DROID Configuration

1. From the home screen, touch the applications tab.
2. Enter the exchange email address (*username@stjohns.edu*) and password (St. John's Domain password) then touch Next.
4. Touch **Exchange account**.

5. Enter the *exchange server settings* in the appropriate fields:
   - domain\username (D_QMST_01\St. John’s username)
   - password (St. John’s Domain password)
   - Exchange Server (owa.stjohns.edu)
6. If desired, ensure *Use secure connection (SSL)* and *Accept all SSL certificates* are checked then click **Next**.

7. Touch the **Email checking frequency** dropdown.
8. Touch the desired *frequency*.

9. Touch the **Amount to synchronize** dropdown.
10. Touch the desired *amount*. 
11. Touch the desired *account options* then touch **Next**.
   - The account option is enabled if a green check mark is present.
     - Send email from this account by default.
     - Notify me when email arrives.
     - Sync contacts from this account.

12. Enter an *account name* and *outgoing message name* then touch **Done**.
Disclaimer:

- The graphics shown here may not be exactly the same on your device, but the configuration steps should be representative of what you will need to do.
- You also may see one or both of these warning screens while configuring your Droid.