FIRE SAFETY BULLETIN

Holiday Decorations Safety



Department of Environmental Health and Safety

Office of Fire Safety

To ensure a safe and enjoyable holiday season, all members of the University community must adhere to the following decorations policy:

- Natural Christmas trees, wreaths, and branches are **NOT PERMITTED** in any campus building.
- All decorations and artificial Christmas trees must be **FIRE RETARDENT** or treated with a fire-retardant chemical. They should be labeled accordingly.
- Christmas trees and any other holiday decorations should **NOT** be placed in any exit passageway.
- Candles that can be lit are **NOT** allowed for any indoor ceremonies.
- Artificial trees may be decorated with electric lights. However, only **Underwriters Laboratories (UL)**-listed miniature lights in perfect working condition may be used. Metallic trees should **NOT** be decorated with any electrical decorations or lights.
- All electrical lights must be turned **OFF** when you leave the area.

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