



Commuter Students, Faculty Members, Employees, Food Services, Reserved, and Maintenance

Starting August 1, members of the University community can apply online for commuter student, faculty, food services, maintenance, employee, and reserved parking permits by visiting www.stjohns.edu and then following the below instructions:

1. Click "SignOn" in the red box on the bottom of the page.
2. If not you can directly navigate to <https://signon.stjohns.edu> in your browser.
3. Users are then instructed to log in.
4. Click on the T2 Flex (Parking Services app icon)
5. You will be directed to the Parking Services portal.

You can also access the parking portal by visiting <https://connect.stjohns.edu> or using the St. John's Connect app on your smartphone and then following the instructions below:

1. Users are instructed to log into the Connect app.
2. Once logged in, find the Parking Services widget and click the icon.
3. Click Open Parking Services
4. You will be directed to the Parking Services portal.

All permits are mailed directly to the applicant's home address within five to seven business days. Please ensure that you have registered your current mailing address. Employees will receive their permit via interoffice mail. Should you not receive your permit within 30 days, you are required to file a report with the Department of Public Safety.

Off-Campus Parking

Seton Complex, DePaul House, and Henley Road permits are issued in person at the Public Safety office. These permits are determined by the department's senior administrators. Once the determination is finalized, a list of eligible University members (e.g., students, employees, and administrators) is forwarded to Public Safety. Note: the same Parking Rules and Regulations apply when using Seton Complex, DePaul House, and Henley permits on campus.

Visitors

All visitors are requested to obtain and display a valid permit. Visitor permits can be obtained either at the Information Booth at Gate 1 (refer to the map on the back) or in person at the Public Safety office. Visitor permits are valid from the date of issuance to the date of expiration indicated on the permit.

Overnight Permits (For Residence Village Guests Only)

Guests of a resident student may obtain an overnight permit for up to three consecutive nights. In order to receive the permit, the guest must create a guest account in the Parking Services portal via <https://stjohns.t2hosted.com/Account/Portal>, click on SIGNUP on the top right of the page where a guest account will need to be created. Once the guest account has access to the parking portal they will need to click on the "Get Permits" button and follow the instructions

to purchase the overnight pass. The permit costs \$10 and must be paid at the time of purchase through the Parking Services portal. There is no fee for guests who are University community members.

Permits for People with Disabilities

The University requires all vehicles parking in areas designated for those with disabilities to display a valid University permit (e.g., employee, student, or faculty permit) in ADDITION to a state disabled permit or disabled license plate. Every vehicle parked in these areas or using a disabled permit for parking must be the valid owner of the disabled permit.

State disabled permits or license plates may be obtained by visiting the New York State Department of Motor Vehicles (DMV) website at dmv.ny.gov and following the on-screen instructions.

Temporary Disabled Permits

A temporary University disabled permit may be obtained for up to two weeks only by visiting Public Safety. Upon visiting, the applicant needs to submit valid medical documents or a doctor's note indicating that the applicant has established physical limitations. In addition, a valid University StormCard is required. **Public Safety will NOT accept any substitute forms or letters. Failure to display a disabled hangtag, for any reason, will result in a parking violation with NO APPEAL.**

Because Public Safety issues temporary disabled permits for only a two-week interval, a visit is recommended to the New York State DMV website to obtain a state disabled permit or license plate upon one's need. The web address is dmv.ny.gov.

Parking Rules and Regulations

Proper Use of Permit

Rearview Mirror Hangtag

- a. The annual hangtag must be displayed on the vehicle's rearview mirror with the assigned number facing out and clearly visible. If the permit is left in a different vehicle or not brought to campus, a temporary paper hangtag must be obtained from the Department of Public Safety headquarters located outside of Gate 6 on Goethals Avenue or at the Security Information Booth located inside Gate 1. If your rearview mirror or a tinted windshield is designed in a way that impedes this type of display, you are responsible to insure it is hung from the mirror, by rope or string, in such a way to make it clearly visible.



- b. If you utilize a second vehicle, you are required to obtain a **TEMPORARY** rearview mirror paper hangtag from the Department of Public Safety, located outside of Gate 6 on Goethals Avenue or at the Security Information Booth located inside Gate 1. The **TEMPORARY HANGTAG** must be displayed from the rearview mirror of the secondary vehicle whenever you park on campus.

PLEASE NOTE: There is NO APPEAL for a summons issued for failing to display a valid parking permit. Furthermore, all permits are nonrefundable and nontransferable.

Illegal Use of Permit

It is unlawful for any person to produce, alter, or display without the approval of Public Safety any parking permit indicating eligibility to park; to park a vehicle bearing a permit to which they are not entitled; or to display a permit not issued to the specific vehicle(s) to which it was registered. It is also unlawful to purchase a fraudulently produced parking permit or to purchase a permit from another individual. Vehicles registered must belong to the individual registering the vehicle or a member of the person's immediate family. Registering someone else's vehicle is prohibited.

Expiration

Permits are valid up to and including the expiration month, day, and year on the permit.

Sale or Trade of Vehicle

Failure to advise Public Safety of a sale or trade for registration purposes may result in continued responsibility to the permit holder for violations received on that permit. The permit holder has responsibility for removing parking permits prior to selling or trading a vehicle. Documentation is required whenever applying for a replacement permit. Persons failing to comply with this requirement shall pay the cost of a new permit.

Lost/Stolen Permits

Permit holders are responsible for the security of their permits. The theft or loss of a parking permit should be reported to Public Safety immediately upon discovery. Permits that are claimed lost may be replaced at the original cost of the permit.

Any permit lost in the mail must be reported within one month of ordering to receive a free replacement. No replacement or refund will be issued beyond the one month requirement.

Invalid Use of Permit

Ownership of a permit is not transferable. Therefore, sharing of any University parking permit issued by the Department of Public Safety is prohibited and subject to fine(s) or suspension of parking privileges.

Daily Hours of Validity

All general employees and food service parking permits are valid from 5 a.m. to 3 a.m., seven days a week. Murray Residence and Residence Village, faculty, and maintenance permits are valid 24 hours a day, seven days a week.

Change in Residence or License Plate

Permit holders are responsible for any license plates they register with the Department of Public Safety through its Parking Program. Public Safety must be notified of any change in residence. If any changes in ownership and/or operator occur, it is the responsibility of the individual who registered the vehicle to notify Public Safety and provide proof of transfer. Failure to do so will result in continued responsibility for violations issued to the license plate and a loss of parking privileges.

Traffic Regulations

1. Parking Rules and Regulations, as indicated in this pamphlet and the University web page, are enforced 24 hours a day, seven days a week, 365 days a year.
2. All legal parking areas are designated by signs, painted stripes, or other pavement markings, which may indicate limited or reserve parking.
3. Motorists are to yield the right-of-way to all pedestrians in a crosswalk.
4. Driving vehicles on any of the quadrangles or in the Residence Village is prohibited.
5. All vehicles are to be operated with extreme caution and **no more than 10 miles per hour**.
6. Pedestrians have the right-of-way at all times.
7. Traffic control such as stop signs, speed limit signs, pedestrian right-of-way, and the observance of traffic lines are in effect at all times. Drivers are required to park within two white/yellow lines (blue for disabled) of demarcation in parking areas. A driver may be subject to fine(s) for failing to comply with any traffic rules while driving on campus.
8. Overnight parking on campus (after 3 a.m.) is prohibited unless previously authorized by Public Safety. In an emergency, specific prior written arrangement must be made with the executive director of Public Safety.
9. To facilitate snow removal during a storm, it is recommended that all cars are moved off campus. However, in an emergency, contact Public Safety for authorization to keep a vehicle in the parking garages. Under no circumstances should vehicles be left on the roads.
10. During and after snowstorms, efforts should be made to carpool to and from the campus so that the parking lots may be cleared. **Presence of snow shall not be used as an excuse for violating campus parking rules.**
11. Vehicles with loud and excessive noise are prohibited on campus. Violators are subject to a fine.
12. Parking on grass, sidewalks, crosswalks, streets, curbs, or unimproved areas is prohibited and subject to a fine. Special loading or unloading requirements will be met upon request to Public Safety.
13. Vehicles parking near a fire hydrant or blocking another vehicle, University gates, and/or walkways are subject to a fine and/or may be towed away at owner's expense.
14. In certain cases, Public Safety may resort to the use of a "Rhino Boot" in order to immobilize an illegally parked vehicle; the violator is subject to a fine. Booted vehicles have a 24-hour time limit. After 24 hours, the vehicle is towed at the owner's expense.
15. A vehicle displaying an invalid permit—altered or tampered—is subject to a "Rhino Boot," which immobilizes the vehicle, leading to identification of the violator, who is subject to a fine.
16. Unauthorized removal or attempted unauthorized removal of a "Rhino Boot" results in an additional \$400 fine. If a student is involved, the dean of students is notified and appropriate action is taken.
17. Motorcycles and motor scooters require a permit. However, for practical reasons, permits need not be displayed on the vehicle. Operators must carry the permit on their person and present it to a Public Safety officer upon request. Motor vehicles must park within one parking space only.
18. Any moving violation, such as speeding and excessive noise from the vehicle, is notified via mail when the violator is identified.
19. Vehicles parked in "NO PARKING" areas on campus are subject to a fine. These areas include emergency/fire lanes, yellow painted curbs, grass, emergency phones, dumpster pickups, loading zones, and other posted areas.
20. Barriers are placed for safety purposes and must be recognized as such. Evading, driving around or over, or moving any barrier, gate, or traffic control device, unless specifically directed by a Public Safety officer, is strictly forbidden.

Appeals

All appeals must be submitted through the online Parking Services portal within five business days of issuance of the violation. Once in the Parking Services portal users will need to click on CITATIONS to see a list of all citations and will have the option to file an appeal within five business days of issuance. If the alleged violator does not appeal a notice of violation within five business days, any fine remains as a charge to his or her Parking Services account, any suspension or revocation of parking privileges is deemed final, and the right to appeal is forfeited. The appeal process usually takes approximately seven business days. All appeals submitted by members of the University community or registered Guests with a valid email in the Parking Portal will receive email notification of the decision.

If the corresponding violation is adjudicated, the appellant's Parking Services account will be credited. University members can check their account status via the Parking Services portal by going through <https://signon.stjohns.edu> or through the **St. John's Connect** app via a smartphone.

All decisions made by Public Safety at the conclusion or expiration of the appeal process are final.

Payments

As of December 2024, we are no longer accepting payments in person for current parking violations or permits. All parking violations resulting in fines are payable through the Parking Services portal.

Students who do not pay their fines may not be eligible for a parking permit, register for class(es) and may not receive a final grade report, diploma, or transcript.

Miscellaneous

1. **Vehicles without a Parking Permit:** The University has access to Department of Motor Vehicles (DMV) records and traces license plates to identify owners. In addition to fines, Public Safety charges violators a DMV surcharge.
2. **Right to Close:** The University reserves the right to close any campus parking area at any time deemed necessary for maintenance, safety, or special needs. Public Safety notifies patrons whenever possible.
3. **Liability:** The University assumes no responsibility for the care and protection of any vehicle or its contents at any time the vehicle is on campus property.
4. **False Information:** No person shall obtain, attempt to obtain, or use in a manner contrary to these regulations a modified parking permit or a permit issued upon false information. A violation of this section includes giving a false name, address, University X-number, and/or other information known to be false. Violation of this provision shall constitute the illegal use of a parking permit, and will be subject to violations.
5. **Temporary Parking:** A temporary parking permit can be obtained from Public Safety if the current permit is either misplaced or left at home. At all times while parking on campus grounds, a valid University parking permit must be displayed.

Definitions

1. **Boot:** A device used to temporarily immobilize a vehicle.
2. **Campus:** All property owned, leased, and/or controlled by St. John's University.
3. **Commuter Student:** Any student who does not live in a University residence hall.
4. **Disabled:** A parking area identified with a sign bearing the international disability symbol that is restricted at all times for use by vehicles bearing a valid University parking permit and New York State-issued disabled parking permit.
5. **Fire Zone:** An area needed for emergency access to buildings, fire hydrants, or fire equipment. Such areas include, but are not limited to, those with adjacent curbs painted yellow. Parking in fire lanes is prohibited.
6. **Illegal Use of Permit:** A parking violation in which a citation is issued under the following circumstances:
 - a) Use of a permit on a vehicle not registered with Public Safety
 - b) Use of a permit obtained under false pretenses
 - c) Use of a modified permit (altered, tampered)
 - d) Use and/or retention of a permit by person(s) ineligible for such a permit as described and authorized within the Parking Rules and Regulations guidelines
7. **Loading Zone:** A loading dock or an area signed "Loading Zone" adjacent to a facility, in a parking area, or near a residence hall. Such an area is intended for loading and unloading bulky or voluminous material. Loading zones are restricted at all times.
8. **Moped:** Any two- or three-wheeled motor vehicle with an engine displacement of 50cc or less.
9. **Motorcycle:** Any two- or three-wheeled motor vehicle with an engine displacement greater than 50cc.
10. **Motor Vehicle:** All motor-driven conveyances except wheelchairs.
11. **No Parking Zone:** Any area with pavement markings and posted signs, not limited to areas with adjacent curbs or rails painted yellow.
12. **Park/parking:** The placement or standing of a vehicle, with or without a driver in attendance, and with or without the engine running.
13. **Parking Permit:** A vinyl or plastic window decal or paper instrument sanctioned by Public Safety that is displayed from a vehicle, authorizing parking in specified areas.
14. **Resident Student:** A student living in University housing (on or off campus).
15. **Residence Village Lot:** A parking area close to a residence hall. Public Safety distributes parking spaces in these areas to residence students. The purchase of a Residence Village permit only entitles you to park in spaces located in the ROTC lot. Parking spaces are indicated with an "RV" pavement marking. Please refer to the Parking Map for additional information. **In order to facilitate snow removal during a storm, Residence Village parking permit holders must keep their vehicle in the parking garages.** Failure to remove a vehicle during a snowstorm may result in receipt of a violation for noncompliance with this ruling.
16. **StormCard:** The University ID card that activates the gates controlling access to certain parking areas.
17. **Summer Session:** The summer session includes all summer school sessions beginning on the first day of the earliest session, and the last day of the latest session.

18. **University X-number:** A unique number for an individual provided by the University known as the University ID number.
19. **Visitors:** Persons who are not University members and who only visit the campus on an occasional basis.

Where and When to Park

Allowed Permits	Parking Lots	Daily Hours of Validity
Reserved	Red (Numeric)	6 a.m.–4:30 p.m.* Monday to Friday
Employee	Green	6 a.m.–3 a.m., seven days a week *
Faculty	Blue	24 hours a day, seven days a week
General/Student	Yellow	6 a.m.–3 a.m., seven days a week
Food Service	Yellow	5 a.m.–3 a.m., seven days a week
Murray Residence	Red	24 hours a day, seven days a week
Maintenance	Yellow	24 hours a day, seven days a week
Residence Village	Orange	24 hours a day, seven days a week

*Note: Anyone may park with a valid University parking permit in this area (reserve parking lots that have numeric pavement markings and employee parking lots, 4:30 p.m.–3 a.m., Monday–Friday; 6 a.m.–3 a.m., Saturday and Sunday.)

The Grand Central Parkway employee lot is excluded. Hours of validity for this lot are 6 a.m.–6 p.m., Monday–Friday.

To locate the colored parking lots, refer to the map located on the back page.

Enforcement and Fines

Public Safety officers are entrusted with ensuring the safety of the University community and visitors. Officers are to be treated with courtesy at all times, particularly when they enforce parking regulations. Failure to act in a proper manner may result in the loss of parking privileges; no refund on permit will be issued.

All persons using the campus parking facilities are expected to cooperate and accept officers' directions and suggestions. Officers are required to place parking violations on all cars in violation of parking regulations. There should not be any dispute with any officer issuing parking violations. All complaints may be made in writing to the executive director of Public Safety.

Times of Enforcement

1. **Permit Areas:** All parking zones are limited to authorized permit holders and will be strictly enforced.
2. **Restricted Spaces:** These spaces are restricted for their designated purpose at all times (24 hours a day).
 - a) Murray Residence reserved
 - b) Fire lanes
 - c) Disabled parking areas
 - d) Residence Village
 - e) Faculty
 - f) Specially signed areas or pavement markings

Fines

Lack of a parking space is not considered a valid excuse for violation of parking regulations. Individuals who frequently violate parking regulations demonstrate a lack of consideration for others and will have their parking privileges revoked. Students are reported to the dean of students, faculty members are reported to the provost, and employees are reported to corresponding department heads. It is the responsibility of each person to make a prompt settlement with the University.

1. Two unpaid parking violations results in a vehicle being immobilized or towed.
2. More than three parking violations in one academic year results in subsequent fines being doubled.
3. More than four parking violations in one academic year may result in the loss of parking privileges.
4. Any unpaid violations will earn a monthly interest fee.

DESCRIPTION		FEE
LEVEL I	Speeding over 10 mph or reckless use of vehicle	\$75
	Disobeying traffic signs or devices	\$75
	Parking in fire lane or near hydrant	\$100
	Parking in space designated for people with disabilities	\$100
LEVEL II	Parking in unauthorized space or lot	\$50
	Double parking or parking on roadways and entrances	\$50
	Excessive noise from vehicle	\$50
	Failure to yield to pedestrian	\$50
LEVEL III	Failure to display parking permit	\$35
	Invalid parking permit	\$35
	Improper permit display	\$35
	Unauthorized overnight parking	\$35
	Other	\$50
SPECIAL FEES		
	Rhino Boot	\$100
	Unauthorized removal of boot	\$400



2025–26

Introduction to the Parking Program

In order to accommodate the parking needs of the University community, the Department of Public Safety has developed a parking program. All community members who wish to park on campus must have an appropriate parking permit issued by Public Safety. Parking on campus is not an entitlement and is limited by available parking space. Parking privileges can be refused or revoked at the discretion of the University. When a person accepts a permit, he or she does so with the following understanding:

1. **The purchase/receipt of a permit** gives University members the right to park on campus in designated areas based on availability. A permit does not guarantee a parking space on the campus.
2. **The acceptance of a parking permit by any person**, whether temporary or permanent, shall constitute acceptance of the Parking Rules and Regulations.
3. **All parking patrons leave their vehicles on campus at their own risk.** The University is not responsible for the theft of any vehicle and/or its contents, or for damage sustained by a vehicle parked on campus property.
4. **All vehicles not bearing a proper University parking permit** are subject to violations.
5. **Vehicles noncompliant with the Parking Rules and Regulations**, or vehicles with multiple/recurring parking violations, may be immobilized or towed away at the owner's expense. **Repeated noncompliance results in the revocation of parking privileges.**
6. **Parking a vehicle on St. John's property is a privilege that may be granted and revoked by the University. Should privileges be revoked, the cost of the permit is not refunded. The University is authorized and reserves the right to regulate the use of any and all of its vehicle-parking facilities for the exclusive use of designated groups or individuals.**
7. **Parking Rules and Regulations must be observed at all times**, including during exam periods, registration, summer sessions, and inclement weather. Any information contained within the booklet is subject to change without notification. Parking rules and regulations, as indicated in this pamphlet and on the University's website, are enforced 24 hours a day, seven days a week, 365 days a year.

Who Should Have a Permit?

All vehicles parking on University grounds (including off-campus housing) must display an appropriate parking permit issued by the Department of Public Safety and may park only in authorized areas. This includes administrators, commuter students, food service employees, the Murray Residence, faculty members, Henley Road residents, maintenance, employees, off-campus housing students, Residence Village students, all staff, and any visitors or outside vendors.

University or non-University members who park their vehicles off campus and in areas adjacent to campus are cautioned to respect the privacy of the neighborhood and to ensure that driveways are not blocked.

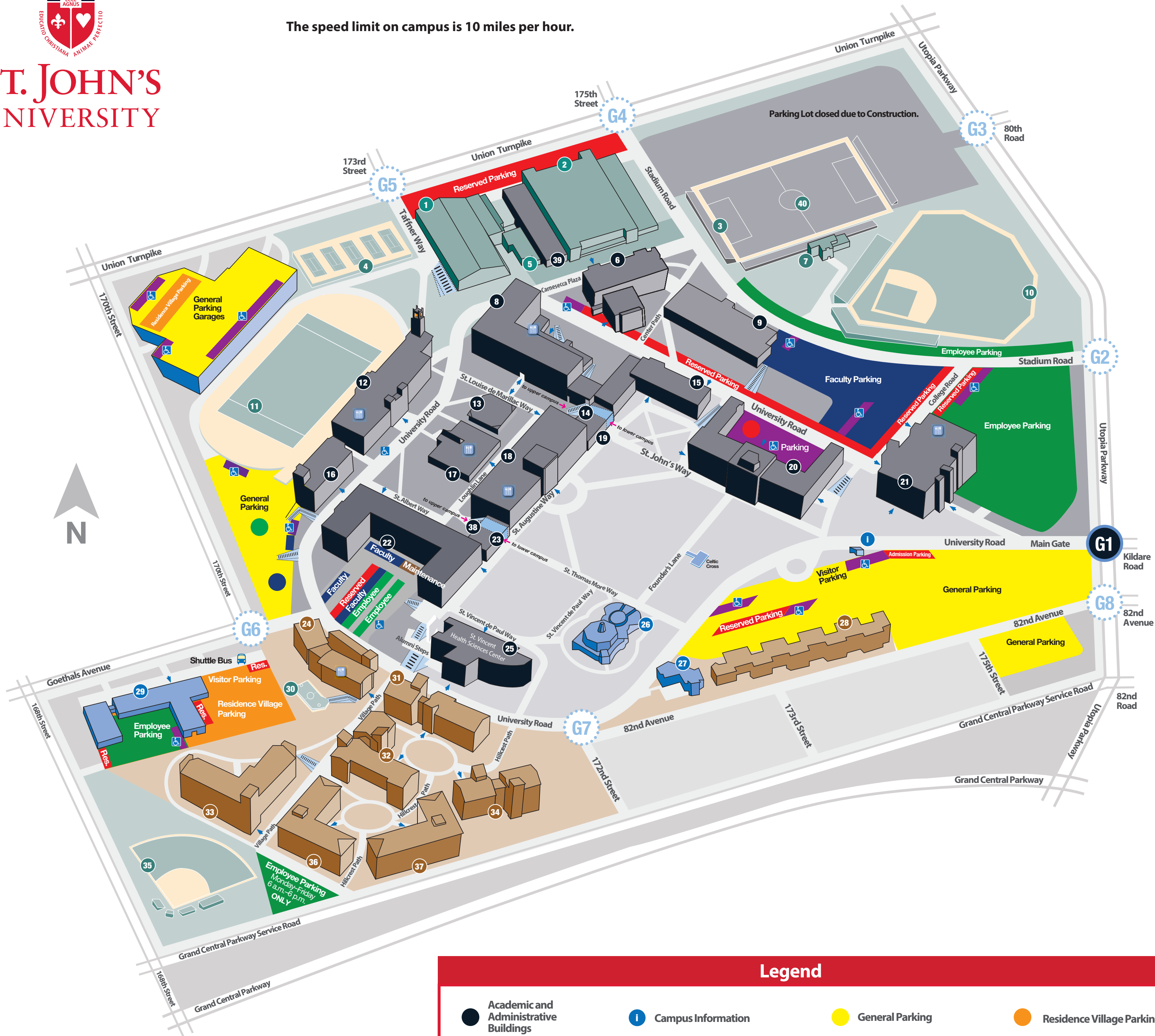
They also are advised to refrain from littering near neighborhood homes. All campus regulations also apply to the Auxiliary Lot located outside Gate 9, bounded by Utopia Parkway and the service road of Grand Central Parkway. There is no parking permitted on any grassy areas of 82nd Avenue—between Gates 7 and 9—or the north side of 170th Street, between Goethals Avenue and Union Turnpike.

Applying for a Permit

Murray Residence, Residence Village, Henley Road Residence, and off-campus housing.

Permits are issued in person at Public Safety headquarters. Residence Village permits are determined by the Dean of Residence Life. Once the determination is finalized, a list of eligible resident students is forwarded to Public Safety. These permits can be purchased by first-year students and sophomores based on availability. Eligible students—on assigned, designated dates—will be able to pick up their permit at Public Safety headquarters.

The speed limit on campus is 10 miles per hour.



Legend

● Academic and Administrative Buildings

● Residence Halls

● Athletic Buildings and Fields

● Other Campus Buildings

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Campus Information

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Disabled Access

Dining/Eateries

Entrance/Exit Gates

●

General Parking

●

Employee Parking

●

Reserved Parking

●

Faculty Parking

●

Residence Village Parking

●

Parking for People with Disabilities

●

Maintenance Vehicles Parking

Find a Building/Location

Academic and Admin. Buildings	
Belson Hall/Finley Hall	21
Chiang Ching-kuo Hall	13
D'Angelo Center	12
Kelleher Welcome Center	19
Lourdes Hall	14
Newman Hall	15
The Peter J. Tobin College of Business	6
St. Albert Hall	22
St. Augustine Hall	18
St. John Hall	20
St. Louise de Marillac Hall	8
St. Vincent Health Sciences Center	25
Sullivan Hall	16
Sun Yat Sen Memorial Hall	17
University Center	9

Residence Halls	
DaSilva Hall	36
Donovan Hall	33
Helen and Hugh L. Carey Hall	34
Hollis Hall	37
Janetschek Hall	32
John Cardinal O'Connor Hall	31
Townhouses	28

Athletic Buildings and Fields	
Basketball Court	30
Belson Stadium	3
Bob Sheppard Press Box	7
Carnesecca Arena	2
Cox Family Field at Belson Stadium	40
DaSilva Memorial Field	11
Jack Kaiser Stadium	10
Janetschek Athletic Center	5
Red Storm Field	35
Taffner Field House	1
Tennis Courts	4

Find a Key Destination

GENERAL	
Campus Store	8
Center for Counseling and Consultation	8
Dr. M. T. Geoffrey Yeh Art Gallery	17
Fitness Center	2
Global Language and Culture Center	20
Health Services	36
Human Resources	9
Inclusivity Resource Center	17
IT Service Center	15
The Little Theatre	39
Murray House	27
Public Safety	29
ROTC Center	29
St. Thomas More Church	26
University Career Services	13
ACADEMICS	
Center for Student Success	18
College of Pharmacy and Health Sciences	23
Dr. Andrew J. Bartilucci Auditorium	38
The Lesley H. and William L. Collins College of Professional Studies	18
Global Studies	8
Library	18
School of Law	21
St. John's College of Liberal Arts and Sciences	20
St. Vincent Health Sciences Center	25
The Peter J. Tobin College of Business	6
The School of Education	16

ENROLLMENT SERVICES	
Bursar	6
Graduate Admission	15
Int'l. Student and Scholar Services	8
Registrar	15
Student Financial Services	6
Transfer Student Services	19
Undergraduate Admission	9
Kelleher Welcome Center	19

DINING	
Einstein Bros. Bagel	18
Faculty Club	17
Law School Cafeteria	21
Marillac Food Court	8
Montgoris Dining Hall	24
Starbucks	12
Taco Bell	12