



ADVANCED CERTIFICATE PROGRAMS



**ST. JOHN'S
UNIVERSITY**

**THE PETER J. TOBIN
COLLEGE OF BUSINESS**



Dear Prospective Student,

Since its founding in 1870, St. John's University in New York City has responded to the educational demands of a growing, diverse marketplace, meeting the ever-changing academic needs of its students while preparing them for rewarding careers. With outstanding, award-winning faculty; modern programs; innovative curricula; and state-of-the art facilities, the University remains on the cutting edge of contemporary theory and technology.

Founded in 1927, The Peter J. Tobin College of Business at St. John's University offers our graduate degree and Advanced Certificate program students the opportunity to study a discipline in depth. These rigorous programs are designed to meet personal career objectives in a specific area of interest through challenging and enriching courses, while permitting students to stay on their career track.

Our Advanced Certificate programs are registered with the New York State Education Department. They offer flexibility in course selection and the ability to transfer seamlessly into the related Master of Business Administration or Master of Science degree program.

I invite you to explore these options. Future success awaits.

Noreen R. Sharpe, Ph.D.

Dean

Joseph H. and Maria C. Schwartz
Distinguished Chair

Professor of Decision Sciences





Elevate your earning potential with an Advanced Certificate from The Peter J. Tobin College of Business at St. John's University. Whether you are preparing for a master's degree or proactively elevating your leadership skills and marketability, an Advanced Certificate from Tobin will get you where you want to go.

Tobin has been named an **IAEP Center for Internal Audit Excellence** and is **nationally recognized** for numerous programs. Courses are taught by dedicated faculty who are industry professionals, many of whom assist with media outlets worldwide.

These elite and competitive Advanced Certificate programs are thoughtfully designed with the schedule of the working professional in mind. **Students can complete these programs in one year if attending full-time, thanks to evening and weekend classes, as well as online and on-campus options.** On-campus classes are taught on the St. John's Queens and Manhattan campuses.

EVENING AND WEEKEND CLASSES

CLASSES AVAILABLE ONLINE OR ON QUEENS OR MANHATTAN CAMPUS

PROGRAMS CAN BE COMPLETED IN ONE YEAR IF FULL-TIME

ADMISSION BASED ON PORTFOLIO APPROACH

GRE AND GMAT WAIVERS AVAILABLE

UP TO SIX CREDITS OF PRIOR GRADUATE COURSEWORK MAY BE TRANSFERABLE

COURSES COUNT TOWARD SELECT TOBIN M.S. OR M.B.A. PROGRAMS

EASY APPLICATION PROCESS



18 CREDITS | QUEENS, MANHATTAN, ONLINE

15 CREDITS | MANHATTAN

M.B.A. CORE | 9 CREDITS

ACC 602	GLOBAL FINANCIAL AND MANAGERIAL REPORTING
FIN 607	FINANCIAL MANAGEMENT
MGT 601	MANAGING FOR GLOBAL SUCCESS

GRADUATE BUSINESS | 9 CREDITS

STUDENT SELECTS FROM ANY GRADUATE BUSINESS COURSE OFFERED BY TOBIN. THESE CAN BE ADDITIONAL CORE CLASSES OR COURSES FROM ONE OF TOBIN'S 14 M.B.A. CONCENTRATIONS.

The Advanced Certificate in Business Administration is an 18-credit graduate program designed to strengthen your business acumen. This innovative program combines classroom and experiential learning to develop your knowledge, skills, and competencies that the market demands, and to add value to your organization.

COURSES ARE APPLICABLE TO THE TOBIN 36-CREDIT M.B.A. PROGRAM

M.S. CORE | 6 CREDITS

FIN 607	FINANCIAL MANAGEMENT
FIN 634	INVESTMENT ANALYSIS

GRADUATE BUSINESS | 9 CREDITS

STUDENT SELECTS FROM ANY GRADUATE FINANCE-RELATED COURSE OFFERED BY TOBIN.

The Advanced Certificate in Finance is a 15-credit graduate program designed to develop foundational skills in the critical functions necessary for success in finance. The applied curriculum includes financial planning, forecasting, and implementation through case studies and hands-on exercises. Gain perspectives on contemporary finance theory and practice from a distinguished faculty.

COURSES MAY BE APPLIED TOWARD THE TOBIN M.S. IN FINANCE OR SELECT M.B.A. CONCENTRATIONS

15 CREDITS | QUEENS, MANHATTAN

15 CREDITS | MANHATTAN

INTERNAL AUDIT CORE | 6 CREDITS

AIS 624 INFORMATION TECHNOLOGY AUDITING
 AIS 628 INTERNAL AUDITING

GRADUATE BUSINESS | 9 CREDITS

STUDENT SELECTS FROM ANY GRADUATE AUDIT-RELATED
 COURSE OFFERED BY TOBIN.

The Advanced Certificate in Internal and Information Technology Audit is a 15-credit graduate program designed to develop foundational skills in the critical functions necessary for success in such advisory services as internal audit, information technology audit, fraud examination, and compliance audit. Concentrations are available in internal audit, information technology audit, and fraud examination.

COURSES MAY BE APPLIED TOWARD TOBIN'S M.S. IN RISK AND FINANCIAL ADVISORY, M.S. IN ENTERPRISE RISK MANAGEMENT, OR M.B.A. IN RISK AND FINANCIAL ADVISORY

RISK MANAGEMENT CORE | 6 CREDITS

ERM 601 FOUNDATIONS OF ENTERPRISE RISK MGT.
 RMI 601 RISK MANAGEMENT

GRADUATE BUSINESS | 9 CREDITS

STUDENT SELECTS FROM ANY GRADUATE RISK
 MGT.-RELATED COURSE OFFERED BY TOBIN.

The Advanced Certificate in Risk Management from St. John's University's Maurice R. Greenberg School of Risk Management, Insurance, and Actuarial Science is a 15-credit graduate program designed to develop foundational skills in the critical functions necessary for success in risk management. This advanced certificate program sharpens your skills in planning, forecasting, decision-making, and implementation through case studies and hands-on exercises.

COURSES COUNT TOWARD REQUIREMENTS FOR M.B.A., M.S. IN ENTERPRISE RISK MANAGEMENT, OR M.S. IN RISK MANAGEMENT AND RISK ANALYTICS

ALL APPLICANTS MUST SUBMIT:

- Online application at grad.stjohns.edu/apply
- Statement of **professional goals and résumé**
- Official **college transcript(s)** from all institutions
- Official **GMAT or GRE scores***, taken within the past five years
- Two **letters of recommendation** from professional and/or academic references

INTERNATIONAL APPLICANTS MUST ALSO SUBMIT:

- A course-by-course **foreign credit evaluation** with grade point average (GPA) calculation and a National Association of Credential Evaluation Services (NACES) member
- Official **TOEFL or IELTS scores** if applicant's native language is not English

**Applicants may be eligible for a GMAT/GRE waiver with a cumulative 3.00 GPA or higher. To be considered for the waiver, please submit the online application, all transcripts, and resume. International students should also submit the foreign credit evaluation and TOEFL/IELTS scores. Once complete, please email TobinGradNYC@stjohns.edu to request waiver consideration.*

PRIORITY CONSIDERATION DEADLINES

Application and all supplemental materials must be submitted by the dates below to receive priority consideration for admission. Applications completed after the dates below will be reviewed on a rolling basis.

SPRING START TERM	November 1
FALL START TERM	April 1

ADMISSION CONTACT INFORMATION

Amber Steiger
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 718-990-1345



BUSINESS ADMINISTRATION

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QUEENS CAMPUS

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MANHATTAN CAMPUS

101 Astor Place
New York, NY 10003

STATEN ISLAND CAMPUS

300 Howard Avenue
Staten Island, NY 10301



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www.stjohns.edu/Tobin
www.stjohns.edu/GradMajors