Please read the instructions carefully. Complete and sign the Application. Applicants are responsible for assembling all application materials. Incomplete applications will not be considered.

All applicants must register with the LL.M. Credential Assembly Service, administered by LSAC. Registration can be done through their website at www.llm.lsac.org.

Application Fee: There is a non-refundable application fee of $100 (USD). This fee is not credited toward the payment of the tuition should the applicant be accepted. Methods of Payment: Check (drawn on U.S. bank) or credit card – DO NOT SEND CASH.

Resume: Please provide an updated resume.

Two (2) Recommendation Letters: These letters should be provided by someone who knows your professional skills and legal abilities. A law professor, a law firm partner or a work supervisor can be excellent references.

Writing sample: Please provide a writing sample of not less than 250 words. Your writing sample should be the best legal writing you have done. For example, you can translate part of a legal document that you have written.

Personal Statement: Please provide a personal statement (of any length) explaining in order the following:

1. How did you obtain information about St. John’s School of Law and about the LL.M. Program in U.S. Legal Studies for Foreign Law School Graduates?
2. Why you are interested in this LL.M. program?
3. What will be your professional goals?
4. How do you intend to pursue your goals?
5. How would you like to develop your career after graduation?

Personal Interview: Please note that a personal or telephone interview during the admission procedure is required and will be scheduled by The Office of Transnational Programs. Be sure to submit accurate contact information.

Transcripts: Official transcripts are required for each undergraduate, graduate, and law school attended. Submit official transcripts with an English translation, along with your application directly to the LL.M. Office. Reminder: Additional original transcripts are required when registering with LSAC. Transcripts for summer school courses or study abroad programs recorded in the transcripts need not be supplied.

Degree Certificate: If the official transcript does not clearly state the degree awarded and/or the date such degree was awarded, you must also furnish the degree certificate.
Submit official transcripts and degree certificates with an English translation, along with your application directly to the Office of Transnational Programs.

**English Proficiency Scores:** (TOEFL or IELTS test.). All TOEFL scores are to be sent to the LSAC as indicated on the website.

**Re-Applying:** Any applicant who has applied within the previous two years may submit a letter requesting that his or her application be re-activated. You need not submit a second application fee.

**INCOMPLETE APPLICATIONS WILL NOT BE TAKEN INTO CONSIDERATION.**

Please send all correspondence directly to:

St. John's University - School of Law  
Office of Transnational Programs  
8000 Utopia Parkway  
Queens, New York, 11439