** Labor Day–University Closed. No Classes.  
19 **Monday:** Last day to submit a diploma application (via UIS) for September 2022-degree conferral.  
30 **Friday:** September 2022 degree conferral.

#### October

- 12 **Wednesday:** Mid-term grades due.

#### November

- 1 **Tuesday:** All Saints' Day–University Closed. No Classes.  
7 **Monday:** Last day to withdraw from a class or to apply for a Pass/Fail option.  
11 **Friday:** Veterans Day–University Closed. No Classes.  
23 **Wednesday:** Thanksgiving Recess–No Classes.  
24-26 **Thursday-Saturday:** Thanksgiving Recess–University Closed. No Classes.

#### December

- 7 **Wednesday: Friday Classes meet.**  
8 **Thursday:** The Immaculate Conception–University Closed. No Classes.  
9 **Friday:** Snow/Study Day.  
10 **Saturday:** Saturday Classes Held.  
12-17 **Monday-Saturday:** Final Examination Week.

### 2022 Fall

#### Weekend College Session

Queens and Staten Island campuses.  
(Check Web at [www.stjohns.edu](http://www.stjohns.edu) for details.)

September: 9, 10, 16, 17, 23, 24

October: 7, 8, 14, 15, 21, 22

November: 4, 5, 11, 12, 18, 19

December: 9, 10, 16, 17 (Final Exams)

Note: This calendar applies to Queens, Staten Island, Long Island, and Manhattan campuses. The Law School and the Rome campus have their own calendars.

# Admission

2023 Spring Semester

## January

- 16 **Monday:** Martin Luther King, Jr. Day—University Closed. No Classes.
- 17 **Tuesday:** Last day to submit diploma application (via UIS) for January 2023-degree conferral.
- 18 **Wednesday:** First Day of Classes.
- 31 **Tuesday:** January 2023 degree conferral date.

## February

- 20 **Monday:** Presidents' Day—University Closed—No Classes.
- 27-March 4 **Monday-Saturday:** Spring Break—No Classes.

## March

- 18 **Saturday:** Mid-term grades are due.
- 31 **Friday:** Last day to withdraw from a class or to apply for a Pass/Fail option.

## April

- 6-10 **Thursday-Monday:** Easter Recess—No Classes.
- 12 **Wednesday: Monday Classes Meet.**

## May

- 2 **Tuesday:** Snow/Study Day.
- 3 **Wednesday:** Snow/Study Day.
- 10 **Wednesday:** Last day to submit diploma application (via UIS) for May 2023 degree conferral.
- 4-10 **Thursday-Wednesday:** Final Examination Week.
- TBA **TBA:** Staten Island Commencement.
- TBA **TBA:** Queens Commencement.

2023 Spring  
Weekend College Session

Queens and Staten Island campuses.  
(Check Web at [www.stjohns.edu](http://www.stjohns.edu) for details.)

January: 20, 21, 27, 28  
February: 10, 11, 24, 25  
March: 10, 11, 17, 18, 24, 25  
April: 7, 8, 21, 22, 28, 29  
May: 5, 6, (Final Exams)

Note: This calendar applies to Queens, Staten Island, Long Island, and Manhattan campuses. The Law School and the Rome campus have their own calendars.

## New Freshman Admission

Admission is determined by the applicant's previous academic performance, satisfactory achievement on standardized tests (where applicable), letters of recommendation and other factors that suggest academic potential and motivation. To apply for admission, students must provide the following documents:

- Completed application for undergraduate admission
- Official high school transcripts for all secondary schools attended
- Official standardized test scores, including SAT or ACT scores (where applicable)

Students applying to the Pharmacy program are also required to provide signed technical standards, an essay, and two letters of recommendation including one from a math or science teacher. The technical standards are typically completed as part of the admission application.

Applicants with high school equivalency diplomas (based on the General Education Development tests) are considered for admission. They must submit an official copy of the GED scores and diploma for admission consideration.

The Committee may require a student to have a personal interview as part of this admission process.

All applicants who have been out of school for more than one semester are required to include a statement of activity explaining their activities during the gap in education. The statement of activity is typically completed as part of the admission application.

It is recommended that first-year applicants to the University complete the following course requirements upon graduation from high school:

- English 4 credits
- Social Studies/History 4 credits
- Mathematics 3 credits
- Science 3 credits

Students interested in The Peter J. Tobin College of Business are encouraged to complete four credits of mathematics.

New York State home-schooled students and students who graduate from an online high school must submit a letter of substantial equivalency from the Superintendent of Schools. Homeschooled students and students who graduate from an online high school must submit a final copy of their academic transcript from a State recognized Home School Agency or online high school and a letter from the local school district verifying graduation upon enrolling at the University.

Alternatively, home-schooled students and students who graduate from an online high school may provide official GED scores and transcript to satisfy enrollment requirements. Students home schooled outside of the United States must submit a NACES member evaluation.

The Office of Admission reserves the right to request additional documentation and to waive certain requirements as part of the admission process.

## Test-Optional Admission

Qualified students applying for freshman admission can choose whether or not to submit ACT or SAT scores as part of their application for admission. Applicants who apply test-optional will be evaluated based on their overall academic record, including grades earned in academic course work, performance in honors and Advanced Placement courses. In addition, other factors will include letters of recommendation, co-curricular activities, community service, and other achievements.

International students, home-schooled students, US citizens who have attended an international secondary school, students applying to select majors, and prospective student athletes may not be eligible to apply test-optional. The Office of Admission reserves the right to require standardized test scores of any applicant as part of the admission process.

## Application Deadlines

The University operates on a rolling admission basis with the following early action deadlines for fall admission.

Early Decision	November 15
Early Action	December 1

Applications received after February 1 will be reviewed on a rolling admission basis.

Applications for spring admission are accepted on a rolling admission basis.

### Pharm.D. Major

Early Decision	November 15
(first year students)	
Early Action	
(first year students)	December 1
Regular decision	
(first year students)	February 1
Regular decision	
(transfer students)	March 1

First time freshman applications will be accepted on a Rolling Decision basis after February 1. Select academic programs may close upon reaching capacity.

All applications and supporting documentation must be postmarked by November 15 for the Early Decision deadline, December 1 for the Early Action deadline, by February 1 for the regular decision deadline, and March 1 for a transfer student deadline for fall entry.

International students applying to the Pharm.D. program may be required to submit official SAT or ACT scores for admission.

### Bio-Optometry

First-year students interested in Bio-Optometry are considered for admission into the Biology major at St. John's University. Qualified applicants will be contacted by the Deans Office in St. John's College of Liberal Arts & Sciences to complete the application for process for SUNY College of Optometry.

The deadline to apply for fall admission to the Bio-Optometry program is December 1.

## International Student Admission

Qualified international students are eligible for admission to all undergraduate programs of the University. Such candidates must have superior academic records, and show proof of English language proficiency if their native language is other than English.

The Office of Admission reserves the right to request additional documentation and to waive certain requirements as part of the admission process.

Upon acceptance into the University, all F1 and J1 students must provide documentation to the International Student and Scholar Services Office (ISSSO), so that an I-20 or DS-2019 can be issued for the student to apply for a visa.

The Office of Admission reserves the right to request additional documentation and waive certain requirements as part of the admission process.

**Freshman Applicants:** A formal application must be submitted along with the following credentials:

- Official academic records and/or official certificates from the Ministry of Education or secondary school
- Official examinations results, if taken, directly from the examining board
- Demonstrate English proficiency by submitting score reports for the Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), Duolingo, SAT or ACT score reports
- SAT or ACT score reports are required for students wishing to compete at the NCAA level, and for students applying to the Pharmacy program (Pharm.D.), Actuarial Science, Speech Pathology, Bio-Optometry. The University reserves the right to require SAT or ACT scores for additional programs as necessary.
- SAT or ACT scores are required if the applicant's entire high school education is completed in the U.S. and/or their native language is English.
- It is strongly encouraged that a letter of recommendation from an advisor and a personal statement or essay is submitted.
- Students who are home-schooled outside of the U.S. need to submit a NACES member evaluation.

**International Transfer Applicants:** A formal application must be submitted along with the following documents:

- Official university/post secondary school records
- Course-by-course evaluation from a National Association of Credential Evaluation Services (NACES) approved agency
- Official academic records or official certificates/results from the Minister of Education or secondary school
- Official examination results, if taken, directly from the examining board

- Letter explaining activities if the student has been out of school for one semester or more
- Score reports for the Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS) or Duolingo
- SAT or ACT score reports are required if wishing to compete at the NCAA level.
- Course-by-course evaluation from a National Association of Credential Evaluation Services (NACES.org) approved agency.

Transfer students applying to programs offered by The Peter J. Tobin College of Business or College of Pharmacy and Health Sciences must submit a World Educational Services (wes.org) course-by-course evaluation.

Freshman and Transfer applicants who are academically admissible, but have not demonstrated satisfactory English proficiency, may be conditionally admitted through The Language Connection (TLC). Upon successful completion of the full-time non-credit intensive English program, students will continue at the University and begin taking credit classes leading to a degree program.

## Transfer Student Admission

A transfer student is considered a student that graduated from high school and enrolled at another college or university after high school graduation. If a student attended another college or university as a non-matriculated student they are still considered a transfer student.

### External Transfer Students

Applicants must be in good academic standing at their current institution and present evidence of such during the admission process. Candidates are encouraged to submit their application by August 1 for the fall semester and December 1 for the spring semester.

The deadline to apply to the Pharmacy program as a transfer applicant is March 1 for the fall semester. Transfer applications are not accepted for the Pharmacy program for the spring semester.

Applicants admitted with transfer credit must satisfy the requirements of the University for residence and for graduation. (See "Residence" in the Academic Information and Regulations section.)

A student transferring from another college or university needs to present the following:

- A completed transfer application and official college transcripts.
- If an associate degree was not completed, the student must also provide a final high school transcript with graduation date.
- A letter explaining interim activities if the student has been out of school for one or more semesters.

The Office of Admission reserves the right to request additional documentation and to waive certain requirements as part of the admission process.

## Re-Admission Policy

St. John's University students who have not been in attendance at St. John's University for a semester or more, and have not attended another college or university in the interim may be considered as candidates for readmission. Eligible students must submit the following information:

- Completed readmission application
- Official final high school transcript with date of graduation.

Students who have taken courses at another institution after leaving St. John's are required to apply as a transfer applicant to be considered for admission to St. John's.

## Pre-College Opportunity Programs

### College Advantage Program

(Queens and Staten Island Campuses)

The University's commitment to academic excellence is manifested through its College Advantage Program. It provides qualified students a concurrent enrollment in their high school and college credit-bearing courses from the University. This program is offered to qualified juniors and seniors during the academic year.

Specific courses are offered in the Social Sciences, English, Mathematics, Language, Fine Arts, and Science disciplines. The credentials of the teachers and the course outlines from the high school are approved by the St. John's University chairs prior to student enrollment.

1. The program provides students with an opportunity to earn college credit while still in high school, benefiting the high achieving student to be further motivated and get a "head start" on college.
2. The program provides reduced tuition costs to students and parents, and serves as an assessment of a student's ability to do college level work.

Students in this program are permitted to enroll in approved University courses but are not officially admitted to the University and therefore not considered for federal student and/or state aid purposes.

The office is located in Newman Hall, Room 155. For information contact the office at 718-990-6565.

### Early Admission Program (Queens and Staten Island Campuses)

Early Admission is a collegiate program designed to provide an opportunity for qualified students to complete their freshman year of college at the University upon the successful completion of the high school curriculum through the 11th grade level. These students enter as fully matriculated freshmen who earn credits toward a college degree and also satisfy the high school requirements to receive a diploma. A separate application, high school transcript noting six semesters, a letter of recommendation from the high school principal/guidance chair and a personal interview with an administrator from the

Office of Admissions and Special and Opportunity Programs are required. Parents are encouraged to be involved in this process.

At the conclusion of the freshman year, results of the student's performance are sent to the high school to become a part of the permanent record. Since the student will have fulfilled the requirements of the high school, the student will then receive the agreed upon high school diploma.

In addition to being monitored by the Director of Pre-Admission Programs, the student is assigned an advisor for the unit in which the student is enrolled.

Students who enroll in the University through this program are not eligible for federal aid during their first year or until their high school diploma is conferred.

The office is located in Newman Hall, Room 155. For information contact 718-990-6565.

### **Scholars Program (Queens and Staten Island Campuses)**

The Scholars Program is designed for qualified high school students to pursue a limited program of collegiate studies by enrolling in courses on-campus. A special application process is conducted in the spring of the student's junior year of high school. A high school transcript of the first six semesters, exceptional standardized test scores, a letter from the student's principal and/or guidance counselor, and a signed form from the parent is required. Students are permitted to enroll in two St. John's University courses in the summer session and one course in the fall and spring semesters. The student will receive full college credit for the course taken and receive a St. John's University transcript. A copy of this transcript is also sent to the high school. If admitted to the program, a nominal tuition cost is required for each course enrolled.

For admission to the Scholars Program, the student must meet the following criteria:

- Demonstration of potential for college work as determined by the student's high school transcript through junior year and a recommendation from the principal and/or guidance counselor
- Motivation and maturity as proven by an on-campus interview
- Approval is given by the Director Pre-Admission Programs

Students enrolled in this program are permitted to take University courses while still in secondary school but are not officially admitted to the University and therefore not considered for federal and/or state aid purposes.

The office is located in Newman Hall, Room 155. For information contact 718-990-6565.

## **Enrollment Requirements**

### **Freshmen requirements:**

Applicants must submit:

- Official final high school transcript, including date of graduation
- Proof of Graduation
- Official copy of SAT /ACT

- GED scores and diploma (if applicable)
- Other documents as required by the University

### **Home-School and Online High School Requirements:**

- Students must submit a final copy of their academic transcripts from a State Recognized Home School Agency
- New York State home-schooled students must submit a letter of substantial equivalency from the Superintendent of Schools or a GED diploma and transcript
- Students home-schooled outside of New York State must submit a letter from the local school district or state of residency verifying graduation or a GED diploma and transcript.
- Other documents as required by the University

### **Transfer Student Requirements:**

- Final college transcript
- If an associate degree was not completed, the final high school transcript including graduation date.
- \* Other documents as required by the University.

### **Application Fee and Enrollment Deposit**

All candidates who have been accepted by St. John's University must confirm their intention to enroll by submitting a non-refundable deposit of \$300. Students residing on campus must also submit a non-refundable deposit of \$400 to secure housing. The \$300 and \$400 deposit is non-refundable but is credited toward tuition and room and board upon registration. St. John's University adheres to the National College Enrollment Deposit Day recognizing May 1 as the official deadline for submitting enrollment deposits for the fall semester. \*All deposits are non-refundable.

## **Matriculation Status**

A matriculated student is one who is permitted to pursue a specific college program leading to a degree.

A non-matriculated student is one who is not pursuing a degree program at St. John's University.

### **Health requirements:**

St. John's University requires a recent physical examination (within one year of admission) including a diphtheria-tetanus booster and a tuberculin skin test.

In accordance with New York State Public Health Law 2165, in order to register at St. John's, all students must provide the Health Center with proof of immunization to Measles, Mumps, and Rubella (MMR). Those born prior to January 1st 1957 are exempt from this requirement. Proof of immunity must be documented by having received two doses of Measles, and one dose each of mumps and rubella. All immunizations must have been received after 1967 and no sooner than 4 days prior to a child's first birthday (the two doses of Measles must be a minimum of 28 days apart). We will accept any one of the following as proof of immunity to MMR:

- A copy of your immunization record including actual dates properly documented on an official government/school letterhead-the simplest place to obtain this may be from your most recently attended high school or college.
- A copy of your immunization record including actual dates on physician's letterhead, which includes a signature, printed name, address, telephone number and license number.
- Have a blood test to confirm immunity. Please note a copy of the lab report must be attached to our immunization form.

In addition, St. John's University is in compliance with New York State Public Health Law 2167, which mandates ALL students to be given information about meningitis disease and vaccine against meningococcal meningitis. The law requires you must respond to this notification within 30 days by returning the completed response form.

Students will not be able to register and attend classes unless the Office of Student Health Services is provided with adequate proof of immunization to MMR and a completed Meningitis response form.

*\*Notification to candidates begins on or about January 1.*

## **Accident and Sickness Insurance**

The University makes available health insurance to all students through University Health Plans. This insurance allows students to be covered for illness and accidents.

The University requires all international students holding F1 and J1 Visa and all resident students to have adequate health coverage.

**F1 and J1 Students:** All F1 and J1 students will be automatically provided with and charged for health insurance each semester. The mandatory charge for the insurance will be added to the semester invoices, which is due and payable with the tuition and fee charges.

**Resident Students:** Resident students who have not waived the University-provided insurance will be automatically provided and charged for this health insurance. The charge for this insurance will be added to the semester invoice, which is due and payable with the tuition and fee charges. To waive the insurance coverage, resident students are required to submit their insurance information online at [universityhealthplans.com](http://universityhealthplans.com).

Penalties may be charged for failure to waive by specified dates set by the University.

**Commuter Students:** Insurance is also available to our commuter full-time and part-time undergraduate population and can be purchased at [universityhealthplans.com](http://universityhealthplans.com)

Please direct any questions to: The Office of Student Financial Services at 718-990-2000 for the Queens campus or University Health Plans at 1-833-251-1134.

\* Health insurance rates will be announced in April of each year. Please refer to the University webpage under Tuition for up-to-date information.

## Expenses

All fees and the entire tuition for each semester are due and payable in full before registration can be completed. All payments must be made by check or money order payable to St. John's University or by credit card. MasterCard, VISA and Discover are currently accepted by the Office of Student Financial Services, or the Office of Enrollment Services on the Staten Island campus.

For those students and parents of students who wish to make tuition payments on a monthly basis, St. John's University makes available several payment plans. Information regarding these plans can be obtained from the Office of Student Financial Services or at the University webpage under Tuition Information. Please ensure that your student ID is written on all checks to the University. University staff will write student ID numbers on checks when a student has not done so already.

Students whose accounts are in arrears will not be permitted to register for a subsequent semester or be issued a diploma. All past-due balances are charged interest at the rate of 1% per month. Delinquent accounts may be referred to a third party for collection, which will result in the addition of collection costs to the account balance.

All outstanding tuition account balances are educational loans extended with the express understanding that future repayment shall be made to the University. Pursuant to federal bankruptcy law and regulations, such tuition expenses are educational loans that are not automatically discharged in bankruptcy.

Students holding full tuition scholarships are required to pay the General Fee and any other fees required for the courses they are taking.

The University reserves the right to change the schedule of tuition and fees when necessary, but every effort is made to maintain them at the lowest possible level.

\*Tuition, fees, and room and board rates will be announced in April of each year. Please refer to the University webpage under Tuition for up to date information.

*The University General Fee is charged per semester, which includes the use of athletic facilities, the Center for Counseling and Consultation, Student Health Services, Library, University Career Services, transcripts and registration, and any expenses related to the cost of registration.*

*The Student Activity Fee per semester supports student organizations in accordance with procedures set by the Student Government.*

*The University Technology fee is assessed to all registered undergraduate and graduate students per semester regardless of modality and includes but is not limited to the use and maintenance of the technology infrastructure, including wireless networking, general classroom technology, online content and specialized technology in lab spaces. The fee will also help fund new innovative teaching spaces and continue to infuse technology into learning spaces, exposing all registered students to the latest technology.*

*Individual courses may carry a laboratory or studio fee. Please refer to the course offerings section on the SJU website for specific fee information.*

## Room and Board Withdrawals

Room and Board Withdrawal percentages will be announced in June for the Fall semester and in January for the Spring semester. Please refer to the University webpage under Tuition for up to date information.

Withdrawal from campus housing could affect your cost of attendance for financial aid purposes. Please contact the Office of Student Financial Services for details.

## Withdrawal from Courses and Tuition Refunds

A student who wishes to withdraw from a course must complete a Change of Program Form and have it signed by the appropriate Academic Dean. The date of withdrawal shall be computed from the date the student completed and signed the Change of Program Form.

Withdrawal from courses may entitle the student to a credit of tuition. This policy refers only to tuition. Fees are not refundable.

A withdrawal from courses may also affect the student's eligibility for financial assistance. Students who are recipients of federal Title IV funds and who withdraw prior to the 60% point in the term are subject to a recalculation of Title IV aid eligibility and will have to return or repay unearned Title IV funds. Eligibility for all other institutional, state and external awards will be determined on an individual basis.

Students should allow an appropriate length of time from the date of filing a Change of Program with the Dean for refund claims to be approved, processed and for checks to be mailed or direct deposits transferred.

Students will not be entitled to a refund until all federal Title IV programs are credited and all outstanding charges have been paid.

Students are considered in attendance until they officially withdraw from school or are requested to do so by a Dean. Students who leave school voluntarily or drop a course must do so through the proper channels or otherwise risk assuming full tuition charges. Students who fail to formally withdraw may also be responsible for repaying all or part of the financial aid funds received in the term.

Please consult your Dean for additional details or questions regarding this withdrawal process.

Please also see p.10, "Officially Notifying the University of a Withdrawal from Class" and "Withdrawing from Class."

*\*Tuition refund percentages will be announced in June for the Fall semester and in January for the Spring semester. Please refer to the University webpage under Tuition for up to date information.*

Withdrawal from classes could affect your cost of attendance for financial aid purposes. Please contact the Office of Student Financial Services for details.

## Complete Your Registration

Students must pay their tuition and fees in full before registration can be completed. Students can access their eBills via St. John's University Information System (UIS).

For information on payment options, please visit [stjohns.edu/admission-aid/tuition-and-financial-aid/payment-options](http://stjohns.edu/admission-aid/tuition-and-financial-aid/payment-options) or contact the Office of Student Financial Services. Students having no payment due or a refund due must complete their registration process by confirming registration for the semester via UIS by going to the "View/Confirm Term Bill" section.

# Academic Information and Regulations

## Major Area of Study

A major is a concentration in one area of study having as its objective the acquisition of knowledge in depth, and complementing the remainder of the curriculum so that the whole will fulfill the institutional objectives while meeting the specific needs of the student. When professional or graduate work is contemplated, some measure of attention is given to the prerequisites of professional and graduate programs.

For information regarding dual degree programs, please contact The Office of Admission.

## Approved Programs of Study

Students may only enroll in programs of study officially registered with the New York State Education Department or otherwise officially approved. Enrollment in non-registered or unapproved programs may jeopardize eligibility for certain student aid awards.

### St. John's College of Liberal Arts and Sciences

#### Queens campus

##### Major Name HEGIS Code Credentials

Anthropology	2202.00	BA
Anthropology/ Business Admin	2202.00/0506.00	BA/MBA
Anthropology/ Law	2202.00/1401.00	BA/JD
Art	1002.00	BFA
Art History	1003.00	BA
Asian Studies	0301.00	BA
Asian Studies/ Accounting	0301.00/0502.00	BA/MS
Asian Studies/ Business Admin	0301.00/0506.00	BA/MBA
Biochemistry	0414.00	BS
Biology	0401.00	BS
	0401.00/0401.00	BS/MS
Biology/ Optometry	0401.00/1209.00	BS/OD
Chemistry	1905.00	BS
	1905.00/1905.00	BS/MS
Communication Studies	0601.00	BA
Communication Studies/Law	0601.00/1401.00	BA/JD
East Asian Studies	0302.00/0302.00	BA/MA
Economics	2204.00	BA
Economics/ Law	2204.00/1401.00	BA/JD
English	1501.00	BA
	1501.00/1501.00	BA/MA
English/Business Admin	1501.00/0506.00	BA/MBA
English/Law	1501.00/1401.00	BA/JD
Environmental Science	0420.00	BS
Environmental Sustainability & Decision Making	2299.00	BA

Environmental Sustainability & Decision Making/Law	(2299.00/1401.00)	BA/JD
French	1102.00	BA
French/Business Admin	1102.00/0506.00	BA/MBA
French/Law	1102.00/1401.00	BA/JD
French/Library and Information Science	1102.00/1601.00	BA/MS
Government and Politics	2207.00	BA
	2207.00/2207.00	BA/MA
Government and Politics/ Law	2207.00/1401.00	BA/JD
Graphic Design	1009.00	BFA
History	2205.00	BA
	2205.00/2205.00	BA/MA
History/Business Admin	2205.00/0506.00	BA/MBA
History/Law	2205.00/1401.00	BA/JD
Illustration	1009.00	BFA
Italian	1104.00	BA
Italian/Business Admin	1104.00/0506.00	BA/MBA
Italian/Law	1104.00/1401.00	BA/JD
Italian/Library and Information Science	1104.00/1601.00	BA/MS
Mathematical Physics	1902.00	BS
Mathematical Physics/ Business Admin	1902.00/0506.00	BS/MBA
Mathematics	1701.00	BA
	1701.00	BS
Mathematics/ Law	1701.00/1401.00	BA/JD
Philosophical-Theological Studies	5623.00	CERT
Philosophy	1509.00	BA
Philosophy/Law	1509.00/1401.00	BA/JD
Photography	1011.00	BFA
Physical Science	1901.00	BS
Physics	1902.00	BS
Physics/Business Admin	1902.00/0506.00	BS/MBA
Psychology	2001.00	BA
Psychology/General Experimental Psychology	2001.00/2002.00	BA/MA
Psychology/Criminology and Justice	2001.00/2009.00	BA/MA
Psychology/Business Admin	2001.00/0506.00	BA/MBA
Psychology/Law	2001.00/1401.00	BA/JD
Public Administration and Public Service	2102.00	BA
Public Administration and Public Service/Law	2102.00/1401.00	BA/JD
Sociology	2208.00	BA
	2208.00 /2208.00	BA/MA
Sociology/ Criminology and Justice	2208.00/2209.00	BA/MA
Sociology/Business Admin	2208.00/0506.00	BA/MBA

Sociology/Law	2208.00/1401.00	BA/JD
Spanish	1105.00	BA
	1105.00/1105.00	BA/MA
Spanish/Business Admin	1105.00/0506.00	BA/MBA
Spanish/Law	1105.00/1401.00	BA/JD
Spanish/Library and Information Science	1105.00/1601.00	BA/MS
Speech Pathology and Audiology	1220.00	BA
Speech Pathology and Audiology/ Law	1220.00/1401.00	BA/JD
Theology (Religious Studies)	1510.00	BA
	1510.00/1510.00	BA/MA
Theology/Law	1510.00/1401.00	BA/JD

#### Staten Island campus

##### Major Name HEGIS Code Credentials

Computer Science/ Law	0701.00/1401.00	BS/JD
Economics	2204.00	BA
English	1501.00	BA
	1501.00/1501.00	BA/MA
English/Law	1501.00/1401.00	BA/JD
Environmental Sustainability and Decision Making	2299.00	BA
Government and Politics	2207.00	BA
	2207.00/2207.00	BA/MA
Government and Politics/Law	2207.00/1401.00	BA/JD
History	2205.00	BA
	2205.00/2205.00	BA/MA
History/Law	2205.00/1401.00	BA/JD
Liberal Arts	5649.00	AA
Mathematics	1701.00	BA
	1701.00	BS
	1701.00/1401.00	BA/JD
Philosophy	1509.00	BA
Philosophy/Law	1509.00/1401.00	BA/JD
Psychology	2001.00	BA
Psychology/General Experimental Psychology	2001.00/2002.00	BA/MA
Psychology/ Criminology and Justice	2001.00/2209.00	BA/MA
Sociology	2208.00	BA
	2208.00/2208.00	BA/MA
Sociology/Law	2208.00/1401.00	BA/JD
Speech-Language Pathology and Audiography	1220.00	BA
Theology	1510.00	BA
	1510.00/1510.00	BA/MA
Theology/Law	1510.00/1401.00	BA/JD

**The Lesley H. and William L. Collins  
College of Professional Studies**

**Queens campus**

**Major Name HEGIS Code Credentials**

Administrative Studies	0506.00	BS
Advertising		
Communication	0604.00	BS
Business Administration	5004.00	AS
	5004.00	CERT
Communication Arts	0601.00	BS
Communication Arts/ Government and Politics	0601.00/2207.00	BS/MA
Communication Arts/International Communication	0601.00/0699.00	BS/MS
Communication Arts/ Sociology	0601.00/2208.00	BS/MA
Communication		
Arts/Law	0601.00/1401.00	BS/JD
Computer Science	0701.00	BS
	5101.00	CERT
Computer Science/ Accounting	0701.00/0502.00	BS/MS
Computer Science/Business Admin	0701.00/0506.00	BS/MBA
Computer Science/ Data Science	0701.00/0702.00	BS/MS
Computer Science/ Law	0701.00/1401.00	BS/JD
Computer Science/ Library and Information Science	0701.00/1601.00	BS/MS
Criminal Justice	5505.00	AS
	5505.00	CERT
	2105.00	BS
Criminal Justice/Homeland Security and Criminal Justice Leadership	2105.00/2105.00	BS/MPS
Criminal Justice/ Government and Politics	2105.00/2207.00	BS/MA
Criminal Justice/ Sociology	2105.00/2208.00	BS/MA
Criminal Justice/ Law	2105.00/1401.00	BS/JD
Cyber Security Systems	5199.00	AS
	5199.00	CERT
	0799.00	BS
Cyber Security Systems/ Accounting	0799.00/0502.00	BS/MS
Cyber Security Systems/ Business Admin	0799.00/0506.00	BS/MBA
	5199.00	AS
Enterprise Regulation Game Development & Emerging Media	0799.00	BS
Fashion Studies	0599.00	BS
Health and Human Services	1201.00	BS
Healthcare Informatics	1217.00	BS
Homeland Security	5505.00	CERT
	2105.00	BS
Homeland Security/Law	2105.00/1401.00	BS/JD
Hospitality Management	0508.00	BS

Information Technology	5199.00	AS
	0702.00	BS
Information Technology/ Accounting	0702.00/0502.00	BS/MS
Information Technology/ Business Admin	0702.00/0506.00	BS/MBA
Information Technology/Library and Information Science	0702.00/1601.00	BS/MS
Journalism	0602.00	BS
Journalism/Government and Politics	0602.00/2207.00	BS/MA
Journalism/ Sociology	0602.00/2208.00	BS/MA
Journalism/Law	0602.00/1401.00	BS/JD
Legal Studies	5099.00	AS
	5099.00	CERT
	0599.00	BS
Legal Studies/Government and Politics	0599.00/2207.00	BS/MA
Legal Studies/ Sociology	0599.00/2208.00	BS/MA
Legal Studies/ Law	0599.00/1401.00	BS/JD
Liberal Arts	5649.00	AA
Liberal Studies	4901.00	BA
Microcomputer Systems	5103.00	CERT
Networking and Telecommunications	5199.00	AS
	0799.00	BS
Networking and Telecommunications/ Accounting	0799.00/0502.00	BS/MS
Networking and Telecommunications/ Business Admin	0799.00/0506.00	BS/MBA
Photojournalism	1011.00	BS
Public Relations	0604.00	BS
Sport Management	0599.00	BS
Sport Management/ Law	0599.00/1401.00	BS/JD
Television and Film	5008.00	AS
Television and Film Production	0605.00	BS

**Staten Island campus**

**Major Name HEGIS Code Credentials**

Administrative Studies	0506.00	BS
Advertising		
Communication	0604.00	BS
Business Administration	5004.00	AS
Communication Arts	0601.00	BS
Communication Arts/ Government and Politics	0601.00/2207.00	BS/MA
Communication Arts/ Sociology	0601.00/2208.00	BS/MA
Communication Arts/ Law	0601.00/1401.00	BS/JD
Criminal Justice	5505.00	AS
	2105.00	BS
Criminal Justice/Homeland Security and Criminal Justice Leadership	2105.00/2105.00	BS/MPS
Criminal Justice/ Government		

and Politics	2105.00/2207.00	BS/MA
Criminal Justice/ Sociology	2105.00/2208.00	BS/MA
Criminal Justice/ Law	2105.00/1401.00	BS/JD
Fashion Studies	0599.00	BS
Homeland Security	2105.00	BS
Homeland Security/Law	2105.00/1401.00	BS/JD
Hospitality Management	0508.00	BS
Journalism	0602.00	BS
Legal Studies	5099.00	AS
	5099.00	CERT
	0599.00	BS
Legal Studies/Government and Politics	0599.00/2207.00	BS/MA
Legal Studies/Law	0599.00/1401.00	BS/JD
Liberal Studies	4901.00	BA
Public Relations	0604.00	BS
Sport Management	0599.00	BS
Sport Management/ Law	0599.00/1401.00	BS/JD
Television and Film	5008.00	AS
Television and Film Production	0605.00	BS

**The School of Education**

**Queens campus**

**Major Name HEGIS Code Credentials**

Adolescent Education 7–12 Teaching/Literacy 5–12	0803.00/0830.00	BSED/ MSED
Adolescence Education/ Biology	0401.00	BSED
Adolescence Education/ English	1501.01	BSED
Adolescence Education/ Mathematics	1701.01	BSED
Adolescence Education/ Physics	1902.01	BSED
Adolescence Education/ Social Studies	2201.01	BSED
Adolescence Education/ Spanish	1105.01	BSED
Childhood Education (1–6) Childhood Education Grade 1–6/Literacy: Birth to Grade 6	0802.00 0802.00/0830.00	BSED BSED/ MSED
Childhood Education Grade 1–6/Teaching Children w/ Disab In Childhood	0802.00/0808.00	BSED/ MSED

**Staten Island campus**

**Major Name HEGIS Code Credentials**

Adolescent Education 7–12/ Teaching Literacy 5–12	0803.00/0830.00	BSED/ MSED
Adolescent Education/ English	1501.01	BSED
Adolescent Education/ Mathematics	1701.01	BSED

Adolescent Education/ Social Studies	2201.01	BSED
Childhood Education (1–6)	0802.00	BSED
Childhood Education 1–6/ Literacy: Birth to Grade 6	0802.00/0830.00	BSED/ MSED
Childhood Education Grade 1–6/Teaching Children W/Disab In	0802.00/0808.00	BSED/ MSED
Childhood		

## The Peter J. Tobin College of Business

### Queens campus

#### Major Name HEGIS Code Credentials

Accounting	0502.00	BS
Business	0501.00	BS
Business Analytics	0503.00	BS
Economics	2204.00	BS
Finance	0504.00	BS
International Management	0513.00	BS
Management	0506.00	BS
Marketing	0509.00	BS

### Staten Island campus

#### Major Name HEGIS Code Credentials

Accounting	0502.00	BS
Business	0501.00	BS
Finance	0504.00	BS
Management	0506.00	BS
Marketing	0509.00	BS

### Manhattan campus

#### Major Name HEGIS Code Credentials

Actuarial Science	1799.00	BS
Business	0501.00	BS

The Tobin Fast-Track programs provide an economic and competitive advantage to undergraduate students by reducing the financial burden of their graduate business degree. All Tobin students majoring in any of the above undergraduate disciplines who meet the required minimum grade point average for graduate study can progress into the Tobin Master of Science programs (accounting, actuarial science, business analytics, enterprise risk management, entrepreneurship and innovation, finance, global management, risk and financial advisory, risk management and risk analytics, and taxation) or the Master of Business Administration programs. Select non-Tobin undergraduates may also take advantages of the opportunities provided by our Fast-Track programs and pursue our Master of Business Administration degree in five years. The Fast Track programs provide an opportunity for St. John's University undergraduates to take up to four graduate business classes during their senior year, students only need to complete the remaining seven graduate business classes (21 credits for M.S. programs) or eight graduate business classes (24 credits for MBA programs) in their fifth year. Applications for the Fast Track programs should be completed by the end of

a student's third year of study and admission is based primarily on the student's undergraduate academic performance.

## College of Pharmacy and Health Sciences

### Queens campus

#### Major Name HEGIS Code Credentials

Biomedical Sciences	0499.00	BS
Clinical Laboratory Sciences	1223.00	BS
Pharmacy	1211.00	PHARM
Physician Assistant	5299.10	CERT
	1299.10	BS
Radiologic Sciences	1225.00	BS
Toxicology	0426.00	BS
	0426.00/0426.00	BS/MS

## Office of the Registrar

The Office of the Registrar is responsible for the accuracy and integrity of the University's official student records. Our chief responsibilities fall into six broad categories: registration; record-keeping; enrollment verifications and transcripts; course offerings; classroom scheduling; and graduation.

The Office of the Registrar facilitates the University course registration process. The office announces the exact dates for registration in advance of each registration period. Continuing students register in October/November for the spring semester and in March/April for the summer and/or fall semesters. Students are expected to see their advisors before registering. Advisors will provide their advisees with Priority Registration Numbers, which are needed to register. Once they have their Priority Registration Number, students may select and register for classes online through St. John's University Information System, UIS.

E-Bills are sent to students after each registration period. Financial services representatives are available year-round to assist students in satisfying their financial obligation to the University. Registration is not complete until payment is made, and the University reserves the right to drop a student from an individual class or from his or her entire program if payment is not made by the due date.

Students may change their registration with the approval of their Dean. While registration is in progress, students should make changes via UIS. Students are not permitted to enroll in a class after the late registration period is over.

Students who wish to withdraw from a class must obtain the approval of their Dean. Students who stop attending a class and who fail to withdraw officially remain academically liable for the class. The professor will submit whichever grade is deemed appropriate based on the student's attendance and participation.

In addition to allowing students to register and to view grades online, St. John's makes a wealth of information available to students online via UIS, accessible through the University's web portal. Forms related to processes such as adding

and dropping classes, requesting permission to study outside the University, and transferring from one school/college of the University to another are also available through UIS. Students are encouraged to consult the University web site and the Office of the Registrar site on a regular basis.

## Registration and Liability

Apart from first-semester freshmen and certain students in "block" programs of study, students select their own classes via the St. John's University Information System (UIS).

Once you register for a course, St. John's considers your registration as a clear indication of your intention to attend that class.

When you complete your registration, you are fully liable for your registration both academically and financially. You must notify us officially if you will not attend St. John's after your registration is complete.

## Complete Your Registration

Students must pay their tuition and fees in full before registration can be completed. Students can access their eBills via St. John's University Information System (UIS). For information on payment options, please visit <https://stjohns.edu/admission/tuition-and-financialaid/payment-options> or contact the Office of Student Financial Services. Students who have no payment due or a refund due must complete their registration process by confirming registration for the semester by going to the "View/Confirm Term Bill" section.

## DegreeWorks

Student advisement reports powered by DegreeWorks is a web-based program that enables students to easily track academic progress. The report is an unofficial guide and source of information on degree requirements. The information on advisement reports is in "real-time"—accurate at the point in time the report is run. For more information, please visit <https://www.stjohns.edu/academics/office-registrar>

## Withdrawing from Class

When you register for a class, the University considers your registration to be a clear indication of your intention to attend that class. If you change your mind about attending class or if circumstances prevent you from attending, you must notify us officially of your change in status. The way you do so depends on when during the semester you make your decision.

You may drop or add a class via UIS through the first week of the semester. After this date, you will need your Dean's permission to change your registration. Please note that if you want to drop all your classes, you must inform your Dean of this in writing.

During the second and third weeks of the semester, you may still drop a class with the permission from your Dean's Office. Classes dropped through the first three weeks of the semester do not appear on your transcript.

After the third week of the semester, if you would like to drop a class, it will be noted as a



withdrawal (WD) on your transcript. This mark does not calculate into your GPA. Please consult the academic calendar for the last day to withdraw from a class. To withdraw from one or more of your classes, you must contact your Dean's Office. You should visit the office in person so that someone can discuss this decision with you. If you cannot visit the office, you must put your request in writing. You may be entitled to a full or partial refund of tuition. Refunds are based on the official date on which you drop or withdraw from your class(es), whether via UIS or through the Dean's office.

## Internal Transfers

Matriculated undergraduates can transfer to another undergraduate degree program in the University if they meet the requirements of a particular college or school.

Students wishing to transfer from one University college or school to another must complete the Internal Transfer Request Form via UIS. Students wishing to transfer from one degree program to another within the same college (change of major) must seek approval from the Dean's Office but do not need to complete the Internal Transfer Request Form.

If a student who applies for an internal transfer decides not to proceed with the transfer, s/he must officially request to withdraw the application in writing to the Office of the Registrar.

## Credit Hour Guidelines

All St. John's University degree and certificate programs are approved by the New York State Education Department (NYSED). Therefore, all courses and degree programs at the University must comply with Section 50.1 (o) of the New York State Commissioner of Education Regulations.

The University's method for awarding credit for courses in degree and certificate programs follow NYSED guidelines, which are based on the U.S. Department of Education's definition of credit hour.

Each School Dean is responsible for assuring that his or her school/college establishes, maintains, and follows appropriate procedures and protocols for assigning credit hours. The procedures and protocols must meet these minimum guidelines:

- Each school/college must maintain procedures, written and web-accessible, pertaining to the assignment of credit hours for all courses offered, regardless of the format or modality of instruction. This includes but is not limited to traditional lectures, individual voice or music instruction, online courses, and any other offering that can result in earned credit.
- Each school/college must document that its procedures provide for the assignment of credit hours for each course the School offers based on the following criteria:
  - Stated objectives for student learning, including (but not limited to) acquisition of content knowledge, key competencies, (such as skill in oral or written communication), or analytic reasoning skills;
  - Hours of instruction proposed for the

course; and

- Hours of supplementary assignments and student effort that are anticipated to take place outside the classroom. Hours of anticipated student effort outside the classroom can include estimated time spent on reading, writing, laboratory or studio assignments, preparation for examinations, etc.

## Time Limit for Undergraduate Courses

The validity of undergraduate credits for degree requirements has no time limit, but the University retains the authority to determine which courses previously taken meet current degree requirements.

## Examinations and Reports

Students not present for a scheduled final examination must submit a written explanation together with substantiating evidence. The Academic Dean of the school or college in which the student is enrolled will determine if the student will be permitted to take a make-up examination. If permission is granted, the fee is \$80 and it covers all exams missed for the substantiated reason.

The grade of ABF will be assigned if the student fails to sit for the scheduled final examination. The grade of ABF will remain if the student fails to sit for the make-up examination and an F will be calculated in the GPA. Written tests, term papers and other assignments are given during the term at the discretion of the individual instructor. Credit will not be given for a semester's work unless all assignments have been satisfactorily completed. All work for a course must be submitted no later than the date of the last meeting of that course.

## Auditing Courses

A student who audits a credit-bearing course will not earn any credit for it. *Students may not audit a course which they subsequently would be required to complete for their degree.* Auditors are expected to attend class sessions but are not responsible for examinations or written assignments. A grade of AU for the course will be noted on the permanent record.

Permission to audit a course must be obtained from the student's Dean. Audit and credit courses may not exceed 18 semester hours per term. Full tuition and fees are charged for audited courses. *A student may not change from audit to credit status or vice versa once the semester begins.*

## Grading System

A letter system is used in assigning grades for courses, and these quality points are given for each grade:

Grade	Quality Points
A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0

C-	1.7
D+	1.3
D	1.0
F	0
ABF Absent/Failure	0
ABX Absent/Pass-Fail Option	0
AU Audit	0
P Passing	0
UW Unofficial Withdrawal	0
WD Withdraw	0
X Failure, No Penalty	0

### Notes:

- The grade **P** is assigned to students whose application for the "Pass-Fail" option is approved and who do passing work. Undergraduates approved for the "Pass-Fail" option who do failing work are assigned the mark **X**. Undergraduates approved for the "Pass-Fail" option who miss their final examinations are assigned the mark of **ABX**.
- Undergraduates not exercising the "Pass-Fail" option who miss their final examinations are assigned the mark of **ABF**. This grade counts in the GPA as an F.
- The mark of **WD** (withdrawal) is assigned upon the completion of the official withdrawal process.
- The mark of **UW** (unofficial withdrawal) is intended for students who either never attended class or who stopped attending so early in the semester that there is insufficient or no basis for assigning a grade. Students who attended class throughout the semester cannot receive a **UW**. Students may not request this mark.
- The mark of **AU** (audit) is assigned to students whose application for the audit option is approved. Students auditing a class receive no credit for it. Courses taken on an audit basis may not be repeated for credit.

## Computing the Grade-Point Average (GPA)

**Grade Point Average Hours (GPA Hours):** GPA hours are credit hours used to calculate student's GPA. Only credits with standard letter grades are included in GPA hours, including F and ABF grades. P, X, ABX, UW, WD, AU grades are not included in GPA hours.

**Credits Earned** are credit hours awarded to the student for successful completion of academic course work.

**Credits Attempted** are the number of credit hours attempted by a student, except for audited courses and those from which the student has been officially dropped.

**Total Quality Points** are computed by multiplying the quality points of the grade in a class by the credit hours of the course. Example: a B in a three-credit undergraduate course would generate 9.0 quality points.

For each semester's work, a semester's grade-point average is computed as follows:

$$B = 3.000 \times 3 \text{ (credits)} = 9.0 \text{ quality points}$$

$$A = 4.000 \times 4 \text{ (credits)} = 16.0 \text{ quality points}$$

$$A = 4.000 \times 7 \text{ (credits)} = 28.0 \text{ quality points}$$

The sum of all quality points earned is divided by the total number of GPA hours.

For example,

$$\frac{53 \text{ Quality Points}}{14 \text{ GPA hours}} = 3.785 \text{ GPA}$$

$$14 \text{ GPA hours}$$

Please note that graduate schools, law schools, medical schools, and others typically recalculate the GPAs of applicants according to their own criteria.

Advanced placement credit and/or transfer credit are not computed in the cumulative grade-point average.

Example: If a student presents 120 credits for graduation, eight credits of which are for Advanced Placement or transfer credit, the cumulative grade-point average is computed on 112 credits. However, grades of all courses taken by students, including internal and external transfer students, will be calculated in the index for honors at graduation. In no case shall the honor conferred be higher than that which would have been earned solely on the computation of the St. John's grades.

### Repeat of Failing Grade Policy

*This one-time grade replacement policy applies only to undergraduate courses in which the student initially enrolled in, during or after the Fall 2015 semester. It is the student's responsibility to register for a repeat course once they have received the appropriate Dean's office or advisor's permission.*

A current undergraduate matriculated student may repeat an undergraduate course at St. John's in which a grade of F was received. While both the failing grade and the repeat grade will appear on the student's transcript, only the most recent grade will be used to compute the cumulative GPA. A discontinued course may not be repeated by substitution of a "comparable" course.

#### A repeated course:

- Must be taken at St. John's University and in the same grading mode (i.e. conventional letter grade) as the original course. A conventional course with a failing grade cannot be repeated as an independent study course.
- Must be taken within four academic years of the course failure.

This one-time-repeat grade replacement policy will not allow students who have previously been dismissed from a particular program/major to be reinstated. Grades of all courses, including repeated F grades, will be calculated in the index for honors for graduation.

#### Exceptions:

- Any final course grade of F that was received because of a University disciplinary action due to academic dishonesty or any other infringement against the University's Academic Honor Pledge will remain on the student's transcript and will be calculated into the cumulative GPA regardless of a subsequent course repeat. In this case, the grade for the repeated course will be also factored into the cumulative GPA.
- Pre-College courses (i.e. College Advantage, courses taken in high school for college credit) are not covered under this policy.

### Impact of Policy on Financial Aid

- For Financial Aid Satisfactory Academic Progress

(SAP) purposes repeat course credits will be added to the attempted/earned credit totals and both grades will be used in a calculation of the cumulative GPA.

- For Academic Scholarships, the cumulative GPA measure for renewal purposes will be based on the cumulative GPA with only the most recent grade computed. It is important to note that renewability also requires students to be in good academic standing and meet SAP requirements.

### Repeat of Passing Grade Policy

Beginning with the Spring 2020 term, currently enrolled undergraduate matriculated students may repeat previously passed coursework taken as of the Fall 2019 term and forward. When a course is repeated, the grade and credits of the first enrollment no longer count towards degree requirements even if the repeated grade is lower than the initial grade. While both grades will appear on the students' transcript, only the repeated grade will be used to compute the cumulative GPA. Students must be aware that under certain conditions (e.g. application to a graduate program, calculation of graduation honors) the original grade may be re-calculated into the GPA.

Students can repeat a course previously taken only once.

It is the students' responsibility to seek advice and permission from their respective dean regarding to the registration of a repeated course. Students must be aware of their financial aid status and any other unintended consequences that may result from the repeated grade (e.g. loss of financial aid). Students must complete the "Undergraduate Repeat Course Request Form" which must be signed by the dean and filed with the Office of the Registrar. It will be the students' responsibility to register properly for a repeated course with their dean at the time of registration.

Discontinued courses may not be repeated by substitution of a "comparable" course.

#### A repeated course:

- Must be taken at St. John's University and in the same grading mode (i.e. conventional letter grade; Pass/Fail) as the original course.
- A conventional course cannot be repeated as an independent study course.
- Must be taken within four academic years of the original course.
- Will not be covered by financial aid packages during summer sessions.

The repeat course policy will not allow students who have previously been dismissed from a particular program/major to be reinstated.

#### Exceptions:

- Any final course grade of F that was received because of a University disciplinary action due to academic dishonesty or any other infringement against the University's Academic Honor Pledge will remain on the student's transcript and will be calculated into the cumulative GPA regardless of a subsequent course repeat. In this case, the grade for the

repeated course will also be factored into the cumulative GPA

- The University or the individual colleges reserve the right to restrict or prohibit students from repeating one or more courses.
- Pre-College courses (i.e. College Advantage, courses taken in high school for college credit) are not covered under this policy.
- Graduate courses are not covered under this policy.

### Financial Aid Implications that Students Should Consider:

- Repeating a course may impact financial aid. Students understand that they are responsible for evaluating impact and financial benefit of repeating course work.
- Federal aid only allows for one repeat of a previously passed course.
- For New York State financial aid eligibility, repeat courses for non-failures cannot be used in determination of fulltime status; therefore you may not be eligible for state aid for a term in which a course is repeated.
- There are lifetime limits and maximum eligibility and aggregate amounts associated with federal programs.
- For Financial Aid Satisfactory Academic Progress (SAP) purposes repeat course credits will be added to the attempted/earned credit totals. For federal aid purposes both grades will be used in the calculation of the cumulative GPA.
- For Academic Scholarships the cumulative GPA measure for renewal purposes will be based on the cumulative GPA with only the most recent grade computed. Renewability also requires students to be in good academic standing and meet SAP requirements.

### Academic Leave of Absence Policy

St. John's University recognizes that students may have to interrupt their course of study either for compelling personal reasons or to take advantage of special academic opportunities not available at the University. For these reasons, an undergraduate student in good academic standing may request an academic leave of absence.

A request for an academic leave of absence must be made through the Dean of the student's school. A student may request a leave for one semester or for two consecutive semesters. Under special circumstances, a student may request an extension beyond one year. If granted, the term academic leave of absence 'will appear on the student's transcript for the approved semester(s).

Students granted an academic leave of absence will not have to re-apply to the University for the semester(s) for which the leave is granted. Should the student not return for the semester immediately following the academic leave of absence, the student will have to re-apply to the University.

Students who desire campus housing on their return from an academic leave of absence are responsible for notifying the Residence Life Office

of their intention with sufficient advance notice.

An undergraduate student granted an academic leave of absence may not receive financial aid through the University for that period unless the Dean who approved the leave, has done so specifically for the purpose of study outside the University, and the student has received approval through a consortium agreement.

No credits earned elsewhere during that period will be eligible for transfer back to St. John's University.

For information on applying for a Health-Related Leave of Absence (HRLOA) [www.stjohns.edu/section3](http://www.stjohns.edu/section3).

## Academic Standing

Students are in good academic standing when they are enrolled as matriculated students in a program of study leading to a degree, diploma, or certificate and are making satisfactory progress toward the completion of the program of study.

### Academic Progress or Promotion:

Credits Completed	Class	
1-24	Freshmen Year	(1Y)
25-55	Sophomore Year	(2Y)
56-90	Junior Year	(3Y)
91+	Senior Year	(4Y)

### Academic Progress or Promotion PHARM D students:

Credits Completed	Class	
1-30	First Year	(1Y)
31-61	Second Year	(2Y)
62-94	Third Year	(3Y)
95-131	Fourth Year	(4Y)
132-162	Fifth Year	(5G)
163+	Sixth Year	(6G)

Recommendation of the Subcommittee on Pharm. D. progression for promotion, promotion on probation, or dismissal for poor scholarship are based on the students' GPA.

Conditions of promotion in the College of Pharmacy and Health Sciences are found in the College's section of this Bulletin.

## Graduation Requirements

Students must complete the following semester hour minimums for graduation:

### St. John's College of

Liberal Arts and Sciences	Hours
Bachelor of Arts	120
Bachelor of Science	120
Bachelor of Fine Arts	132

### The School of Education

Bachelor of Science in Education	132-145
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### The Peter J. Tobin College of Business

Bachelor of Science	120-123
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### College of Pharmacy and Health Sciences

Doctor of Pharmacy	201
Biomedical Sciences	121
Clinical Laboratory Sciences	138
Radiologic Sciences	128
Toxicology	127

## The Lesley H. and William L. Collins College of Professional Studies

Bachelor of Arts	120
Bachelor of Science	120
Associate in Arts	60
Associate in Science	60

A GPA of 2.0 for all those courses taken, and a GPA of 2.0 for all courses in the major and minor areas are required unless otherwise indicated by your school/college.

The University conducts one commencement ceremony annually. Only students who complete all degree requirements by the end of the spring semester will be eligible to participate in the May commencement exercises. Candidates who satisfy degree requirements during the summer sessions will have their degrees awarded on the last business day in September and will be invited to participate in the May commencement exercises of the following year. Students who complete requirements during the fall semester will have their degrees awarded on the last business day in January and will be eligible to participate in the May exercises.

For graduation with honors, a student must have fulfilled the obligation of conducting himself or herself in a manner compatible with the University's function as a Catholic institution of higher education and must have obtained the following GPA for all courses:

<i>Summa Cum Laude</i>	3.85
<i>Magna Cum Laude</i>	3.70
<i>Cum Laude</i>	3.50

Students who transfer to St. John's University must complete at a minimum of 50% percent of the total number of credits required for their degree at St. John's to be considered for honors at graduation.

Grades of all courses taken by students, including internal and external transfer students and original grades of all repeated courses will be calculated in the index for honors for graduation. Students enrolled in a Bachelor's/J.D. program will be considered for honors for September degree conferral because [www.stjohns.edu/bulletins](http://www.stjohns.edu/bulletins) 13 law school grades are unavailable in time for May commencement. Grades for senior-year courses (first-year law school) will be included in the calculation for honors for the September conferral of degrees. In no case shall the honor conferred be higher than that which would have been earned solely on the computation of the St. John's grades.

Students enrolled in a Bachelor's/J.D. program will be considered for honors for September degree conferral since law school grades are unavailable in time for May commencement. Grades for senior-year courses (first-year law school) will be included in the calculation for honors for the September conferral of degrees. In no case shall the honor conferred be higher than that which would have been earned solely on the computation of the St. John's grades.

## Application for Diplomas

The University confers degrees three times a

year: January, May, and September. It holds commencement exercises in May. Students awarded degrees in September and January are invited to attend the May ceremony.

To apply for a diploma, you can access the Application for Diploma through UIS. Please note that your diploma will not be ordered until you have submitted your diploma application online. Applications must be submitted online no later than two weeks prior to Graduation. Certain holds on a student's account may prevent the ordering of a diploma. Students who have a hold can view their online account for details or contact 718-990-2000 to review.

## Dean's List

To qualify for the notation of Dean's List on a student record, a student must have completed 24 credits within the academic year and achieved a quality point index of 3.4, including courses taken under the Pass-Fail option. The University Registrar is responsible for the notation of Dean's List on undergraduate student records for all units of the University at their respective campuses.

## Residence

Residence is necessary to assure adequate time for the faculty, on whom the responsibility to recommend candidates for degrees rests, to make a judgment concerning the student's successful completion of degree requirements. This should not be seen merely in terms of degree credits or course requirements. It is a question of judging in view of graduation the breadth and maturity of the student's development, particularly in its intellectual dimension. Such a judgment is readily made after the student has completed the advanced courses that typically form the academic program of the senior year.

The residence requirement for an undergraduate program at St. John's University shall be the successful completion of the academic program (approximately 30 credits) of the student's final two semesters in attendance. The student's program shall include sufficient evidence of competency in the area of concentration.

## Veterans and Their Dependents

Veterans and their dependents should contact the Department of Veterans Affairs regional office in Buffalo, New York for information about educational benefits. The telephone number is (888) 442-4551. The Department of Veterans Affairs also maintains a very useful Web site at the following URL: [va.gov/](http://va.gov/).

The Office of Student Financial Services certifies the enrollment of veterans and their dependents for educational benefits.

## Regulations on Discipline

Specific regulations for which students are responsible, as well as procedures for processing violations of these regulations, are outlined in the Student Handbook. In all disciplinary situations, the right of students to due process is observed.

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## Study Abroad Programs

### Western Europe Semester

This unique semester takes place in three of Western Europe's great cities. Students have the opportunity to take 12–18 credits in three five-week modules, one each in Paris, France; Rome, Italy; and Limerick, Ireland. Focused on the University's core curriculum with a unifying theme of "migration," courses include offerings in Languages and Literatures, Philosophy, Theology, and Fine Arts. The program also includes special options for Business students in the fall and for Pharmacy students in the spring.

### Costa Rica Semester

Through St. John's newest semester offering abroad at Universidad Veritas, students have the opportunity to truly immerse themselves in the local culture of San Jose, Costa Rica. All students in the program will take at least one of their courses in Spanish, from beginner to advanced, and will live with a local host family to truly experience life in this tropical nation. Courses are also available in Art, Business, Economics, Environmental Sciences, and Photojournalism, among other disciplines.

### Discover France: Paris

The "Discover France" program offers a unique combination of courses intended to introduce students to modern France. Paris, with its storied position as a major center of European intellectual discourse, political power, and artistic expression, is the ideal place for you to begin (or continue) your study of government, literature, the University core, and French language. Intermediate and advanced language students are encouraged to participate in homestays and internships. The program also includes coursework for Biology and Chemistry students in the fall.

### Discover Italy: Rome

Study in St. John's own campus in the heart of the "Eternal City," centrally located near the Vatican and within easy reach of all the Italian capital's remarkable monuments. While in Rome, students engage in an in-depth exploration of Italian history, language, and culture; they also integrate the distinctive academic resources of a city that retains visible proof of its millennia-long history, while continuing to be a modern center of art, politics, and commerce. Advanced language students are encouraged to participate in homestays and internships, and major-specific programs are offered in Education, Psychology, and Government and Politics.

### Exchange Programs

Students interested in full cultural immersion (often within a foreign-language context) should consider one of the University's exchange programs, through which they enroll directly in universities throughout the world. St. John's University has active agreements with universities in Australia (Australian Catholic University); Chile (PUC-Chile); Colombia (Universidad de los Andes); England (the

University of Leicester; Leeds Beckett University); France (Dauphine University); Jamaica, Barbados, and Trinidad and Tobago (the University of the West Indies); Japan (Sophia University); Spain (Ramon Llull University); Sweden (Uppsala University); and Switzerland (Eastern Switzerland University of Applied Sciences). Semester and year-long programs are available. Tuition and fees are paid to St. John's University, and all other costs are paid directly to the host institution.

### Short-Term Programs for Undergraduate Students

Our programs help students re-define their winter intersession, spring and summer breaks. Through faculty-directed, student-focused options, we offer opportunities to engage new cultures as an integrated part of major, core and/or elective coursework. These unique programs provide the benefits of international, experiential learning while accommodating students with specific academic or time-related considerations. In addition, many programs travel during the winter, spring or summer break as part of a full-semester class. For example, Tobin's Global Destination Courses (GDCs) would focus on content in one of the business disciplines, such as International Business, Marketing, or Accounting during the spring in New York, then engage in related hands-on learning through site visits to top businesses in countries such as Brazil, England, or Singapore during the semester breaks. Programs vary each year, so please check the OIE website for the latest details: [www.stjohns.edu/studyabroad](http://www.stjohns.edu/studyabroad). In recent years, undergraduate programs have studied in locations as diverse as Argentina, China, Cuba, India, Finland, Guatemala, Morocco, Scotland, South Africa, and Vietnam.

### General Entrance Requirements

Currently enrolled and matriculated undergraduate St. John's University students, as well as undergraduate students from accredited colleges and universities throughout the United States, may apply to St. John's Study Abroad Programs.

Undergraduate applicants are expected to:

1. Have completed at least one year of full-time study (for most programs).
2. Have a minimum 2.75 cumulative GPA for college studies completed.
3. Be in good academic and judicial standing with the university.

In addition, students from other institutions are generally expected to:

1. Submit a completed application form at [studyabroad.stjohns.edu](http://studyabroad.stjohns.edu).
2. Provide an official copy of their transcript from their home institution(s).
3. Provide written approval from their home institution.

For more information on any of our programs—including details on current offerings, financial aid, courses, and admissions procedures—please contact:

St. John's University  
Office of International Education  
Campus Center, Room B18  
(Staten Island Campus)

Marillac Hall, Room 210  
(Queens Campus)  
Tel. 718-990-6105

## Division of Academic Support Services

### University Honors Program

The University Honors Program is intended for students enrolled in St. John's College of Liberal Arts and Sciences, the Collins College of Professional Studies and the College of Pharmacy and Health Sciences. It also offers a substantial number of courses outside the Core and across the schools and colleges of the University. This allows each student to be tailored to a program suitable to the individual major. It is also possible for Honors Program members to do independent supervised research under the guidance of a member of the faculty.

University Honors Program students are among the most involved in campus leadership activities. Each semester, its members have the opportunity of attending many events, programs, concerts, and activities. These range from on-campus lectures to performances at the Metropolitan Opera, New York City Ballet, New York Philharmonic, as well as Manhattan walking tours, museum visits, holiday celebrations, movie series, and the spring student-faculty softball game.

The program actively encourages community service, and many faculty members teaching honors courses include Academic Service Learning as a component of the syllabus.

At the end of the academic year, at a special ceremony, the University Honors Program awards an Honors Certificate to each student who has completed thirty credits in the program. A special "University Honors Program" notation, (in *cursu honorum*, "in an honors curriculum") separate from and in addition to the University's *summa*, *magna*, or *cum laude* designations which are based on students' graduating GPA, separate from University honors, appears on the final transcript, as well as on the diploma.

For additional information, contact Dr. Robert Forman or Mr. Robert Pennacchio on the Queens campus 718-990-7554 or by email at [honors@stjohns.edu](mailto:honors@stjohns.edu), or Dr. Rachel Hollander on the Staten Island campus at 718-390-4071 or by email at [hollanrl@stjohns.edu](mailto:hollanrl@stjohns.edu).

### Representative Honors (HON) Course Offerings\*

#### Business

Business Law  
Economics I & II  
Foundations in Finance  
Principles of Marketing  
Principles of Risk Management

#### Communications

Introduction to Mass Communications

#### Criminal Justice

Introduction to the Criminal Justice System

#### English

First Year Writing  
Literature in a Global Context

#### Fine Arts

Creativity and the Arts

#### Government and Politics

American National Government

#### History

Emergence of Global Society

#### Interdisciplinary

Discover New York Freshman Seminar  
Independent Study: Readings and Research

#### Languages

Intensive French I/II  
Intensive Italian I/II  
French II/III  
Elementary Latin I/II

#### Philosophy

Philosophy of the Human Person  
Ethics  
Metaphysics  
Introduction to Logic

#### Psychology

Introductory Psychology  
Child Psychology  
Theories of Personality

#### Sciences

Scientific Inquiry  
Fundamentals of Biology I/Lab  
Fundamentals of Biology II/Lab  
General Chemistry I/II + Lab  
Organic Chemistry I/II + Lab

#### Speech

Public Speaking  
Interpersonal Communication for the Pharmacist  
Argumentation: Inquiry and Advocacy

#### Theology

Perspectives on Christianity  
Introduction to Buddhism  
Christian Marriage  
Moral Theology of Health Care  
Women and Theology  
Psychology and Religion

*\* Please note that not all honors courses listed are offered each semester and that additional courses may be added or substituted.*

### Student Development for Athletes

The Division of Academic Support Services, in collaboration with the Department of Athletics, has developed a comprehensive support and resource program to assist student-athletes in fulfilling their educational and athletic potential. The Student Development for Athletes program provides a wide range of services from the recruiting stage through

graduation. Recognized by the National Academic Advising Association (NACADA) as an exemplary practice for its holistic approach to meeting the needs of the student-athlete population, the program focuses on four areas: Academic Support, Career Development, Leadership Development and Recognition, and Community Service.

The office is located in Carnesecca Arena, Room 136. For information contact Eric Rienecker, Director, Academic Support for Student Athletes at 718-990-5687 or Dr. Nancy S. Kaplan, Associate Provost/Student Development for Athletes Program at 718-990-1672.

### Testing

Through the Testing Center, St. John's and non-St. John's students have the opportunity to take tests for academic credit or admission to Law School. A full range of CLEP and DSST exams are offered along with the LSAT exams.

The Testing Center is located in St. John Hall, Room 216. For information contact Kyle Gouldthorpe, Testing Coordinator, at 718-990-3371.

### Graduate Admission Assistance Program (GAAP)

This program provides assistance to students and recent graduates seeking admission to graduate programs and guidance for applications for prestigious scholarship and fellowship competitions. GAAP also oversees the campus nomination process for scholarships and fellowships such as Rhodes, Marshall, Fulbright, Goldwater, Truman, and JK Watson. GAAP sponsors an intensive summer research program that financially supports student research with faculty mentoring. GAAP is a resource for students interested in enhancing their academic profiles for graduate programs. GAAP is located in St. John Hall, Room 244H.

For information contact [gaap@stjohns.edu](mailto:gaap@stjohns.edu). To learn more, visit: <http://www.stjohns.edu/about/administrative-offices/provost/graduate-admissions-assistance-program>.

### College Bound: Liberty Partnerships Program

#### (Queens Campus)

The College Bound: Liberty Partnerships Program is sponsored by the New York State Education Department and St. John's University. It is designed to provide supportive services to high school students who are identified as having the potential to pursue a college education but need assistance to complete secondary school.

The program provides a broad range of services designed to increase academic skill development, motivation to succeed, and to foster the personal development of the students in the program. These year-round services include: mentor/peer counseling, tutoring, developmental courses, social and enrichment activities and financial literacy.

The office is located in St. John Hall, Room 136. For information call 718-990-6763.

## Student Support Services Program (SSS)

### (Queens Campus)

The St. John's University Student Support Services Program (SSS) is a federally funded TRIO Program, sponsored in part with the U.S. Department of Education. The primary goal of SSS is to support and encourage low-income, first generation students and those with disabilities to maximize their potential and guide them on a successful path to graduation.

SSS provides academic advising, tutoring, career exploration and financial aid guidance. The SSS program may provide grant in aid to current SSS Participants who are receiving the Federal Pell Grant award and who demonstrate a financial need. SSS also strives to prepare students for post baccalaureate degrees, certificates and/or career opportunities.

Participation in the SSS program is open to students who meet the federal eligibility requirements outlined by the Department of Education. To qualify for the program, students must be a U.S. citizen, a U.S. national, or meet the residency requirements for federal aid. They must also be enrolled or accepted to St. John's University, have completed an SSS application and interview, and demonstrate a need for educational support.

The SSS program is located in St. John Hall, Room 133. For information, contact 718-990-1371.

## Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP/Partnership Grant) & New York Gaining Early Awareness and Readiness for Undergraduate Programs (NYGEAR UP/ State Partnership Grant)

The St. John's University Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) is a seven-year project for 1000+ low-income, predominantly Hispanic and African-American students from schools in northwestern Queens County, New York to address (1) low student academic outcomes; (2) factors leading to inadequate knowledge of preparing for college for students of color, including lack of understanding about financing college; (3) low post-secondary enrollment, persistence, and completion for students of color.

Students are provided with tutoring during and after school, homework help, mentoring, academic and social counseling, exposure to college activities (tours, fairs, summer camps), college awareness workshops, financial literacy workshops, standardized test preparation and dual enrollment programs. Services for parents help them understand that college is important, that it is a viable option for their children, and that there are resources available to financing post-secondary education. The project also provides staff development for the partnership middle and high school teachers and counselors to enhance their knowledge and skills in reaching and teaching all students. Our current students are

primarily seniors at Long Island City HS and first-year college students, attending various colleges and universities nationwide.

Following a cohort model approach, our support services are provided in collaboration with the following strategic partners this cycle: five local educational agencies (The Joseph Pulitzer Intermediate School—I.S. 145—William Cullen Bryant High School, The Albert Shanker Intermediate Schools—I.S. 126, The Oliver Wendell Holmes Intermediate School—I.S. 204, and Long Island City High School), eight community based organizations (Goodwill Industries, Variety Boys & Girls Club, Queens Public Library, HANAC Community Services Center, the Louis August Jonas Foundation, King of Kings Foundation, the Options Institute, and Cents Ability), one State agency (New York State Higher Education Services Corporation), one college program in addition to St. John's University (The Consultation Center at Yale University), and five businesses: CSTL, Dr. Singh, City Smarts, TD Bank, and Coolspeak: Youth Engagement Company.

The office is located in St. John's Hall B13. For more information call 718-990-2531.

## Ronald E. McNair Scholars Program (Queens Campus)

The McNair Scholars Program is a federally funded TRIO Program, sponsored in part with the U.S. Department of Education. Named in honor of Dr. Ronald E. McNair, an African-American engineer, scientist and astronaut who met an untimely death in the 1986 space shuttle Challenger accident, it is designed to prepare first-generation, low income-eligible, historically underrepresented students to enroll in graduate study for post-baccalaureate study. Program participants may pursue any field of study leading to a doctorate degree. The ultimate goal of the program is to assist in diversifying college and university faculties. In order to be considered, a prospective scholar must have a minimum GPA of 3.0 and completion of 60-66 credits after the second semester of their sophomore year.

The office is located in St. Augustine Hall, Room 114. For information contact 718-990-5842.

## Upward Bound

As one of eight Federal TRIO Programs under the United States Department of Education, Upward Bound at St. John's University provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their pre-college performance and ultimately in their higher education pursuits. Upward Bound serves high school students from low-income families, and high school students from families in which neither parent holds a Bachelor's degree. The program's objectives are: to build a collaborative structure of community support; to develop and implement an educationally cohesive program of developmental and academic courses; to provide innovative, challenging and sound supportive

services and to expose the students to a world of alternative ways of living and working. Specifically, the St. John's University's Upward Bound Program provides sixty-three John Adams High school students with an array of services including: academic enrichment classes, tutoring, mentoring, college and career preparation workshops, college tours, cultural and educational field trips. Students in the program are eligible to receive these services throughout their high school career. The program is conducted primarily on the John Adams High School campus which allows students to thrive in a familiar environment while developing essential skills for academic and professional success. Special program activities take place at St. John's University in order to acclimate students with the college experience. The office is located in St. John Hall, Room 132A. For information call 718-990-1374.

## Options Program

### (Staten Island Campus)

Options is a program administered by the Office of Student Enrollment Services on the Staten Island campus. It provides financial assistance to eligible freshmen who live

outside of New York State and is funded by the Sr. Julia Heslin, Sisters of Charity Scholarship Fund.

For information call 718-390-4351.

## The Global Language and Culture Center

The Global Language and Culture Center, located in St John Hall 104-106 is one of St. John's University's Academic Support Services acting as a resource center where students, enrolled or not in a language class, can come to practice one of the 10 languages currently offered at the university. Through immersion and interaction, with the help of trained language assistants, they can build on the language skills acquired in the classroom in a convivial and relaxed atmosphere among peers.

At the Center, students enrolled in Phonetics and Language Acquisition classes do the lab practice mandated by the Department of Communications Sciences & Disorders under the supervision of a tutor.

The Center offers large seating and study areas equipped with computers, large screen TVs and reference material. Individual language pods lend privacy to small study groups.

Students can also receive individual tutoring to improve their grades, or engage in group activities under the guidance of a native or near-native speaker of the language: grammar, pronunciation, writing workshops, round table conversations in the selected language, or workshops to prepare for an internship abroad. During the academic year lectures and cultural events are held regularly at the Center. Language placement tests are also administered for students interested in majoring or minoring in a Romance language.

## University Writing Center

Our mission at the University Writing Center is to collaborate with writers across disciplines, levels of experience, and backgrounds at St. John's, fostering the diversity and plurality of the University community. We work one-on-one with student writers to develop and strengthen their critical thinking, rhetorical awareness, written expression, and writing processes, and we support writers at all levels and in all disciplines. Writing Center consultants, themselves students, focus not on remediation or "fixing" writing, but on helping students explore ideas, discover new knowledge, and direct their own writing practice. We offer face-to-face, e-tutoring and online sessions as well as host events and workshops in support of student writers. Students may use sessions to work on writing for academic coursework, for applications and grants, or for their ongoing practice as writers. They may visit for one session to work on a single assignment, or choose to book consultations in an ongoing manner to support their writing continuously. Our philosophy is guided by a commitment to social justice and to the cultivation of equitable learning environments for people of all linguistic, racial, cultural, gender, and sexual identities. Find us at [www.stjohns.edu/writingcenter](http://www.stjohns.edu/writingcenter) for more information.

St. John's University consistently strives to place an outstanding higher education within the financial reach of all qualified applicants. During the 2015–16 academic year, the University awarded more than \$496 million in federal, state, University and external financial aid funds. More than \$244 million of this amount is provided from the University's own funds in grants-in-aid, scholarships and tuition remissions.

The Office of Student Financial Services—in Bent Hall, on the Queens campus; in the Kelleher Center, Room 116, on the Staten Island campus—is responsible for the administration of all student assistance programs at the University. The professional financial aid staff is available to assist student aid applicants with financial aid advisement.

Financial aid is awarded on the basis of demonstrated financial need assessed by use of a standard financial aid application, currently the Free Application for Federal Student Aid (FAFSA). The FAFSA analysis is designed to assess the family's financial strength and determine the student's need for financial assistance by calculating an expected family contribution. The FAFSA's expected family contribution is subtracted from the student's total cost of education or budget at St. John's University. This calculates a student's financial need. All need-based financial aid is awarded according to a student's calculated financial need.

All undergraduate students must file the FAFSA to be considered for all need-based aid, including University grants and all federal grants, loans and the work-study program. New York State residents should also apply for the Tuition Assistance Program (TAP) by filing the TAP application.

Continuing undergraduate students who filed for aid in the prior school year must file for financial aid via the Renewal FAFSA in order to be considered for all sources of financial aid. Continuing students who are New York State residents should also file a TAP application.

The cost of education or budget for a typical full-time dependent commuter student is the total of current tuition and fees, books and supplies, transportation, personal expenses and home maintenance. For self-supporting independent students and dependent students residing apart from their parents, the average budget is the total cost of current tuition and fees, books and supplies, transportation, personal expenses, off-campus room and board. The Office of Student Financial Services may change the amounts of the "other educational costs" included in the cost of education when deemed necessary. Students can review their cost of attendance online via their UIS account.

After reviewing a student's FAFSA needs analysis report and subtracting the expected family contribution from the student's cost of education budget, the University determines the student's financial need. This is used to prepare a "financial aid package" outlining the state, federal and St. John's University funds available for the student in the form of gift assistance (grants or scholarships), loan assistance and/or work-study opportunities.

The Office of Admission awards University academic scholarships to eligible students, provided eligibility criteria are met. A scholarship applicant may file the FAFSA and TAP

application if he or she would like to be considered for need-based aid.

**Students filing the FAFSA should be sure to designate St. John's University, Federal School Code #002823, as a recipient of the needs analysis information.**

The University's annual financial aid application priority deadline date is December 15. Students should file the FAFSA form as soon as possible after October 1. New York State residents should file the TAP application as well as the FAFSA so that eligibility for New York State aid might be determined. The TAP application will be mailed to the student by New York State after the FAFSA is processed. Both forms must be filed on an annual basis.

Late financial aid applicants may not receive maximum aid consideration.

## New York State Math and Science Teaching Incentive Program

The New York State Higher Education Services Corp. announces the New York State Math and Science Teaching Incentive Program. This is a competitive award program to increase the number of middle and secondary math and science teachers in New York State and help eligible students pay for college.

Eligible recipients may receive annual awards for not more than four academic years of undergraduate and one academic year of graduate full-time study while matriculated in an approved program leading to permanent certification as a secondary education teacher in mathematics or science.

The maximum amount of the award is equal to the annual tuition charged to New York State resident students attending an undergraduate program at the State University of New York (SUNY) or actual tuition, whichever is less.

Payment will be made directly to schools on behalf of students upon certification of their successful completion of 27 credits with a cumulative 2.5 GPA for the academic year, which the student seeks payment.

Students receiving a New York State Math and Science Teaching incentive award must agree to teach math or science for five years on a full-time basis at a secondary school located within New York State, regardless of the amount or number of award payments received. Recipients who do not fulfill their service obligation will be required to repay their scholarship awards plus interest.

A *New York State Math and Science Teaching Incentive Program Supplement* form must be completed and postmarked by a deadline to be set by HESC.

Selected recipients must file the *Free Application for Federal Student Aid (FAFSA)* and the *Tuition Assistance Program (TAP) application* by May 1 of each academic year they seek payment under this program.

Any questions can be directed to the HESC Scholarship Unit at 1-888-697-4372.

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## University Scholarships

St. John's University scholarships are highly competitive and available to students whose academic achievement and personal commitment display the values, compassion and pursuit of excellence which embody the spirit of the University.

Freshman and transfer scholarship awards range from full to partial tuition. For select scholarships, a personal interview may be required.

High school seniors entering in the fall who seek scholarship consideration must be accepted for admission by March 1. For transfer students, the deadline is April 15. Both freshmen and transfer students who plan to enter in the spring term must be accepted for admission by October 1. Only full-time students [12–18 credits] are eligible for scholarship awards.

Scholarship parameters and amounts are based on the strength of the applicant pool for any given program as well as campus of enrollment and are subject to change without notice.

St. John's University scholarships are not automatically renewed each year. Unless otherwise noted, a scholarship shall not be renewed for the following academic year unless its recipient has satisfied all of the following criteria:

- Students must be enrolled at St. John's University for a minimum of 12 credits per semester (fall and spring).
- A minimum cumulative grade point average must be maintained at the end of each academic year in accordance with the scholarship awarded.
- Scholarships are renewed for up to four years of continuous undergraduate studies at St. John's University.

In addition to the criteria set forth above, please also note:

- Scholarships are only available for fall and spring terms (scholarships are not available for summer, winter, mini or post sessions).
- Scholarships awarded to a student enrolled in a joint degree program are only eligible for renewal during the period of time such student is attending St. John's University.
- A scholarship awarded to a student enrolled in a combined degree program is only eligible for a renewal during the period of time such student is enrolled in the undergraduate portion of the degree program.

### University Presidential Scholarships

Provide a limited number of full-tuition scholarships (less any New York State Tuition Assistance Program (TAP) funds received).

Academic renewal criteria: a student must maintain a cumulative 3.0 index at the end of each academic year.

### Provost Scholarships

are partial scholarships. Academic renewal criteria: a student must maintain a cumulative 3.0 index at the end of each academic year.

### Scholastic Excellence Scholarships

are partial scholarships. Academic renewal criteria: a student must maintain a cumulative 3.0 index at the end of each academic year.

### St. Vincent DePaul Scholarships

are partial scholarships. Academic renewal criteria: a student must maintain a cumulative 3.0 index at the end of each academic year.

### Academic Achievement Awards

are partial scholarships. Academic renewal criteria: a student must maintain a cumulative 3.0 index at the end of each academic year.

### Academic Promise Awards

are partial scholarships. Academic renewal criteria: a student must maintain a cumulative 2.75 index at the end of each academic year.

### University Transfer Scholarships

are partial scholarships for new transfer students, based on academic records. Transfer students must have earned a minimum of 12 credit hours from an accredited institution. Academic renewal criteria: a student must maintain a cumulative 3.0 index at the end of each academic year.

### Transfer Distinction Award

Transfer students that are scheduled to earn an Associate Degree from a community college prior to enrolling at St. John's University are eligible to receive a \$17,000 award. The award will be renewed, as long as the student remains continuously enrolled as a full-time undergraduate student and maintains a 2.0 index at the end of each academic year. Please note that this award may not be combined with a University Transfer Merit Scholarship.

### Catholic Student Scholarships

Catholic students are encouraged to apply for the Catholic Student Scholarship. Eligible candidates must (1) be Roman Catholic, (2) graduate from a high school, (3) complete the Catholic Student Scholarship application by deadline date.

### Catholic High School Scholarship

As a Catholic university, we support families who are committed to a Catholic education. This award is automatically awarded to incoming freshmen who will be graduating from a Catholic high school and entering St. John's in the fall. Student must be registered full time each semester and the award will be renewed for up to four years of undergraduate study as long as recipient remains in good academic standing.

For the most up-to-date information about and policies concerning academic scholarships, visit the Web site at [stjohns.edu](http://stjohns.edu).

### The Ozanam Scholars Program

The Ozanam Scholarship was created to recognize Frederic Ozanam, a 19th-century disciple of Vincent de Paul. Working selflessly on behalf of the poor, Ozanam's philosophy reflected Vincent's legacy of compassionate service. Eligible applicants must have a strong academic record and show a dedication to serving the disadvantaged.

### Catholic Scholars Program

Catholic scholars take part in a four-year developmental program that translates faith into action. Prospective freshmen apply for this scholarship. Students will commit themselves to

faith-based leadership training, services and prayer, and formation of a deeper understanding of what it means to be a leader inspired by the catholic tradition. Catholic Scholars assume important leadership roles within the community of faith and service at St. John's University in preparation for becoming faith-inspired Catholic leaders for life.

Award will be renewed for up to four years of undergraduate study as long as recipient remains in good academic standing.

### Service Scholarships

The University has created service scholarships to honor the brave men and women of the U.S. Armed Forces, United States Police Department, and United States Fire Department, who dedicated their lives to the service of others. Awards offered to first time freshmen and transfer students who are dependent children of service members entering the University as of the Fall of 2018. Students are automatically considered for these awards based on their parent's occupation as indicated on the Undergraduate Admission application. The University reserves the right to verify parent's occupation. Awards are renewable for up to four years of continuous undergraduate study; renewability is contingent on student maintaining satisfactory academic progress.

### Legacy Award

Awards offered to first time freshmen and transfer students entering St. John's starting in the fall of 2018. Students are automatically considered for this award when they indicate on their admissions application that their grandparents, parents or siblings received a degree from St. John's University prior to the year the student enters the University. Eligible students are limited to one legacy award and students must apply for admission within yearly published timeframe. The University reserves the right to request proof of eligibility. Awards are renewable for up to four years of continuous undergraduate study; renewability is contingent on student maintaining satisfactory academic progress.

### Special University Scholarships

The University has many scholarships funded through special endowments and donations. In most instances, academic merit and financial need are considered along with the particular requirements of the scholarship selection process. For further information, please contact the Office of Student Financial Services.

### International Student Scholarships

International students are considered for merit scholarships at the time of admission. First year international applicants who submit TOEFL/ IELTS/ Duolingo scores and/or SAT/ACT scores at the time of admission may be eligible to receive a minimum of \$5,000 annually based on academic credentials and SAT/ACT or TOEFL/IELTS/Duolingo scores.

## Academic Scholarship Recipients

### Requirements to Maintain Eligibility

Academic scholarships range from \$5,000 per year to full tuition and are based on the student's academic ability, program of study, and campus. Applicants are notified of any academic scholarships



in their acceptance letter. To maintain an academic scholarship, recipients need to enroll in and complete a minimum of 12 credits per semester at St. John's with a cumulative grade point average of at least a 3.0 for most awards. Students who do not complete 12 credits in a semester or do not maintain the required minimum GPA, will be subjected to a re-evaluation of scholarship eligibility and amount. Academic scholarships are not applicable to intercession, winter session, post session, or summer sessions.

Undergraduate freshmen scholarships are intended for four years of continuous, full-time undergraduate study. Transfer student scholarships are for two or three years of continuous undergraduate study.

Doctor of Pharmacy (Pharm.D.) Scholarship Recipients

Please Note: Academic Scholarships for students entering the six-year Doctor of Pharmacy (Pharm.D.) program are offered for the first four years of the six-year program.

The University reserves the right to adjust any University grant or scholarship due to receipt of non-University aid. In addition, the combination of external grants and scholarships (funded by state, federal and/or private sources) along with financial assistance from St. John's may not exceed the cost of full tuition. The scholarship programs are subject to the policies and practices of the University's Office of Student Financial Services and various regulatory agencies.

## Grants-in-Aid

Grants-in-aid are awarded to needy students or students who have special abilities or who make significant contribution to the University. Grants are based on financial need, extracurricular activities and forensic and athletic ability. Interested students should file the FAFSA, and may obtain further specific information regarding eligibility requirements from the Office of Student Financial Services.

**"Three-in-One Family"** grants-in-aid provide one-half tuition to the third member of a family when there are three family members enrolled simultaneously at the University on a full-time basis. A letter requesting consideration for this special University grant and listing the three family members in attendance should be forwarded to the Office of Student Financial Services. Each enrolled family member must also file a FAFSA annually for the duration of the time that all three are in attendance and the grant is requested.

**Student Success Grants** are awarded to students who show academic promise to succeed at St. John's University. Students are automatically reviewed for this grant upon admission. Academic renewal criteria: a student must maintain a cumulative 2.5 index at the end of each academic year.

## Scholarships from Outside the University

Various associations, corporations, foundations and unions provide scholarships for recipients whom they select. Recipients may be selected based on financial need as attested to by the financial aid application. Interested candidates should seek information from available publications and directly from these groups. Additional information may be available from the Office of Student Financial Services. The University reserves the right to adjust institutional aid based on the receipt of external aid.

## New York State Financial Aid

The programs of financial assistance in New York State are administered by the New York State Higher Education Services Corporation in Albany. Please visit [hesc.ny.gov](http://hesc.ny.gov) to view information on all New York State Grants and Scholarship programs.

### The Tuition Assistance Program (TAP)

This program provides grants ranging up to \$5,165 a year to full-time dependent undergraduates, and \$100 to \$3,025 yearly for full-time, single, independent undergraduates. Independent students with dependents are eligible for the same award ranges as dependent students.

TAP award amounts for all students (including new recipients) are subject to available New York State funding. All students should also note that the maximum award for juniors and seniors is reduced by \$200 a year. Awards are based on family New York State net taxable income. General requirements: 1) be a resident of New York State and a U.S. citizen or permanent resident alien; 2) be enrolled full-time and matriculated at an approved New York State post-secondary institution; 3) meet income guidelines; 4) be charged a tuition of at least \$200 a year; 5) have graduated from a U.S. high school, earned a GED or passed an Ability to Benefit Test; and 6) not in default on a State or Federal loan. Undergraduate students may generally receive TAP awards for four years of study. Students enrolled in a state-sponsored opportunity program may receive undergraduate awards for five years.

Students may file for the TAP by means of the Electronic TAP Application, which will be forwarded by NYSHESC upon completion of the FAFSA. The St. John's school code is 0751.

### The Academic Excellence Scholarship Program

This program provides up to \$1,500 to be awarded to the top graduating seniors in each high school in New York State. The awards are based on academic excellence as measured by the weighted average of a student's scores on Regents Exams taken by the student prior to the senior year. Applications are available at high school guidance offices.

### Aid for Part-Time Study (APTS)

This New York State program provides grants to undergraduate part-time students who are New York State residents attending college in New York. There are awards up to \$2,000 per school year, based on family New York net taxable balance, financial need, total tuition cost and other assistance. APTS awards available to St. John's students are based on fluctuating yearly allocation from New York State. The New York net taxable income cutoffs for APTS eligibility are currently \$50,550 for dependent students and \$34,250 for independent students. APTS applicants must be residents of New York State, U.S. citizens or permanent residents and normally at least half-time students (carrying 6–11 credits per term). Applications for APTS may be obtained at the Office of Student Financial Services and should be filed with this office at least 30 days prior to the start of each semester for which application is made. Award amounts for less than half-time students are available only when funding permits.

Visit [hesc.ny.gov](http://hesc.ny.gov) to view all eligibility requirements.

### Vietnam Veterans Tuition (VTA) Awards

These awards provide financial assistance to students who are New York State residents discharged under honorable conditions from the U.S. Armed forces and who are: Vietnam Veterans who served in Indochina between December 22, 1961 and May 7, 1975 or Persian Gulf Veterans who served in the Persian Gulf on or after August 2, 1990 or Afghanistan Veterans who served in Afghanistan during hostilities on or after September 11, 2001 or Veterans of the armed forces of the United States who served in hostilities that occurred after February 28, 1961 as evidenced by receipt of an Armed Forces Expeditionary Medal, Navy Expeditionary Medal or a Marine Corps Expeditionary Medal.

For full-time study, a recipient shall receive an award of up to the full cost of undergraduate tuition for New York state residents at the State University of New York, or actual tuition charged, whichever is less. Full-time study is defined as twelve or more credits per semester (or the equivalent) in an approved program at a degree-granting institution, or twenty-four or more hours per week in a vocational training program.

For part-time study, awards will be prorated by credit hour. Part-time study is defined as at least three but fewer than twelve credits per semester (or the equivalent) in an approved program at a degree-granting institution, or six to twenty-three hours per week in a vocational training program.

For the 2015–16 academic year, awards will be set at \$5,895 or tuition, whichever is less. If a Tuition Assistance Program (TAP) award is also received, the combined academic year award cannot exceed tuition. Thus, the TAP award may be reduced accordingly. NOTE: Tuition payments received by a veteran under the Chapter 33 Program and Yellow Ribbon component will be considered duplicative of any VTA award students may have received. However, payments received under the Montgomery GI Bill® do not duplicate the VTA award.

Combined tuition benefits available to a

student cannot exceed the actual tuition. Students attending high tuition schools may be eligible to receive both the Federal and State benefits. Additionally, students whose "Percentage of Maximum Benefit Payable" under the Chapter 33 Program is less than 100% of tuition may also receive both Federal and State benefits.

## World Trade Center Memorial Scholarships

These scholarships guarantee access to a college education for the children, spouses and financial dependents of innocent victims who died or were severely and permanently disabled as a result of the September 11, 2001, terrorist attacks on the U.S. and rescue and recovery efforts. This includes victims at the World Trade Center site, the Pentagon or on Flights 11, 77, 93 or 175. The award amount varies depending on financial need. Total aid received cannot exceed the student's cost of attendance. Submit a copy of the New York State World Trade Center Memorial Scholarship application, with the necessary documentation, to: NYSHESC Scholarship Unit, 99 Washington Avenue, Albany, NY 12255. A description of the required documentation is included in the application instructions.

Undergraduate students who are full-time and matriculated in an approved program in New York State and meet requirements for the receipt are eligible. Recipients need not be New York State residents or U.S. citizens to receive the scholarship. Note: New York State resident family members who were enrolled in undergraduate colleges or universities located outside of the State on September 11, 2001, are also eligible for scholarship payment at that school. Please visit [hesc.ny.gov](http://hesc.ny.gov) for full eligibility guidelines.

## New York State Post-Secondary Education Fund for Native American Students

This fund is for students who are New York State residents and listed on the official rolls of a New York State tribe or children of enrolled tribal members. Applicants must have graduated from an accredited high school, possess a high school equivalency (GED) or be enrolled in an approved 24-credit GED program. Students must be accepted at or attend an approved collegiate or non-collegiate program offered by a post-secondary institution located in NYS. Grant amounts range up to \$1,550 per year to a total of \$6,200 (to \$7,750 for an approved five-year program). For information contact: New York State Education Department, Native American Education Unit, Room 543, Education Building, Albany, NY 12234.

## Satisfactory Academic Progress Requirements for New York State Aid Recipients

St. John's University must comply with the New York State Education Department regulations

### Standards of Satisfactory Academic Progress for the Purpose of Determining Eligibility for State Student Aid

#### UNDERGRADUATE

Before being certified for this payment, a student must have accrued the amount of credits indicated, with at least the corresponding grade point average.

Semester	Credits	Grade Point Average
First	0	0
Second	6	1.5
Third	15	1.8
Fourth	27	1.8
Fifth	39	2.0
Sixth	51	2.0
Seventh	66	2.0
Eighth	81	2.0
Ninth*	96	2.0
Tenth*	111	2.0

\*HEOP students only

(Section 145-2.2) as they pertain to a student's satisfactory academic progress and program pursuit for the purposes of determining student eligibility for state financial assistance. These regulations apply both to full-time and part-time state aid recipients. Part-time students are referred to the University's "Satisfactory Progress" brochure for specific information for part-time state aid recipients. Students applying for full-time state financial assistance such as the Tuition Assistance Program (TAP) must meet the minimum standards for satisfactory academic progress and program pursuit as listed below in order to continue their eligibility for state financial assistance.

#### New York State Aid Program Pursuit Requirements for Full-Time Undergraduate Students

If you are a full-time undergraduate student receiving a TAP award or any other New York State grant or scholarship, you must meet the NYS Education Department's requirements for both satisfactory academic progress and program pursuit. For purposes of continued state aid eligibility, students are reviewed at the end of every semester for eligibility for the following term.

**Program pursuit** means making a passing or failing grade in the following percentages of a full-time program (which is a minimum of 12 credits a semester):

**First Year of TAP Payment:** 50% of a minimum standard full-time program must be completed each semester (six credits per semester).

**Second Year of TAP Payment:** 75% of a minimum standard full-time program must be completed each semester (nine credits per semester).

**Third and Fourth Year of TAP Payments:** 100% of minimum standard full-time program must be completed each semester (12 credits per semester).

You must make program pursuit every semester in order to be eligible to receive your state aid for the following semester.

In addition to these program pursuit requirements you must also make satisfactory academic progress. This means that you must

complete a certain number of credits each semester, with a certain cumulative index to be eligible for the next semester's award.

**Important:** All students receiving state aid must maintain a 2.0 cumulative grade point average starting with the receipt of the fourth semester of state aid.

For additional information regarding the academic progress requirements for financial aid eligibility, students should visit the Office of Student Financial Services.

#### New York State Aid Program Pursuit Requirements for Part-Time Undergraduate Students

Undergraduate students receiving New York State Aid for Part-Time Study (APTS) must also meet requirements for both satisfactory academic progress and program pursuit. These requirements closely follow the requirements for full-time undergraduate students receiving TAP awards.

**Program pursuit** entails making a passing or failing grade in the following percentages of a part-time program.

**First Year of APTS Payment:** 50% of a part-time program must be completed each semester.

**Second Year of APTS Payment:** 75% of part-time program must be completed each semester.

**Third and All Subsequent Years:** 100% of part-time program must be completed each semester.

In order to be eligible for state aid the following semester, you must make program pursuit every semester.

To make satisfactory academic progress, the student must successfully complete a minimum number of semester hours of credit with a minimum grade point average according to the same satisfactory progress chart that is printed in the previous section for full-time undergraduate TAP recipients. The difference here is that part-time APTS recipients are not reviewed every semester for satisfactory academic progress; instead, their academic progress is reviewed in 12-credit increments. Each accumulation of 12 credits attempted counts for one semester on the full-time

chart; an APTS recipient must meet the academic progress requirements for number of credits completed and cumulative average step by step on this chart after each accumulation of 12 credits attempted.

A part-time recipient of New York State aid who fails to meet the program pursuit or satisfactory academic progress requirements in a particular semester may wish to make up the necessary credits or achieve the required cumulative index by pursuing credits at his/her own expense in a given semester. By so doing, he or she will hopefully make up the deficiency and be eligible to receive his/her New York State aid in the following semester.

## Federal Financial Aid

Applicants for any type of federal financial aid must file the Free Application for Federal Student Aid (FAFSA). The output sent to the student who files this form is called a federal Student Aid Report (SAR). As long as St. John's University is listed on the student's SAR and no corrections have been made to the original information submitted, the student may keep the SAR for his/her records.

Recipients of federal financial aid (grants, work study or any federal loan) must make satisfactory academic progress to continue to be eligible to receive such aid. Standards for federal aid recipients differ from standards for state aid. Federal standards are outlined under the heading "Satisfactory Academic Progress Requirements for Federal and/or St. John's-Funded Financial Aid Recipients." For detailed information on federal aid eligibility guidelines, please visit [studentaid.ed.gov](http://studentaid.ed.gov). Federal aid only applicable towards credits applicable to student's degree.

### Federal Pell Grant Program

This is a federal financial aid program providing financial assistance to needy post-secondary school students. The 2021-2022 maximum federal Pell award is \$ 6,495 per year. When a student files FAFSA, his/her federal Pell Grant eligibility is determined. Funding is credited to the student's tuition for each semester. The program is open to both full-time and part-time students. Students carrying at least 12 credits per semester are considered full-time. Students carrying 9-11 credits are three-quarter time; those carrying 6-8 credits are classified as half-time. When federal funding permits, awards may be made to less than half-time students. All credits must be applicable to student's degree. Funding and eligibility subject to federal legislative changes.

### Federal Perkins Loan Program\*

*\*The Federal Perkins program has been discontinued; no disbursements permitted after June 30, 2018.*

### Federal Health Professions Loan Program

This is a federally sponsored loan program open to Pharmacy majors at St. John's University. St. John's awards federal Health Professions Loans only to full-time "dependent" students; eligibility

is determined based on a review of the student's FAFSA.

The present interest rate for federal Health Professions Loans is 5% with deferment of loan payments while the student remains in school on a full-time basis. A 12-month grace period, during which time no interest accrues, begins when the student leaves school or falls below full-time status. Information on deferments and cancellations may be obtained at the Office of Student Financial Services.

### Federal Work-Study Program

This program offers qualified students part-time employment with the University (on-campus) and at various non-profit and for-profit agencies (off-campus). Interested students who meet federal guidelines are interviewed following their registration.

### Federal Supplemental Educational Opportunity Grants

These grants are awarded to undergraduate Pell eligible students based on financial need.

### Army ROTC Scholarships

These scholarships offer financial assistance for qualified students interested in the ROTC program. Four-year, three-year, and two-year scholarships are offered. The U.S. Army pays full or partial tuition, fees, textbook and other required expenses, except room and board. In addition, a \$100 monthly stipend during the academic year is available to upper division students. Selection is based on academic excellence, extracurricular activities, physical standards, results of college entrance board examinations, and evaluation of motivation and leadership potential. Upon graduation and successful completion of the Army ROTC program, scholarship students are commissioned as Regular Army or Reserve Second Lieutenants and serve on active or reserve duty. For information, contact the ROTC Office on the Queens campus.

### Higher Education Grant Program for American Indians/Alaskan Natives

This program is available to a person who is a member of a federally recognized Indian tribe eligible to receive services from the U.S. Department of the Interior. Award amounts are based on a student's unmet financial needs; award amounts vary by region. Interested applicants must file a FAFSA on a yearly basis and seek conventional aid through the post-secondary institution. Application forms and additional information is available from the student's local tribal office.

## Federal Student Loan Programs

### What is a Federal Direct Student Loan?

Federal Loans are a major form of self-help aid for students. As part of your award letter, you may be offered a federal loan. A loan must be repaid in full,

including any interest and fees. Student loans have long repayment periods and generally repayment will not begin until you leave school. Interest rates vary, depending on the type of loan you borrow. The promissory note you sign will contain the exact terms of the loan you are borrowing. Keep your copy for reference. St. John's University in accordance with federal regulation reports all loan borrowing, student enrollment status and changes in enrollment status to the National Student Loan Date System (NSLDS).

### How Do I apply for a Federal Direct Student Loan?

#### Three Simple Steps:

- Step 1:** Accept: Go to your St. John's University UIS account at <https://apollo.stjohns.edu> and enter your User ID, and PIN, click on "Login". Select the financial aid tab. Click on My Award Information. Select award by Aid year (current aid year). Accept Award Offer.
- Step 2:** Complete: Go to [studentaid.gov](http://studentaid.gov) and sign in with your FAFSA ID. Select Entrance Counseling and complete
- Step 3:** Sign-On: the same website, [studentaid.gov](http://studentaid.gov) select Sign Master Promissory Note and complete.

#### Important note for both Step 2 and Step 3:

Select "New York" as the School State and "Saint John's University" as the school name. \*Your loans will be credited to your account only after the completion of all three steps.

### What is the difference between a subsidized and unsubsidized loan?

Subsidized Loan: the federal government pays the interest on the loan until the student enters their grace period; the time they are no longer enrolled on at least a half-time basis. Repayment begins six months after you cease to be enrolled at least half-time (including leave of absence).

Unsubsidized Loan: the federal government does not pay the interest on the loan while a student is in school as it does for the subsidized loan. Interest accrues and must be paid or capitalized during periods of enrollment in school and /or deferment.

### What is the Interest Rate of Federal Loans?

The interest rate for all federal student and federal PLUS loans disbursed on or after July 1, will be calculated annually by the federal government based on the 10 year Treasury note index.

### Are there any fees associated with these loans?

An origination fee of the total loan is assessed and deducted prior to loan disbursement. Origination fees are determined by the US Department of Education and are subject to change on an annual basis. Loans credited to the student's account will be less than the loan amount borrowed due to these US Department of Education mandatory fees.

## Is there a federal loan processing deadline?

In accordance with federal guidelines St. John's University may not originate a loan for a period in the academic year in which a student is no longer enrolled. Therefore, students enrolled for the academic year who are interested in borrowing a loan must complete the loan process within the academic year. Students who enroll for one semester in an academic year must complete the process within the period of enrollment for the semester.

## What is the 150% Rule?

For all new borrowers who receive a loan on or after July 1, 2013 a 150% limitation is in effect. This means a student who is eligible for a subsidized loan will reach their subsidized limit at 150% of a program's length of study. If a student reached the 150% limitation, the interest subsidy will end on all outstanding loans disbursed after July 1, 2013 and interest will begin to accrue. Students are therefore encouraged to complete undergraduate study on a timely basis.

## Loan Proration

Federal regulations requires St. John's to prorate Federal Direct Loans for undergraduate students when the student is enrolled in a program that is one academic year or more in length, but the student is in a remaining period of study that is shorter than the full academic year. This will mostly affect students that will graduate from their program of study at the end of summer of fall semesters.

**Loan Proration formula:** Number of credit hours enrolled for a semester, divided by the number of credit hours in an academic year (24) multiplied by the annual Federal Direct Loan limit for the student's grade level.

### Examples:

$$\begin{aligned} 12 \times 5500 &= 2750 \\ 24 \\ 15 \times 5500 &= 3437.50 \\ 24 \end{aligned}$$

Subsidized and unsubsidized loans are calculated separately in order to determine the maximum for each loan.

## Are there any federal loans available to parents?

The Federal Direct PLUS Loan from the US Department of Education for parents of undergraduate dependent students who meet general eligibility and credit requirements. Your FAFSA must be on file at St. John's. The maximum amount a parent may borrow for the academic year will be indicated in the student's financial aid awards.

## How does a parent apply for a Federal Direct PLUS Loan?

Applications for Federal Direct PLUS loans are

*\*Interest rates on federal loans are subject to change based upon changes of federal regulations.*

## Maximum Annual Loan Amount 2021–2022

*Effective for loans first disbursed on or after July 1, 2008*

Dependent Student	Independent Student Only		
	TOTAL subsidized and unsubsidized	BASE AMOUNT subsidized and unsubsidized	ADDITIONAL TOTAL unsubsidized only
<b>Borrower's School Year</b>			
First-year undergraduate (0–24 credits completed)	\$3,500 + 2,000 (unsub)	\$3,500	+ \$6,000 = \$9,500
Second-year undergraduate (25–55 credits completed)	\$4,500 + 2,000 (unsub)	\$4,500	+ \$6,000 = \$10,500
Third-year and beyond undergraduate (56 credits and more completed)	\$5,500 + 2,000 (unsub)	\$5,500	+ \$7,000 = \$12,500
<b>Total outstanding debt:</b>			
Dependent undergraduate	\$31,000	Independent undergraduate	\$57,500

processed online through the US Department of Education student loan website at studentaid.gov. Once signed in, the borrower must click "Apply For Aid" and then select "Apply for a PLUS Loan" to begin.

### PLUS Process consists of four easy steps:

- Step 1:** Personal Information: Personal information of the parent borrower.
- Step 2:** Student & Loan Info:
- Select the Award year
  - Parent PLUS borrowers must enter the information of the student for whom the loan is for
  - Select "NEW YORK" as the school state and "SAINT JOHN'S UNIVERSITY" as the school name
  - Enter a requested loan amount

The borrower enters a specific amount to borrow for the school year or may elect to borrow the maximum amount for which he/she is eligible. The maximum amount the PLUS borrower may request is included in the St. John's Financial Aid award information.

If the borrower later determines that he/she does not need the entire amount applied for, he/she may cancel or reduce an un-disbursed loan at any time. A disbursed Federal Direct PLUS loan may be cancelled or reduced within thirty days of the date of disbursement. A St. John's Loan Change Form is available online at [stjohns.edu/services/financial](http://stjohns.edu/services/financial). The amount the borrower chooses to apply for will not affect the result of the application. When choosing an amount, the borrower should only borrow what is really needed and remember that loans must be repaid.

### Step 3: Review Application

**Step 4:** Credit Check & Submit: Authorize the review of credit history and submit the application.

## When will the borrower be notified of the result of the application and credit check?

The borrower will be notified immediately of the result. If approved, the borrower will be directed to complete a Master Promissory Note (MPN) if a Federal Direct PLUS MPN has not been completed previously.

## What are the options for the Parent PLUS borrower denied for a Federal Direct PLUS loan?

- Parent borrowers can opt for additional unsubsidized loan eligibility for the student.
- Parent borrowers can opt to provide documentation of extenuating circumstances and appeal the decision.
- Parent PLUS loan borrower can opt to obtain an endorser with a more favorable credit history to act as a co-signer. The endorser must complete a process, similar to the original application, either online or through the mail. The online process requires that the endorser have a Federal Student Aid ID. The borrower who has been denied will automatically be mailed a paper Endorser Package. Both processes require that the endorser know the Loan Reference ID which will be provided to the denied borrower via email or can be viewed by the denied borrower when signed onto StudentLoans.gov.
- Parent borrower if approved based on extenuating circumstances or who has an endorser will be required to complete a PLUS Counseling session.

## How will the student receive the loan funds?

Once an application has been approved and a MPN has been properly completed, the student will be given credit by St. John's for the amount

approved for disbursement less all applicable fees. The approved amount will be split equally between the fall and spring semesters. Funds will be disbursed by the federal government to the student's St. John's account at the beginning of each semester according to the disbursement schedule set by St. John's University.

### What is the interest rate on federal PLUS loans?

The interest rate for all federal PLUS loans disbursed on or after July 1st will be calculated annually by the federal government based on the 10-year Treasury note index.

### What fees, if any, are associated with these loans?

An origination fee is assessed and deducted prior to loan disbursement. Origination fees are determined by the U.S. Department of Education. Since the origination fee is deducted before the federal government disburses the loan to St. John's, the amount credited to the student's account will be less than the loan amount borrowed.

## Satisfactory Academic Progress Requirements

### Federal and/or St. John's University Funded Financial Aid Satisfactory Academic Progress Requirements (SAP)

All recipients of federal and/or St. John's University financial aid are expected to maintain satisfactory academic progress toward their degree as part of the eligibility requirements for federal and/or St. John's University institutional aid. The University's satisfactory academic progress policy is developed in accordance with federal regulations. Any student not making satisfactory academic progress is considered ineligible for federal aid and institutional grant aid.

Please note that SAP requirements for state aid recipients and St. John's University Academic scholarship recipients are different and are addressed separately.

### Federal Qualitative Measure

Federal regulation requires schools to have a qualitative component, typically a grade point average (GPA) as part of their Satisfactory Academic Progress policy. At the end of each school year the cumulative GPA for all students will be reviewed. The minimum required cumulative GPA is as follows:

- First-year Undergraduate students must maintain a cumulative GPA of 1.50 (first year defined as credits hours attempted less than 25)
- By the end of the second academic year all Undergraduate students must maintain a 2.0 cumulative GPA.
- All Graduate and Law students must maintain a cumulative GPA of 2.0.

When total attempted Credit hours are:	Earned Credit Hours must be at least:
Less than 25 credit hours	50% of scheduled credit hours
25 through 55 credit hours	50% of scheduled credit hours
56 through 90 hours	60% of scheduled credit hours
91 credit hours and above	70% of scheduled credit hours

### Federal Quantitative Standard: Pace

Federal regulation requires schools to have a quantitative component as part of their Satisfactory Academic Progress policy. This measure seeks to ensure that students successfully complete coursework and maintain an appropriate and timely pace toward the completion of their degree program within the federally allowable time frames. Pace is measured at the end of the school year for all students.

### Undergraduate Degree Maximum Time Frame Requirements

According to federal regulations for an undergraduate program, the maximum time frame cannot exceed 150% of the published length of the program measured in credit hours attempted.

### Pace for Undergraduate Degree Completion

For an undergraduate student in a bachelor's degree program to be considered as progressing, the student's ratio of earned hours to attempted hours (or pace towards degree completion ) must be no less than shown on the following table:  
Note: Students enrolled in the Pharm.D. Program will follow the above chart for the first four years. Once they begin the graduate portion of their program they will be held to the Graduate degree pace requirements.

### Other Degree Maximum Time Frame Requirements

Students must complete their degree program within the following maximum time frame:

Certificate:	3 semesters (48 credit hours)
Associate's:	6 semesters (96 credit hours)
Master's:	10 semesters (120 credit hours)
Doctoral:	14 semesters (168 credit hours)
Law (full-time):	9 semesters (129 credit hours)
Law (part-time):	12 semesters (129 credit hours)

### Pace for Degree Completion for All Other Programs

Students must pass at least 70% of the cumulative credit hours attempted.

### Annual Academic Progress Review

We review academic progress each academic year by dividing the cumulative total number of credit hours the student passed by the total number

attempted. The review process begins at the end of spring semester for all students to determine that the student is meeting the standards described above. This review is based on a student's entire enrollment history at St. John's University and any transfer credit hours accepted. We also check to make sure students have not exceeded the maximum term limit described above.

### Federal regulations require that these standards apply to all students

#### Please note:

The following will be considered as credits completed:

- 1) "A" through "D" grades
- 2) Accepted Transfer credits
- 3) "P" passing with credit
- 4) Accepted Advanced Placement (AP) credits

The following will NOT be considered as credits completed but will be considered as credits attempted:

- 1) F – Failure
- 2) ABF – Absent/Failure \*
- 3) UW – Unofficial Withdrawal
- 4) AU – Audit

In the Pharm.D. program starting with the 2016 entering class any grade below a C in a professional course is considered failing and must be repeated.

In the professional year of the Clinical Laboratory Science program, a grade of C+ or better is considered passing, program guidelines allow students to repeat one failed course.

### Grade Changes

Students who receive aid on a conditional or probationary basis must resolve all incomplete grades before the Office of Student Financial Services can make a final determination that they meet the satisfactory academic progress guidelines. The student must notify the Office of Student Financial Services once their final grades have been posted.

Students who have been academically excluded from the university but who are subsequently given permission to re-enroll are not automatically eligible to continue to participate in federal or university aid programs. Admissions decisions are totally separate from funding decisions.

### Repeat or Remedial Courses

If a course is repeated or remedial, credits for each time the student registers will be added to the attempted/earned credits total. Both grades received will be used in the calculation of the cumulative GPA.

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## Transfer Credits

Transfer Credits accepted for the student's academic degree are counted when measuring the maximum time frame to complete the degree. Also, transfer credits reflected on a student's St. John's academic transcript are counted as both attempted and earned credit hours for SAP purposes.

## Double Majors and/or Minors

Students who receive permission from their dean to pursue a double major/minor will be expected to complete all degree requirements before reaching 189 attempted hours.

## Change of Major or Change of Degree

Students who change their major within the same degree, or who change their educational objective and begin pursuing a different degree without having earned the first degree, must still adhere to the 150 percent time frame allowed. All previous course work must be included in each review of academic progress for federal and/or St. John's University financial aid.

## Readmit

Students who are readmitted are subject to the standards defined in this policy for federal and/or St. John's University financial aid eligibility. Academic progress will be reviewed upon readmission. All previous coursework at St. John's University must be included in each review of academic progress for federal and/or St. John's University financial aid.

## Financial Aid Termination

Students who fail to complete their degree within the maximum time frame will have their federal and/or St. John's University grant aid terminated. The Office of Student Financial Services will send the student a written notification of the termination of their aid eligibility. This is a non-appealable status. Students can continue in their program at their own expense provided they are otherwise academically eligible.

## Financial Aid Suspension

Recipients of federal aid and/or St. John's University grant aid whose progress is unsatisfactory will be ineligible for aid and will have their aid suspended. The Office of Student Financial Services will send the student written notification of the suspension.

## Appeal Process

Students who have not exhausted the maximum time frame have the right to appeal.

Appeals must be filed within 30 days of notification that aid eligibility has been lost. An Appeal must be made in writing to the Student Financial Services Appeal Committee. The appeal may not be based upon a student's need for the Financial Aid assistance OR their lack of knowledge that their Financial Aid assistance was in jeopardy. An appeal would normally be based upon mitigating circumstances which

prevented a student from passing more of their courses, or which made them withdraw from classes.

### Examples of mitigating circumstances include:

- Serious personal illness or injury that required extended recovery time
- Death or serious illness of an immediate family member
- Significant trauma that impaired the students emotional and/or physical health
- Other documented circumstances

To appeal, a student must complete a Satisfactory Academic Progress Appeal Form and return it with all required documentation to the Office of Student Financial Services. The student will be notified of the decision approximately three weeks after we receive the student's appeal.

Appeals are made through the Office of Student Financial Services, on the official form and will require the following: an explanation and documentation regarding why the student failed to make Satisfactory Academic Progress (SAP), demonstrate an understanding of what SAP measure/s were failed and documentation as to what has changed in the student's situation that would allow the student to meet SAP in future terms. Please note that merely filing a Satisfactory Academic Progress Appeal Form does NOT guarantee continued eligibility for Federal/university aid, as an appeal may be denied.

### Appeal Approval Conditions

Appeals can only be approved if the Student Financial Services Appeal Committee determines:

- that the student will be able to meet the university's satisfactory academic progress after the next payment period; or
- that the student has agreed to follow an academic plan that, if followed, will ensure that the student can meet the university's satisfactory academic progress guidelines by a specific point in time.

### If an Appeal is Granted

Students whose appeals are granted will receive aid on a conditional (probationary) basis for one semester. The conditions will be outlined in the appeal approval letter sent to the student. The Student Financial Services Appeal Committee will review the student's record at the end of the semester to determine his/her status for the following semester.

Once a probationary semester has concluded, the student may re-establish eligibility to be considered for federal and/or university aid for their next semester of enrollment ONLY by either 1) taking action that brings him or her into compliance with the qualitative and quantitative components of SAP standard OR 2) demonstrating the progression of the specific academic plan and standards for a Probationary Semester as established by the Appeals Committee.

## After the Probationary Period or if Appeal is Denied

If the student does not have grounds for an appeal, or if the appeal is denied, the student may still be able to regain eligibility for future semesters. This is done by the student enrolling at St. John's University at their own expense/without financial assistance. The student may also complete coursework at another institution, provided the credits can be transferred to St. John's University and he/she did not receive federal financial aid at the other institution while taking those courses. Any credits earned and transferred to St. John's University must have been earned after the term(s) in which federal and/or St. John's financial aid was denied. If a student pays for and successfully completes courses at another institution, they must be prepared to provide appropriate documentation (i.e., university account statement and transcripts) confirming that the student did not receive federal financial aid at the other institution. If the student chooses to take one of these options they must contact the Office of Student Financial Services to arrange a new reevaluation.

## Withdrawal from the University

Students are strongly encouraged to reach out to the Office of Student Financial Services, if considering a withdrawal from courses, to discuss the possible impacts of a withdrawal. A withdrawal from courses could affect a student's eligibility for Title IV Aid as outlined below and in subsequent terms. Students who decide to withdraw from a course should see their academic advisor to complete a Change of Program Form.

### Return of Federal Title IV Aid

Students who withdraw from all courses, either officially or unofficially in a semester/term, on or before completing 60% of the semester/term and who have received federal title IV funds in the form of a Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (SEOG), Teacher Education Assistance for College and Higher Education (TEACH) Grant, Federal Direct Loan and/or Federal PLUS loan, in accordance with federal regulation are required to have their eligibility for those funds reviewed. The University is required to apply a federally mandated formula to determine how much of the federal funding was "earned" up to the determined date of the student's withdrawal. This review and calculation is referred to as a "Return of Title IV Aid Calculation."

Federal regulations mandate that federal Title IV funds disbursed in excess of the "earned" amount must be returned to the federal government by the university and/or the student. If a student received a refund from the Office of Student Financial Services, that was to be used for educationally related expenses, the student may be required to return all or a portion of the funds to the University. This portion represents funds that were intended to pay for educationally related expenses through

the end of the semester/term. The amount to be returned to the University will be determined by federal formula.

The amount to be returned to the federal government will be calculated based on the date the student officially withdrew from classes or the determined date of an unofficial withdrawal. A student who fails to officially notify the academic advisor of intent to withdraw from classes and fails to earn grades for all classes is considered an unofficial withdrawal. In the case of an unofficial withdrawal, the withdrawal date will be computed as the last date the student was involved in an academically related activity or the 50% point in the term in the event that a last date of academic activity is not available. "Academically related" is defined as academic participation in a course such as submitting an assignment, taking an exam or participating in an online academic-related discussion. Academic activity is not considered to be simply logging into a course or academic counseling or advisement.

### Determining Federal Title IV Aid Earned

To determine the amount of federal aid a student earned, the Office of Student Financial Services will first calculate the student's percentage of the semester/term attended. The calculation is based on the number of days the student attended classes divided by the number of days in the semester (excluding breaks of 5 days or more). That percentage is then calculated, together with other required elements including the institutional cost, and total federal funds received or that a student was eligible to receive, to determine the amount of federal aid a student is eligible to retain.

Any "unearned" federal Title IV aid must be returned to the federal government. The University will return the unearned funds and will adjust the student's semester/term bill accordingly. Students will be responsible to repay the University due to an outstanding balance resulting from the return.

### Post-Withdrawal Disbursement

A student may be entitled to a Post-Withdrawal disbursement if the student withdrew prior to the disbursement of Title IV funds. The institution will notify the student if he or she is eligible for a Post-Withdrawal disbursement of loan and/or grant federal funds. A student may opt to accept or decline an offer of a Post-Withdrawal disbursement of grant or loan funds if the student desires to save the funds for enrollment at another institution.

### Module Programs

A course that does not span the entire length of a semester is considered a module course. Students who are enrolled in module courses and cease attendance in any course are considered to have withdrawn and may be subject to a Title IV recalculation unless the student notifies the University in writing of his or her intent to enroll in another module that falls within the same enrollment period. The confirmation of the student's intent to re-enroll must be submitted by the student within two weeks of receiving communication from the Office of Financial

Services. If the student does not begin attendance in the later course, then the student will be considered to have withdrawn and a Title IV recalculation will be completed.

### Return of Federal Title IV Aid Allocation

Funds that are returned to the federal government are used to reduce the outstanding balances in individual federal program. Federal regulation requires that "unearned" funds be returned in the following order:

1. Federal Unsubsidized Direct Loan
2. Federal Subsidized Direct loan
3. Federal Perkins Loan (Program currently not funded)
4. Federal Direct Parent Loan (PLUS)
5. Federal Direct Grad PLUS
6. Federal Pell grant
7. Federal SEOG
8. Federal TEACH Grant
9. Iraq Afghanistan Service Grant

### Important Notes

Withdrawal from courses could also affect your institutional aid eligibility based on the type and amount of funding received and the resulting tuition liability. Be sure to discuss review this information with the office of Financial Services. A withdrawal could also affect your Satisfactory Academic Progress standing impacting future aid eligibility.

Your loans may go into repayment once you withdraw from school. It is important to pay close attention to communications about loan repayment. Be sure to make payments on time in order to avoid the possibility of default that could result in the loss of future federal aid eligibility.

### Consortium Agreement and Study Abroad

All St. John's students that are on a consortium agreement or are studying abroad must abide by the satisfactory academic progress requirements as described in this brochure.

### Withdrawal from the University

If a student receives aid from federal and/or St. John's funded programs but withdraws during a semester, a percentage of the aid may be used to pay the bill for the portion of the semester the student attended. Since the student did not complete the semester, they may not have earned 100% of their federal and/or St. John's aid. Calculations will be done to determine if any of the aid will need to be returned or adjusted. If that happens, the student may owe the University for unpaid charges. In addition, the student may fail to make satisfactory academic progress and jeopardize future federal aid. To make sure the student understands the possible impact on their financial aid, they are encouraged to consult with a financial aid counselor prior to withdrawing from courses.

### Scholarship Recipients

- Undergraduate St. John's scholarship recipients are required to maintain a minimum cumulative grade point average in order to have their scholarship renewed.
- Law/Graduate academic scholarship terms are monitored by the individual schools. The student must contact their academic dean regarding scholarship terms.

**Important Notice:** The University reserves the right to adjust the SAP Policy in order to ensure continued compliance with federal regulations. Students will be notified of any changes to the policy and should monitor [stjohns.edu/services/financial](http://stjohns.edu/services/financial)

### Resources for Students

1. **St. John's University** provides a variety of training programs, events, activities and services that enhance and support the efforts of students. [stjohns.edu/academics/centers](http://stjohns.edu/academics/centers)
2. **Academic Support** provides services that are available to help students achieve academically. [stjohns.edu/academics/provost/resources/academic\\_support\\_for\\_your\\_students.stj](http://stjohns.edu/academics/provost/resources/academic_support_for_your_students.stj)
3. **Campus Ministry**  
[stjohns.edu/about/vincentian/ministry](http://stjohns.edu/about/vincentian/ministry)
4. **The Center for Counseling and Consultation** is dedicated to helping St. John's students. [stjohns.edu/services/studentwellness/services](http://stjohns.edu/services/studentwellness/services)

# Student Support Services and Resources

## Alumni Relations

The Office of Alumni Relations is dedicated to keeping our more than 190,000 graduates connected to each other and to St. John's University. It strives to continually enhance services and develop new programs to engage St. John's alumni. Realizing that today's students are tomorrow's alumni, it encourages alumni to mentor our current students by offering them opportunities to share their personal expertise and experiences. Graduates and supporters of the University can enjoy a wealth of year-round discounts, services and resources as provided through its wide selection of corporate partners. Find out more about these benefits and stay connected with St. John's University and fellow classmates by visiting [www.stjohns.edu/alumni](http://www.stjohns.edu/alumni).

### Office of Alumni Relations:

- Engages alumni through social and career networking functions throughout the year
- Provides leadership opportunities through alumni volunteer committees both locally and nationally
- Supports regional engagement activities and chapter programs
- Hosts alumni receptions and athletic events both home and away
- Collaborates with Career Services and Admission on alumni programming
- Provides exclusive programming and pricing for GOLD (Graduates of the Last Decade)

For more information about the Office of Alumni Relations, please visit [www.stjohns.edu/alumni](http://www.stjohns.edu/alumni). Contact our offices at the following campus locations:

- Queens campus  
718-990-6232  
[alumni@stjohns.edu](mailto:alumni@stjohns.edu)
- Staten Island campus  
718-390-4094  
[statenilandalumni@stjohns.edu](mailto:statenilandalumni@stjohns.edu)

Follow St. John's Alumni social media pages @stjohnsalumni:

- Facebook
- Instagram
- LinkedIn
- Youtube
- Flickr
- Twitter

## Athletics

St. John's University offers 17 sports programs which compete at the highest level of intercollegiate athletics. The University participates at the Division I level of the National Collegiate Athletic Association (NCAA) and is a founding member of the BIG EAST Conference. Red Storm teams are also affiliated with the Eastern College Athletic Association (ECAC), the Intercollegiate Association of Amateur Athletics of America (IC4A), the Metropolitan Track and Field Association (MTFA), the Intercollegiate Fencing Association (IFA) and the National Intercollegiate Fencing Association (NIFA).

The University has 10 intercollegiate offerings for women, including basketball (10 NCAA Tournament appearances), cross country, fencing (2001 NCAA National Champions), golf (2011 BIG EAST individual champion), indoor and outdoor track and field (28 NCAA Championship appearances), soccer (three NCAA Tournament appearances), volleyball (two NCAA Tournament berths), tennis and softball (2016 BIG EAST Champions).

The seven men's intercollegiate team offerings consist of baseball (ninth all-time with 35 NCAA Tournament appearances, six College World Series appearances), basketball (29 NCAA Tournament appearances, ninth-most wins in NCAA history), fencing (2001 NCAA National Champions), golf (five NCAA Regional appearances), lacrosse, tennis (six BIG EAST Championships) and soccer (1996 NCAA National Champions, four College Cups, 20 NCAA Tournament berths).

## Campus Ministry

At St. John's, your journey is as spiritual as it is intellectual. Our passion for creative teaching and learning guides you as you take your place in this world and become the person you are truly called to be. Campus Ministry supports many Catholic and interfaith initiatives that help promote spiritual engagement and worship, encourage reflection and dedicated service, offer social justice & leadership opportunities and foster a supportive and inclusive community among students, faculty, administrators, staff and the Vincentian family.

We provide spiritual experiences that expand horizons, invite exploration, and challenge assumptions for all people of all faiths. For those who are Catholic, we will help foster involvement in experiences designed to fulfill the Gospel call to justice, as well as invite active participation in celebrations of the Eucharist and other sacraments.

We are a community of faith, service, leadership, justice and friendship.

### Vincentian Service and Social Justice

- Bread and Life Fridays in the Soup Kitchen
- Bread and Life Mobile Soup Kitchen
- Bread and Life – Sponsor A Family
- Breakfast Runs
- Children and Youth After-School Programs
- JFK Lourdes Hospitality
- Midnight Runs
- Nursing Home/Senior Center
- Red Storm Athletic Community Service Wednesdays
- Ronald McDonald House Dinner Program
- Saturday Service Opportunities
- Social Justice Programming
- St. Nicholas' Men's Shelter

### Long-Term Service Opportunities

- Plunge Service Immersion Experience
- Postgraduate Service Opportunities

## Student Groups

- CRS Social Justice Ambassadors
- Sinai's Radiant Praise Dance Ministry
- St. Vincent de Paul Society

## Spirituality

- Bereavement Program – when facing death or loss of a loved/one
- R.C.I.A. – Rite of Christian Initiation of Adults
- Retreats
- Holy Hour and Adoration of the Blessed Sacrament
- Liturgical Ministry
- Miraculous Medal Novena
- Music Ministry
- Interfaith Ministry and Council
- Praying the Rosary
- Sacrament of Reconciliation
- Taize Prayer

## Leadership

- Campus Ministry Student Assistants
- Catholic Scholars
- Discernment Group
- Graduate Assistants for Vincentian Service, Plunges and Faith Formation and Catholic Scholars.

On the Queens campus, the Daily Mass is celebrated at 8 a.m. and 12:15 p.m. in St. Thomas More Church. There is a Sunday celebration at 11 a.m. followed by a coffee hour.

A special mass for students is held on Sunday evenings at 5:30 p.m. It is the largest weekly gathering of students. The opportunity for reconciliation is also available each day.

Staten Island, Campus Ministry programs mirror the programs of the Queens Campus. Mass is offered in the St. Vincent de Paul Chapel Sunday evenings at 6 p.m. as well as during the week on Monday, Wednesday and Friday at 12:15 p.m. The sacrament of Reconciliation is offered before Mass, by appointment and during special Advent and Lent programs. Holy Hour and Taize prayer are offered several times during each semester. Students are involved in Mass as lector, extraordinary ministers of Holy Communion, altar servers and as music ministers.

For more information on all of our programs, visit [stjohns.edu/campusministry](http://stjohns.edu/campusministry).

## Division of Student Affairs

The Division of Student Affairs provides social, educational, recreational, community service opportunities, health and wellness programs and services to support students' full academic experiences. Our mission is to encourage students to become a part of the University community by participating in events and joining organizations that foster learning outside of the classroom, allowing students to create their own unique and engaging college experiences.

The following areas are part of the Division and provide various student services on all three of our New York campuses: Residence Life, University Career Services, Center for



Counseling and Consultation, Student Health Services, Student Engagement, Student Conduct, Student Development, Fraternities and Sororities, Multicultural Affairs, Wellness Education and Prevention Services, New Student Orientation, Campus Activities, Campus Recreation, Performing Arts, Office of Sexual Violence Outreach, Awareness and Response, Community Development, and Disability Services.

**Queens Campus:** Senior Student Affairs Administrative offices are housed in Bent Hall as are the Departments of Student Conduct and Student Wellness. The Center for Counseling and Consultation is located in Marillac Hall, and Student Health Services is located on the first floor of DaSilva Hall in the Residence Village.

The D'Angelo Center (DAC) houses the Departments of Student Engagement, Operations and Student Development. Students have access to the many student facilities in the DAC including the Sodano Coffeehouse, student lounges and game rooms, cafeterias, conference facilities for student-faculty engagement opportunities, a Starbucks Café, a student "living room" with a fireplace and piano, a student-run cooperative printing center and a Campus Concierge which provides information and tickets for upcoming programs and events.

**Staten Island Campus:** Student Affairs administrators are located in the lower level of the Campus Center, the Campus Center Gymnasium and the second floor of the Kelleher Center. Staten Island also houses a Center for Counseling and Consultation, located in Flynn Hall, and a Student Health Services office, located in the Spellman Hall, Room 101.

## Campus Activities

Campus Activities provides students with a variety of programming and leadership opportunities throughout the year. With well over 100 student organizations on campus, there are endless ways to get involved in campus life. By participating in a number of social, cultural, political, spiritual and academic organizations, students will ultimately achieve an enhanced university experience.

## Department of Student Wellness

The Department of Student Wellness is made up of six major areas. Wellness Education and Prevention, Center for Counseling and Consultation, Office of Disabilities Services, Office of Sexual Violence, Outreach, Awareness, and Response, Student Health Services, and Campus Recreation.

### Wellness Education and Prevention

Our goal is to empower and educate students as they continue to develop during their time at St. John's University. We seek to understand our students' concerns and offer a steady stream of information so individuals can make informed choices about their own health and wellness. We offer wellness events that feature and reinforce learning around areas such as: alcohol and other drug abuse, nutrition, stress reduction, mindfulness meditation, healthy relationships, sexual abuse and harassment, smoking cessation

and balanced living.

Wellness Education offices are located on the Queens Campus in Bent Hall, Garden Level, 718-990-8048, or contact us at [swell@stjohns.edu](mailto:swell@stjohns.edu).

### Center for Counseling and Consultation

The Center for Counseling and Consultation provides free and confidential counseling services to students including individual counseling, groups, crisis intervention, and community referrals. Psychiatric consultation is available when indicated. The Center embraces a community involvement model and works closely with various departments and student groups by providing training, consultation, and programming including suicide and sexual violence prevention.

**Queens Campus:** Marillac Hall  
Room 130

Tel: 718-990-6384

**Hours:** Monday and Thursday:

8:30 a.m.–7 p.m.

Tuesday and Wednesday:

8:30 a.m.–4:30 p.m.

Friday: 8:30 a.m.–3 p.m.

**Staten Island Campus:** Spellman Hall  
Room 101

Tel: 718-390-4451

**Hours:** Monday to Thursday:

8:30 a.m.–4:30 p.m.

Friday: 8:30 a.m.–3 p.m.

### Services for Students with Disabilities

The Office of Disability Services coordinates equal opportunities for students with disabilities. These services are designed to ensure, for all students, full participation in programs and activities offered throughout the University. The aim of these services is to improve the quality of the academic, social and personal lives of the disabled members of our community. All documentation will be kept confidential in accordance with legal requirements.

St. John's University students requesting accommodations for a disability must present documentation of the disability to the Office of Student Disabilities on the appropriate campus for verification of eligibility.

All documentation will be kept confidential in accordance with legal requirements and should be submitted directly to:

#### Queens Campus

St. John's University  
Office of Student Disabilities  
Marillac Hall 134, Queens, NY 11439  
Tel 718-990-6867  
Fax 718-990-2609

#### Staten Island Campus

Staten Island Campus: Spellman Hall  
Room 101  
Tel: 718-390-4451

**Hours:** Monday to Thursday:

8:30 a.m.–4:30 p.m.

Friday: 8:30 a.m.–3 p.m.

## The Sexual Violence Outreach, Awareness and Response Office

The SOAR Office works to prevent and reduce the traumatic impact of sexual assault, dating and relationship violence, and stalking at St. John's University. This is done through outreach with community stakeholders, raising awareness among our student population and by supporting victims. The SOAR Office hosts campus wide trainings on Bystander Intervention and Affirmative Consent, and programs to raise awareness of sexual violence. In addition, the office supports student survivors and their healing by providing Campus Support Advisors. Campus Support Advisors offer a confidential place to discuss reporting options, interim remedies and by providing referrals to resources both on and off campus. It's on us, all of us, to be a part of the solution to sexual violence. The SOAR Office can be reached by calling 718-990-6550. The Campus Support Advisor (confidential) may be reached by calling 718-990-8484.

### Student Health Services

The Office of Student Health Services provides treatment for minor illnesses or injuries, information about local health care, information about local health care providers, as well as information regarding health issues, physical examinations, and immunization requirements. Queens Campus: DaSilva Hall, First floor, 718-990-6360 Staten Island Campus: Campus Center, Room B17, 718-390-4447.

## Campus Recreation

Campus recreation provides opportunities to participate in a variety of formal and informal activities. These activities encompass team sports, individual and dual sports, as well as competitive and non-competitive activities. In addition to the benefits of physical fitness, participants can obtain new and improved life-long skills, along with social and ethical qualities.

### Taffner Field House

The Field House includes two multi-purpose courts for basketball and volleyball. It also includes locker rooms, a lounge and the Campus Recreation office. Your personal valid St. John's Stormcard is required for entry.

### Fitness Center

The Fitness Center is located on the east side of Carnesecca Arena. You may enter the Fitness Center from the lower level in Carnesecca Arena. Your personal valid St. John's Stormcard is required for entry.

### Fitness Classes

We offer various fitness classes such as Yoga, Pilates, Spinning, Hip-Hop, Body Conditioning, Kickboxing and many more.

### Personal Training

The Personal Training Program is open to all students, administrators, faculty and staff. The Personal Training Program offers one-on-one

sessions with a qualified personal trainer who designs a fitness program specifically to meet your needs and interests.

### **Intramurals**

We offer a variety of Intramural Sports, such as Basketball, Dodgeball, Flag Football, Soccer, Softball, Dodgeball Tennis, Arena Flag Football, Kanjam, and Wiffleball.

### **Club Sports**

We currently have the following Club Sports: Bowling, Tennis, Ultimate Frisbee, and Men's Basketball.

Students interested in starting a new club can do so by visiting the Campus Recreation Office to obtain a proposal form.

### **Locker Rooms**

There are men's and women's locker rooms located in both Taffner Field House and in Carnesecca Arena. The lockers are to be used on a daily basis. You must bring your own lock or purchase one from the Campus Recreation Office in Taffner Field House.

### **Title IX – Reporting and Responding to Sex Discrimination**

St. John's University is committed to providing an environment that is free from all forms of discrimination on the basis of sex including, sexual harassment, sexual violence, and sexual misconduct and offers many resources to students to address concerns relating to discrimination on the basis of sex or gender identity. Any student, faculty, administrator, staff member, or applicant for admission who has concerns about sex discrimination is encouraged to seek the assistance of a Title IX Coordinator.

For example, we encourage you to contact a Title IX Coordinator if you:

- Wish to understand your options if you think you may have encountered sex discrimination or sexual misconduct
- Learn of a situation that you feel may warrant a University investigation
- Need help on how to handle a situation by which you are indirectly affected
- Seek guidance on possible methods of de-escalating or alleviating a difficult situation
- Have questions on St. John's policies and procedures

If you would like to contact a Title IX Coordinator, please email [titleix@stjohns.edu](mailto:titleix@stjohns.edu) or call (718) 990-2660 or (718) 990-6568 to contact the Deputy Title IX Coordinator.

If you require assistance regarding sexual assault, please visit Sexual Assault: You Are Not Alone: [stjohns.edu/sexualassault](http://stjohns.edu/sexualassault).

### **Residence Halls and Off-Campus Housing**

St. John's University provides housing to undergraduate, graduate, and law students in residence halls and apartments on the Queens and Staten Island campuses. On the Queens campus,

these housing options include single, double, triple, and quad-style rooms in suites, rooms sharing a connecting bathroom, and apartment configurations on- and off-campus. The Staten Island campus offers apartment-style housing at the edge of the campus property. The Office of Residence Life on the Queens campus is located in the Residence Life Office, Donovan Hall C-16; and on the Staten Island campus at 35 Arlo Road Apt. 1A.

### **University Career Services**

University Career Services serves as a resource to internal and external constituents offering career advising, job-readiness skill training, internships, and employment services. Career Services offers students a wide range of career-related education and development, which includes, but is not limited to:

#### **Personalized Advisement**

A Career Advisor will assist you in developing your career path; including choosing your major, resume writing/cover letters, internship/job search strategies, networking and evaluating job offers/salary negotiations. University Career Services offers you one-on-one support from first year through graduation.

#### **Handshake**

Your gateway to University Career Services, is Handshake an innovative, intuitive, and mobile platform through St. John's University – University Career Services. Handshake allows current and alumni students access to job, internship and campus recruiting listings; registration for Career Services programs; workshops, information sessions, career fairs and other event information; and additional career development and employment resources. Access Handshake, via the St. John's Connect app - Click on Resources, then Career Services and Handshake.

#### **Mentoring**

As part of your first-year experience, you will have the opportunity to participate in mentoring programs. Our mentoring programs are designed to assist you as you transition into university life. First-year students learn from the guidance and wisdom of upper-level students, faculty, administrators and staff who have successfully navigated their first year in college. Additionally, as an upper-level student you'll have the opportunity to participate in the Aspire Mentor Program which matches motivated students with alumni mentors for a year-long program focused on developing career competencies and industry knowledge. Participants connect with their mentor for support and guidance once or twice a month throughout the academic year as they strive to achieve their goals.

#### **Priority Recruiting**

Each year employers representing various fields visit St. John's University with hopes of meeting qualified candidates to fill their full-time and internship hiring needs. University Career Services facilitates one-on-one meetings between candidates and employers

through on-campus or virtual interviews. Interested students may meet with a career advisor to discuss the requirements for participation.

### **Internships and Employment**

#### **Are you looking for internships or job opportunities?**

If your answer is yes, visit the University Career Services to access resources and listings to assist you with identifying, researching and obtaining meaningful internships, part- and full-time employment.

#### **Career and Internship Fairs**

Employers from various fields recruit several times each year offering advice about careers in their organizations and seeking to meet qualified candidates to fill internships, part-time and full-time positions.

#### **Leadership and Professional Development**

Our Leadership and Professional Development programs focus on developing and practicing competencies that you need to further develop yourself so you are successful upon graduation in any profession or career path.

Career Services helps you acquire leadership skills – for example, communication, problem solving and decision making – that are essential to the education experience and can lead to greater personal enrichment, academic success and career readiness in the global workforce.

#### **Leadership Development Program**

Students will gain an understanding of the fundamentals of leadership, put what they have learned into action, and receive written recognition from Career Services upon program completion. Target Audience: Undergraduates.

#### **National Society of Leadership and Success**

An organization that helps people discover and achieve their goals through life-changing lectures from the nation's leading presenters and a community where like-minded success oriented students come together and help one another succeed. Target Audience: Sophomores.

#### **Omicron Delta Kappa Society (oΔk)**

The national leadership honor society for college students, faculty, staff, administrators, and alumni that recognizes and encourages superior scholarship, leadership, and exemplary character. Target Audience: Juniors and Seniors.

#### **Career and Internship Fairs**

##### **QUEENS**

Chiang Ching Kuo Hall (CCK)  
(718) 990-6375

[careers@stjohns.edu](mailto:careers@stjohns.edu)

Instagram @GetHiredStJohns

Twitter @GetHiredStJohns

Facebook St. John's University Career Services

LinkedIn [www.linkedin.com/company/StJohnsCareerServices](http://www.linkedin.com/company/StJohnsCareerServices)

StJohnsCareerServices

## STATEN ISLAND

Flynn Hall  
(718) 390-4438  
jobs@stjohns.edu  
Instagram @GetHiredStjSI  
Twitter @GetHiredStjSI  
Facebook St. John's Staten Island Career Services

## Communications Facilities

Courses in the area of communications and CCPS TV/Film studies are supported by the Television, Film and Radio Center located on the fourth floor of Marillac Hall on the Queens campus.

The Television, Film and Radio Center is a broadcast-quality production and post-production facility that can accommodate both in-studio and on-location productions. The TV Studio features three professional 1080i HD cameras, a computerized lighting system, a 48-channel audio console with digital effects, dedicated studio green screen, electronic character generator with animated graphics capability, HD video switcher, teleprompter and an announce booth for voice-over recordings. The facility can accommodate the recording of talk shows, interviews and instructional programs in digital formats. Dedicated laboratories allow for digital video and audio editing, computer graphics, and animation. The radio studio is equipped to record and edit music, news, interviews and commercial programs. The Center's atmosphere and equipment afford exposure to a broadcast-quality facility that prepares students for entry into the communications industry.

At the Staten Island campus, the radio facilities, located in DaSilva Hall, are used in the production of a wide range of program formats from news to dramatic performances. Production equipment in the radio booth include, a professional audio console, broadcast microphones, USB/SD card recorders, and editing capabilities.

Registered and approved students are welcomed and encouraged to use many of these facilities during non-class hours, from 8 a.m. through 10 p.m., on most class days. Student-run co-curricula organizations, WRED-TV, WSJU Radio, and The Society of Film and Visual Arts (SFVA), are available to all students.

## Dining Facilities

St. John's Dining offers a variety of options to meet your hectic schedule. With new facilities and exciting culinary innovations at each location, we offer you the ultimate dining experience. For more information regarding dining on campus, including all of our venues, hours, events, and more, please visit [dineoncampus.com/stjohns](http://dineoncampus.com/stjohns), call our office at 718-990-1536, or download the Dine On Campus App from the App Store or Google Play Store.

## Queens Campus

### Montgoris Dining Hall

Il-you-care-to-eat dining open 7 days per week when classes are in session with late night hours. Open to all students, Montgoris serves a large breakfast menu, made to order Mongolian grill, a variety of international entrees, pizza and pasta, burgers and grilled items, an omelet bar, make your own salad bar, deli, sandwich and wrap selections, fruit and yogurt parfait bar, a variety of vegan and vegetarian options, an allergen-friendly zone, and full-fledged dessert concept

### Market Montgoris C-Store (Montgoris Side Entrance)

Open 7 days per week when classes are in session with extended late-night hours, this Montgoris convenience store provides Grab and Go salads and sandwiches, sushi, prepared entrees, beverages, ice cream, snacks, canned foods, groceries, convenience items, and necessities for your home or dorm.

### Marillac Hall Food Court (Terrace Level)

The Marillac Food Court features Burger King, Subway, Freshens Fresh Food Studio, 2mato Pizza and Pasta, Pom & Honey, and Revolution Noodle with sushi.

### Market Marillac (adjacent to Marillac Food Court)

Offers an assortment of fresh hot and cold packaged meals including sushi, snacks, Au Bon Pain soups, coffee and bottled beverages.

### Dunkin' Donuts (Marillac Terrace)

Full-service store with all that Dunkin' Donuts is famous for including donuts, muffins, coffee, bagels, flatbread sandwiches for breakfast and lunch, Coolatta's frozen drinks in assorted flavors, iced latte, espresso and hot cappuccino.

### D'Angelo Center Food Court (Level 1)

The DAC Food Court features Mondo Subs, The Sweet Shoppe, Tong classic Asian cuisine, The One Sushi, Smoked, and Taco Bell.

### Einstein Bagels & Caribou Coffee at the Library

Fresh baked bagels, caribou coffee, breakfast and lunch sandwiches, grab and go.

### Starbucks (D'Angelo Center Level 3)

This full-service Starbucks offers all that Starbucks is known for including specialty coffees, sandwiches, salads, muffins, desserts, prepackaged goods and made-to-order beverages.

### Law School Café

The Law School Café features a Boar's Head Deli, Chef's Table, Red Storm Burger Company, Bok Choy, Build Pizza, Hale and Hearty Soups, Grab and Go, Salad Bar and Kosher options.

### Starbucks (adjacent to the Law School Café)

Starbucks We-Proudly-Serve featuring coffees, sandwiches, salads, muffins, desserts, prepackaged goods and made-to-order beverages.

Check the *St. John's Dining website* ([dineoncampus.com/stjohns](http://dineoncampus.com/stjohns)) for the most up to date information, complete menus for all venues, promotions, hours of operation, and more. Don't forget to download the *Dine On Campus App* from the App Store or Google Play Store.

## International Student and Scholar Services

The International Student and Scholar Services Office, located on the Queens campus in Marillac Hall, Room 210, assists international students and scholars in all matters related to their life at St. John's University and in the community, including: immigration assistance; orientation to life in the University, New York City, and American culture; counseling for financial, adjustment, personal, legal and other matters; advisement concerning non-immigrant status, employment, taxes, medical insurance, Social Security, campus and community services; coordinating programs (social, travel, cultural, family visitation); documentation for foreign exchange, enrollment certification; liaison with foreign consular offices, U.S. government agencies/departments and University offices.

## StormCard (ID cards)

Your StormCard must be carried and used as your PRIMARY means of identification while on St. John's University properties.

It must be presented or surrendered to all St. John's personnel who request it when acting within the scope of their official University duties.

Failure to comply with this type of request is a violation of the Student Code of Conduct and subjects the cardholder to disciplinary action.

Your StormCard is the property of the issuer and is non-transferable. The access allowed by your StormCard is for your personal use only.

If you find a StormCard, please return it to any one of the Public Safety Officers or office.

If you lose your StormCard, please report it via UIS immediately; and then proceed to the Public Safety office upon your return to campus to obtain your replacement card. If stolen, provide your police report and contact numbers, and a new card in these instances is issued for free. If you are unable to come to campus, you may suspend your card through the UIS system; but will be required to come to a Public Safety Office listed below upon your return.

**Queens Campus:** (6281) in the R.O.T.C. outside of Gate 6.

**Manhattan Campus:** 212- 277-5155 on the first floor by the security desk.

**L.I. Grad Center:** 718-374-1435 (if there is no Public Safety Officer available on-site; please call 718-990-6281 AFTER you suspend it on UIS to create a report. You will be contacted regarding replacement.

**Staten Island:** 718-390-4487 on the first floor inside Spellman Hall.

In Staten Island and Queens, you may receive a replacement StormCard 24 hours a day.

On the L.I. Grad Center and Manhattan campus; 24 hour carding is not available at this time.

For the replacement of a lost StormCard, there is an escalating fee which starts at \$25 initially and graduates to a maximum of \$35 for each occurrence thereafter.

## The Global Language and Culture Center

The Global Language and Culture Center, located in St John Hall 104–106 is one of St. John's University's Academic Support Services acting as a resource center where students, enrolled or not in a language class, can come to practice one of the 12 languages currently offered at the university. Through immersion and interaction, with the help of trained language assistants, they can build on the language skills acquired in the classroom in a convivial and relaxed atmosphere among peers.

The Center offers large seating and study areas equipped with computers, large-screen TVs and reference material. Individual language pods lend privacy to small study groups.

Students can also receive individual tutoring to improve their grades, or engage in group activities under the guidance of a native or near-native speaker of the language: grammar, pronunciation, writing workshops, round table conversations in the selected language, or workshops to prepare for an internship abroad. During the academic year lectures and cultural events are held regularly at the Center. Language placement tests are also administered for students interested in majoring or minoring in a Romance language.

## Student Computing Facilities

St. John's University is committed to preparing its students with the technological skills necessary to meet the 21st-century marketplace's challenges. Under the leadership of the Information Technology Division, the University is prepared to meet the instructional needs of students and faculty through state-of-the-art academic computing facilities. Students have access to facilities that consist of several computer laboratories, over 250 technology-equipped classrooms, specialized labs, hands-on computer classrooms, and Library patron computers. For more information please click link below.

[www.stjohns.edu/IT](http://www.stjohns.edu/IT)

## Speech and Hearing Center

The Speech and Hearing Center, under the direction of Anne-Marie Maher, MA, CCC-SLP, has offered diagnostic and therapeutic services for communication disorders since 1976. Located off

the Queens campus on Union Turnpike, the Center serves Queens, Long Island and the metropolitan New York community. The population served ranges from infants to adults. The Center's staff consists of ASHA certified and New York State licensed professionals who work with graduate clinicians to assess each client's communication impairment and design an appropriate therapy program to address the needs of the client. Therapy sessions are scheduled on a semester basis according to the Academic Calendar. When indicated, referrals are made to other appropriate agencies.

The Center serves as a training site for St. John's University graduate students enrolled in the Speech–Language Pathology and Audiology Program. Therapy is provided by graduate clinicians under the direct supervision of licensed and highly experienced Speech-language Pathologists. The Center is a fully equipped, modern facility, housing the latest diagnostic, therapeutic materials and instrumentation. Two complete audiometric suites are on site to provide audiological evaluation and hearing aid fitting.

The Center provides comprehensive evaluation services and treatment for impairments in articulation, fluency, voice, expressive and receptive language, motor-speech skills and language-based-learning disabilities. In addition, highly experienced Speech-Language Pathologists provide intervention for adults with aphasia, accent modification services, aural rehabilitation services, social skills groups, aphasia groups and cognitive-language stimulation groups. The Speech and Hearing Center also provides community based services such as: speech-language screenings, hearing screenings, as well as intervention in nursing homes, schools, churches and community centers.

Audiology Services include audiological evaluations, such as pure tone and speech audiometry, impedance and site of lesion testing; brainstem-evoked response testing; hearing aid evaluation and dispensing with follow-up orientation and monitoring; early childhood testing; and otoacoustic emission testing. The Center provides free screenings on and off-site as well as free hearing-aid help on designated days. Complete evaluations and treatment services are offered for nominal fees. Call for information: 718-990-6480.

## University Libraries

The St. John's University Libraries enhance teaching and learning in the University by providing information resources, instructional services, research assistance and other information services for University programs, students and faculty. The University Libraries are comprised of two campus libraries, Queens and Staten Island, and an additional collection on the Rome Campus. St. John's University School of Law separately maintains the Rittenberg Law Library on the Queens Campus. The Davis Library on the Manhattan Campus houses one of the finest collections of contemporary and historical insurance materials in the country.

The University Libraries provide onsite access to all resources and to study space, as well as a growing collection of resources and services available remotely to all authenticated members of the University community and in support of our global campuses and online learning programs. Cooperative arrangements with other libraries provide regional, national and international access to materials.

The Main Library on the Queens Campus is a selective depository for United States government documents, and houses Special Collections and the University Archives. The Main Library also oversees the Chin Ying Asian Library located in Sun Yat-Sen Hall.

The Loretto Memorial Library, with over 100,000 volumes including periodicals and microform collections, is a focal point of the Staten Island Campus.

Research guidance and a variety of instructional programs provide a strong foundation for all undergraduate and graduate students and support lifelong learning.

## University Freshman Center

The University Freshman Center's purpose is to fulfill the commitment made by St. John's University to mentor and guide first-year students and their families through the student's transition from high school to college. Our goal is to welcome each and every student into the St. John's community, and assist them with their overall transition, acclimation and integration into the University setting. We accomplish this by helping first-year students achieve a connection and a feeling of belonging to the University.

The University Freshman Center provides first-year students with their own personal professional advisor. The advisor will focus on providing the student with the knowledge and support needed to make informed decisions concerning their academic program and career goals, as well as assisting with personal and financial concerns. The University Freshman Center will act in conjunction with, and on the behalf of, each new student from the time they make their initial entry into the institution to the time they reach their sophomore year.

The University Freshman Center takes pride in "going the extra mile" for the newest members of our University community. Our Center is committed to ensuring that every first-year student receives the necessary tools to become responsible and is prepared to take charge of their own academic career. For any additional information regarding the University Freshman Center, please call 718–990-5858 or email the office at [freshmancenter@stjohns.edu](mailto:freshmancenter@stjohns.edu). You may also visit our website at [stjohns.edu/ufc](http://stjohns.edu/ufc).

As a Catholic university, St. John's is challenged to embody academic excellence. According to Pope John Paul II in the apostolic constitution *Ex Corde Ecclesiae* and the U.S. bishops in their document *Catholic Higher Education and the Pastoral Mission of the Church*, Catholic

universities must give their students the highest quality liberal education. For undergraduates, we believe this is best achieved through a unified Core Curriculum. The University Core Curriculum serves as a platform for excellence in the liberal arts and sciences, professional programs of study, and lifelong learning.

## Rationale for a University–Wide Core Curriculum

The rationale for a University–wide Core Curriculum flows from several key elements of the Mission Statement, which declares that St. John’s University is (1) Catholic, (2) Vincentian, and (3) metropolitan.

Specifically, the University Core Curriculum reflects the Catholic, Vincentian and metropolitan nature of the institution in the following ways:

1. The courses of the Core Curriculum at St. John’s, in the best of Catholic tradition, enrich the study of the arts and sciences with the perspectives and traditions of the Catholic faith and encourage students of all faiths to seek truth in a universal spirit of openness.
2. The courses of the Core Curriculum at St. John’s reflect the Vincentian tradition of a values–oriented worldview. This means that in its design and execution, the Core Curriculum makes conscious efforts to promote global harmony and human development and in the spirit of St. Vincent de Paul, reflects sensitivity to and concern for those who lack advantages.
3. St. John’s University is proud of its role as an institution of higher education in New York City, a global center of ideas and cultures. The courses of the Core Curriculum draw on the rich resources that the city and its surrounding area have to offer.

## Purpose of the Core

The purpose of the Core Curriculum is to provide a unified educational experience that characterizes St. John’s students and provides them with the knowledge and skills necessary to become educated members of society. The Core consists of 27 common credits that are taken by every St. John’s student, regardless of college or major field of study, and a minimum of 21 Distributed Core requirements that vary by college or program of study.

The Core is divided into two groups: Common Core and Distributed Core. The distinction does not imply difference in importance, but reflects the diversity of programs of study.

## Courses of the Common Core

### **Discover New York** (3 credits)

DNY is an introduction to New York City through the lens of a particular academic discipline. The course focuses on the themes of immigration, race/ethnicity, religion, wealth and poverty and the environment. Students are required to take field trips as a part of their study.

### **First Year Writing** (3 credits)

In this writing–intensive course, students read a variety of essays, analyzing them for content, structure and language. Analysis and synthesis in both reading and writing about a variety of subjects are required. Research techniques are studied, and a research paper is required.

### **English: Literature in a Global Context** (3 credits)

This writing–intensive course examines literature from a global perspective. While familiarizing students with literary genres and text, the course introduces students to writing and critical thinking about culture, cultural difference and social values.

### **History: The Emergence of Global Society** (3 credits)

The global dissemination of the scientific, technological and industrial revolutions and the spread of world religions, democracy and internationalism lead to the emergence of modern society. The impact of Western cultural, economic, and technical domination and globalization as a historical force are examined.

### **Philosophy: Philosophy of the Human Person** (3 credits)

What does it mean to be a human person? This course places special emphasis on the nature of human freedom, consciousness and cognition, and the origin and significance of life. Central to the course is a discussion of the spirituality, immortality and dignity of the human person. The course begins with an introduction to philosophy and critical thinking.

### **Philosophy: Metaphysics** (3 credits)

Metaphysics addresses the ultimate principles of knowing and being. Central questions are considered: Is there evidence of God’s existence, and correspondingly, is there a solution to the problem of evil? This course also considers traditional metaphysical aspirations in the context of contemporary challenges from the physical and social sciences.

### **Scientific Inquiry** (3 credits)

This course introduces students to the fundamental processes of science through the exploration of specific topics in modern science. Students can choose from a number of different investigations (historical and logical sequences in the development of a major idea) including those into atomic theory, energy, environmental science, evolution, geoscience and quantum mechanics.

### **Speech: Fundamentals of Public Speaking** (3 credits)

Students learn to apply the basic principles of purposive speaking with primary emphasis on extemporaneous public speaking.

### **Theology: Catholic Perspectives on Christianity** (3 credits)

This course introduces Christianity, highlighting belief statements, practices, scripture, rites,

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theological writings, artistic expressions and other discourses manifesting and expressing the Catholic perspective of the Christian faith.

## Courses of the Distributed Core

1. EITHER two courses in a second language OR Creativity in the Fine Arts AND Language and Culture (6 credits)
2. Mathematics (3 credits)
3. Philosophy (Ethics) (3 credits)
4. Theology (6 credits) (including one course in Moral Theology)
5. Social Sciences (3 credits)

Individual colleges may require additional Distributed Core courses. All requirements are listed on the Core Curriculum Website. Students should see their Academic Advisors for assistance in choosing courses of the Distributed Core.