



Fire Safety Bulletin – Holiday Decorating Safety Tips

In order to ensure a safe and enjoyable Holiday season, all members of the University community must adhere to the following Decorations Policy:

- Natural Christmas trees, wreaths and branches are NOT PERMITTED in any campus building.
- All decorations and artificial Christmas trees must be FIRE RETARDENT or treated with a fire retardant chemical. They should be labeled accordingly.
- Christmas trees and any other holiday decorations should NOT be placed in any exit passageway.
- Real candles that can be lit are NOT allowed for any indoor ceremonies.
- Artificial trees may be decorated with electric lights. However, only U.L. (Underwriters Laboratory) listed miniature lights in perfect working condition may be used. Metallic trees should NOT be decorated with any electrical decorations or lights.
- All electrical lights must be turned OFF when you leave the area.

Please refer your questions or comments to:

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