



ST. JOHN'S
UNIVERSITY

Graduate Student Enrollment Guide





SIMON G. MØLLER, Ph.D.
PROVOST AND SENIOR VICE PRESIDENT
FOR ACADEMIC AFFAIRS, UNIVERSITY
DISTINGUISHED PROFESSOR, PROVOST
ENDOWED CHAIR, AND PROFESSOR OF
BIOLOGICAL SCIENCES

Dear Accepted Student,

It is my distinct pleasure to welcome you to your graduate program at St. John's University.

Your acceptance is a direct reflection of how much your academic credentials impressed our distinguished faculty.

As you make this very important decision regarding where to pursue your graduate degree, I encourage you to reach out to our faculty with questions you may have about your program of study. They are here to assist you in any way they can.

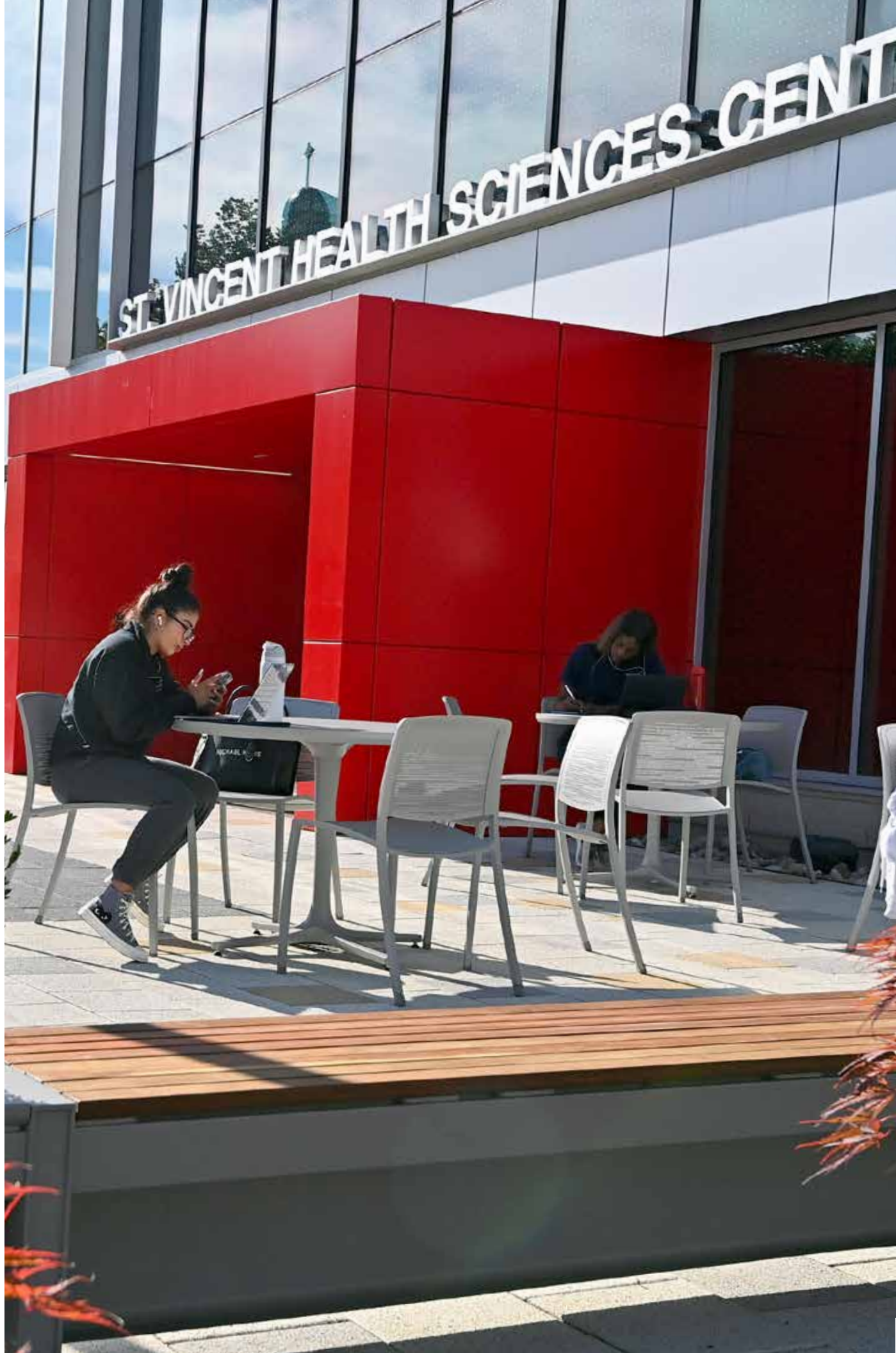
I also encourage you to consider all of our outstanding academic resources and how St. John's will prepare you for professional and personal success in today's global society. At St. John's, you have access to the latest classroom technology and numerous specialized learning environments. In addition, you may also wish to explore research opportunities with faculty, or internships offered through our vast network of industry-leading partners.

The University is proud of our network of more than 200,000 living alumni, many of whom provide networking and job opportunities to so many of our students. The combined experiences inside and outside of the classroom will undoubtedly propel you forward in your profession and elevate your earning potential.

Congratulations again on your acceptance to St. John's University. I look forward to seeing you on campus.

FOLLOW US ON SOCIAL MEDIA.





Enrollment Information

DEPOSIT

Please submit your nonrefundable deposit to secure your spot in the incoming class and to register for classes.

1. ONLINE

- Visit www.stjohns.edu/deposit for detailed instructions regarding submitting payment online. You will need your St. John's University Student Identification Number (X-number or X-ID) to complete log in and payment.

2. BY PHONE USING A CREDIT CARD

- Call the Customer Service Center at 718-990-2000
- Standard graduate deposit: \$300
- M.S. in Physician Assistant program deposit: \$1,500

Deposits typically take 24–48 hours to process.

SIGNON (signon.stjohns.edu)

St. John's SignOn is a one-stop resource for secure access to your personal academic and financial aid information. You are encouraged to regularly monitor your account.

Note:

The Office of Information Technology will email your log-in information and credentials separately.

ADVISEMENT/COURSE SELECTION

Your graduate adviser helps you select the correct classes and provides the information needed to complete your registration.

Your admission letter will contain more information on how to schedule an advisement appointment.

GRADUATE BULLETIN

This is your official guide to academic policies and regulations at St. John's University. You are required to familiarize yourself with this bulletin. Primary responsibility for knowing and fulfilling all requirements rests on every individual student. The bulletin in effect at the time of admission or readmission governs degree requirements. You are strongly encouraged to review the *Graduate Bulletin* found online at www.stjohns.edu/bulletin.

ACADEMIC CALENDAR

The academic calendar is available at www.stjohns.edu/calendar.



Where to Live

UNIVERSITY HOUSING QUEENS, NY, CAMPUS

HENLEY ROAD RESIDENCE

- Apartment style with front desk security access
- Seven floors, off campus
- Fitness room, 24-hour convenience store, ATM, printing kiosk
- No meal plan required
- A 24-hour security desk ensures the safety and identification of those entering and leaving the building at all times

DEPAUL HOUSES

- Graduate and law students
- Apartment style with private entrance
- Three floors, off campus
- Private laundry facilities in each unit
- No meal plan required

HOW TO APPLY FOR UNIVERSITY HOUSING

As you explore the many benefits of life and learning at St. John's University, consider the advantages of living in University housing. To find out how to apply, make a deposit, and select roommates, rooms, and meal plans, please visit Residential Life at www.stjohns.edu/housing-selection.



OFF-CAMPUS HOUSING

While there are many options for private leases in New York City, all students are urged to exercise caution, work with a licensed real estate broker, and avoid signing rental leases for properties, sight unseen. A series of listings unaffiliated with St. John's University can be found at www.jumpoffcampus.com.

Dining on Campus



MARILLAC FOOD COURT (Marillac Terrace) options include Burger King, Subway, Freshens, Piccola Italia, Revolution Noodle, and Market @ Marillac. Dunkin' is also in Marillac Terrace and serves coffee, doughnuts, and sandwiches.

MONTGORIS DINING HALL provides an all you-can-eat dining option and is open seven days a week, with late-night hours when classes are in session. Also known as Monty's, Montgoris serves more than 3,500 meals daily and boasts several stations where food is prepared to order. Montgoris Marketplace serves coffee and grab-and-go breakfast items with new outdoor seating.

LAW SCHOOL CAFÉ (Law School) options include Boar's Head Deli, Build Pizza by Design, Red Storm Burger Co., Chef's Table, Pan Asia, and freshly brewed Starbucks coffee. Fresh kosher and grab-and-go offerings are also available.

STARBUCKS COFFEE (D'Angelo Center), a full-service Starbucks coffee shop in the Sodano Coffee House, is a hot spot for weekly DAC After Dark performances, socializing, and studying. Enjoy specialty coffees, sandwiches, salads, muffins, and desserts, as well as prepackaged and made-to-order beverages.

AVENUE C (Henley Road) is a unique, self-service convenience store available to St. John's students living in the Henley Road Residence. Avenue C serves fresh-brewed coffee and features a line of prepared foods, snacks, and refreshments, along with household goods for college students. Using a pay-as-you-go or fingerprint scan payment process, Avenue C is a high-tech, convenient option for students living off campus.

MENU AND HOURS

Please visit dineoncampus.com/stjohns for more information.



Entertainment

NEW YORK CITY IS YOUR CAMPUS

Learn more about one of the greatest cities in the world by visiting www.stjohns.edu/NYC.

LOCAL FLAVOR

- Ascan Avenue in Forest Hills, Queens, offers a variety of shops and restaurants and is only a bus ride or short car ride away from main campus.
- Bell Boulevard in Bayside, Queens, is known for its restaurants, bars, and nightlife; it is also a bus ride or short car ride away.



Campus Safety and Parking

CAMPUS SAFETY

Our 24-hour, seven-day-a-week Department of Public Safety maintains a safe and sound environment for students in their New York home. In keeping with the advancement of technology, the department established its text and voice message system to alert members of the University of inclement weather, campus closures, and other pertinent information. The department is in frequent contact with the 107th Precinct in Queens.

As part of ongoing safety efforts, St. John's University has introduced a mobile safety app called LiveSafe that allows you to report tips to Public Safety, virtually escort your friends in real-time on a map, place emergency calls, and access safety resources.

Visit www.stjohns.edu/LiveSafe for more information.



PARKING

Parking is available on campus by permit. You can obtain and pay for your permit online. For more information on student parking and associated fees, please visit www.stjohns.edu/parking-program.

GETTING AROUND

- Subway and Buses: New York City's rail and bus systems run by the Metropolitan Transportation Authority are an inexpensive way to get around the city and the five boroughs; they operate 24 hours a day, seven days a week.

Learn more at nyctourism.com/transportation.

For maps, visit mta.info/maps.

- Airports: The city is home to John F. Kennedy International and LaGuardia Airports.

Visit ny.com/transportation/airports

- NYC by Ferry: New York City has an extensive ferry system that can get you uptown or downtown in Manhattan and across the rivers to Staten Island, Brooklyn, Queens, and New Jersey.



Professional Development



UNIVERSITY CAREER SERVICES

University Career Services offers comprehensive career guidance to students in all majors throughout their college career. Advising sessions are offered in person or virtually and can be scheduled using Handshake, our Career Services online platform and job board. Some of the many topics that advisers can assist with are résumé and cover letter development, internship and job search strategies, networking, and evaluating job offers/salary negotiations.

Throughout the year, Career Services offers a wide range of programs and events that provide opportunities to network with top employers from diverse industries and tap into a network of alumni eager to connect with and recruit St. John's students. The Career and Internship Expo, held each fall and spring semester, brings recruiters to campus who seek applicants for full- and part-time jobs and internship opportunities.

For more information, visit careerservices.stjohns.edu.



Technology and Centers

The University's commitment to implementing state-of-the-art technology is demonstrated in the new St. Vincent Health Sciences Center, dedicated in Fall 2024. This 70,000-square-foot facility features laboratories, classrooms, student spaces, and a virtual-reality (VR) area for teaching anatomy and clinical reasoning, alongside a high-fidelity simulation center. The VR technology allows health-care providers, students, and patients to engage with 3D scans of the human body in an immersive environment, enabling them to manipulate and explore anatomical structures from various angles. Modern classrooms and lecture halls create an optimal learning environment, with approximately 25 percent of the space dedicated to Skills and Assessment Flex Labs and Hi-Fidelity Simulation Centers. These advanced simulation laboratories are designed to enhance clinical skills training, allowing for real-time observation and recording of sessions in a realistic health-care setting.

In addition to this center, the College of Pharmacy and Health Sciences offers several research labs. The Lesley H. and William L. Collins College of Professional Studies features centers and laboratories, including a Cyber Security Lab and a Communication and Collaboration Commons. In The Peter J. Tobin College of Business, you will find several centers and institutes, including the Venture & Innovation Center (VIC), which provides students, faculty, and administrators with the resources, support, and inspiration needed to turn their groundbreaking ideas into reality.

Off campus, the St. John's College of Liberal Arts and Sciences Speech and Hearing Center provides you with hands-on experience and opportunities to excel in your respective field.

All of these resources reflect St. John's commitment to providing a dynamic and immersive learning environment.



Campus Resources

STORMCARD

Your St. John's University StormCard is your primary means of identification on campus. It must be carried at all times and presented to University personnel as requested.

In addition to serving as your college ID, the StormCard allows you to set up debit accounts for purchases at the Campus Store, dining facilities, computer labs, copiers, printers, and selected vending machines. Purchases may also be made for personal training and various ticket events. The StormCard also provides access to campus gates, buildings, and events. As a St. John's student, your StormCard is your pass for entry into the residence halls.

OBTAINING YOUR STORMCARD

Students are photographed for their StormCard during Orientation and receive them before the end of the day. If you can make it to campus prior to your orientation date, please visit the Department of Public Safety located outside of Gate 6 on the corner of Goethals Avenue and 168th Street for your StormCard.

STORMCARD OFFICE:

- Queens or Manhattan campuses: **718-990-6257**

For more information, visit www.stjohns.edu/stormcard.

ST. JOHN'S CONNECT

St. John's Connect is your one location for St. John's information, events, and resources. Download the mobile application in the iTunes or Google Play stores, or visit connect.stjohns.edu.

To learn about the technology services available to you at St. John's, visit www.stjohns.edu/it.

SIGNON (UIS, EMAIL, CANVAS)

- To learn more, visit signon.stjohns.edu or call the University Information Technology Service Desk at **718-990-5000**.





Student Services

GRADUATE ORIENTATION

Orientation for international students is held on campus before the first week of classes. Your attendance at this event is important to ensure a successful graduate school experience. All other students will be contacted by their respective School or College with more information regarding Orientation.

STUDENT ACCESSIBILITY SERVICES

Did you know that not all disabilities are visible? Conditions like learning, emotional, neurological, and chronic illnesses can make it challenging to thrive in college. Student Accessibility Services coordinates equal opportunities for students with disabilities. These services are designed to ensure full participation in programs and activities offered throughout St. John's University for all students. The aim of these services is to improve the quality of the academic, social, and personal lives of students who have a disability and to provide barrier-free educational opportunities, assisting students in becoming self-advocates and independent. Student Accessibility Services provides classroom, testing, and housing accommodations for students with physical, learning, emotional, or temporary disabilities to help you succeed!

For more information, please call **718-990-6867**, email SAS@stjohns.edu, visit www.stjohns.edu/sas, or follow us on Instagram @student_accessibility_services.

QUEENS CAMPUS:

Marillac Hall, Room 134
Tel: 718-990-6867
Fax: 718-990-2609

INTERNATIONAL STUDENT SERVICES

The International Student and Scholar Services Office (ISSSO) is the first resource to contact whenever you need assistance or information during your stay in the United States and at St. John's University. The ISSSO assists international students and scholars with every aspect of life and learning in the US, whether it is applying for a US visa or a New York State driver's license, or getting an I-20 or DS-2019.

The office's mission is to facilitate compliance with federal regulations that govern the immigration status of international students and scholars at St. John's University and enhance their experience in the United States.

Learn more: iss.stjohns.edu

CAMPUS RECREATION

Comprised of Taffner Field House and the Fitness Center in Carnesecca Arena, Campus Recreation provides opportunities to be active and healthy, meet friends, and get involved on campus. Each week, more than 20 fitness classes are offered, including meditation, Pilates, sculpt, spin, yoga, and ZUMBA®, as well as low-cost personal training. The University also offers an active intramural program that includes basketball, dodgeball, flag football, soccer, softball, and volleyball.

If you would like more information on our programs and offerings, please visit www.stjohns.edu/crec, call **718-990-2357**, or follow us on Instagram @stjohnscrec.





WELLNESS EDUCATION AND PREVENTION

Wellness Education and Prevention provides you with skills and strategies to thrive academically, socially, and emotionally. We reach students through large-scale signature events such as our annual Wellness and Suicide Prevention Walk. Join our team of Wellness Peer Educators and help teach the St. John's community about such topics as getting a good night's sleep, managing your stress, and connecting with others on campus. We also offer individual services such as Wellness Coaching (where you set goals to improve an area of wellness you want to work on) and Brief Alcohol Screening and Intervention for College Students (BASICS) appointments, which allow you to explore your own alcohol and drug use behavior in a judgment-free environment.

If you would like more information on our programs and offerings, please visit www.stjohns.edu/wellnessed or follow us on Instagram @stjohnswellness.

SEXUAL VIOLENCE OUTREACH, AWARENESS, AND RESPONSE (SOAR)

The SOAR office works to prevent and reduce the traumatic impact of sexual and dating violence and stalking. We offer training on Affirmative Consent, Bystander Intervention, and Healthy Relationships to provide you with the tools you need to build safe and equitable relationships and safely intervene in potentially harmful situations. Any student who is impacted by sexual or dating harm, unsure of something that happened to them, or is curious if their relationship is healthy can receive confidential support from the Campus Support Advisor by reaching out at 718-990-8484 or csa@stjohns.edu. They can share their experience, ask questions, and receive support, including with the reporting process; requesting academic or housing accommodations; and connecting to mental health, medical, and legal services. We offer additional supportive programming, including free weekly gentle yoga classes, expressive arts workshops, and restorative justice Survivor Community Circles.

For more information about SOAR programs and services, please email us at soar@stjohns.edu, visit www.stjohns.edu/soar, or follow us on Instagram @soar_sju.

STUDENT HEALTH SERVICES

Student Health Services is St. John's University's health center. We offer 24/7 health-care services to all enrolled students. The care offered is free and confidential regardless of insurance status. Our team of dedicated board-certified family nurse practitioners and registered nurses provides services similar to community urgent care, including sick care first aid; send-out laboratory services; and on-site testing for strep throat, COVID-19, influenza, and urinary tract infections. Should you require a primary care provider or specialist for chronic disease management, our team can help make those community connections and assist you with obtaining appointments. Additionally, each year Student Health Services hosts influenza and COVID-19 vaccination clinics.

IMMUNIZATION REQUIREMENTS:

Due as soon as possible after June 1 (per New York State Public Health Laws 2165 and 2167), students are required to provide proof of immunization to measles, mumps, and rubella, as well as proof of the meningitis vaccine or declined meningitis vaccine. Please Note: Fully online students who never come to campus are only required to provide proof of the meningitis vaccine or submit the Meningitis Declination Form.

Students who are not compliant with these University requirements and New York State laws will not be permitted to move into their residence hall and attend classes. Please submit your health forms via Medicat, the online patient portal. Health forms are not accepted via mail, fax, or email.

For more information about acceptable documentation and how to submit your immunization document forms, please visit the Student Health Services website at www.stjohns.edu/healthservices or call 718-990-6360.

STUDENT HEALTH INSURANCE

Health insurance coverage is required for all resident students. The St. John's University Health Plan is designed especially for enrolled students.

- Includes coverage for preventive/wellness and immunization services, sickness, accident, and prescription drugs
- Effective August 15 through August 14 of the following year.

For a full description of the plan, please visit www.universityhealthplans.com.

Invoices for resident students automatically include the cost of the plan. If you have your own health insurance plan, you may be able to waive the University's insurance. Before completing the waiver, please check with your insurance carrier to be sure that you have coverage while living on campus.

Health insurance coverage is mandatory for international students on an F1 or J1 visa. All international students are automatically enrolled in the University's Student Health Insurance Plan based on their registration status each semester. International students covered by a US health insurance plan that meets all of the waiver requirements may contact University Health Plans at 833-251-1134 or info@univhealthplans.com to request an International Student Waiver Form.

COUNSELING AND PSYCHOLOGICAL SERVICES (CAPS)

The staff at Counseling and Psychological Services (CAPS) is dedicated to helping you with a range of challenges that may interfere with the ability to live well, relate to others, and succeed academically. Staffed by a team of psychologists, social workers, and licensed mental health counselors, as well as a part-time psychiatrist, CAPS offers free and confidential mental health services to St. John's students. There are no session limits or waiting lists, and a clinician is always available to meet with students in need of immediate support. **In addition, St. John's has a Mental Health Helpline (718-990-5352) available to students 24/7.**

For more information about CAPS programs and services, please call 718-990-6384, visit www.stjohns.edu/counseling, or follow us on Instagram @stjohnscounseling.

Office of Student Financial Services

The Office of Student Financial Services provides you with the information you need to navigate and understand the financial aid, billing, and payment process.

St. John's University's federal institution code number for the Free Application for Federal Student Aid (FAFSA®) is 002823.

Learn more about graduate financial aid at www.stjohns.edu/admission/tuition-and-financial-aid/graduatelaw-aid.

CONTACT:

718-990-2000
studentfinancialserv@stjohns.edu



FEDERAL STUDENT LOANS

Graduate or professional students may be eligible to receive federal aid in the form of federal student loans. You must have a Free Application for Federal Student Aid (FAFSA®) on file with the Office of Student Financial Services for the academic year you will begin classes at St. John's in order to apply for a Federal student loan.

Visit studentaid.gov to file a FAFSA®.

You must be enrolled at least half-time in a semester in course work applicable to your degree. Learn more about the basic eligibility requirements for federal student aid at studentaid.gov/eligibility.

THE WILLIAM D. FORD FEDERAL DIRECT LOAN

program is the largest federal student loan program. The US Department of Education is your lender rather than a bank or other financial institution. There are two types of Direct Loans that graduate or professional students enrolled in a program leading to a degree or certificate may receive:

- Direct Unsubsidized Loans—Eligible students may borrow up to \$20,500 per school year. Graduate or professional students enrolled in certain health profession programs may receive additional Direct Unsubsidized Loan amounts each academic year.
- Direct PLUS Loans—Eligible graduate or professional students who need to borrow more than the maximum unsubsidized loan amounts to meet their education costs may apply for a PLUS loan. A credit check will be completed during the application process.

APPLYING FOR A FEDERAL DIRECT STUDENT LOAN

STEP 1: ACCEPT your student loan by logging in to your UIS account and following the instructions below:

- Log into UIS and click on "Financial Aid."
- Click on "My Award Information," then "Award by Aid Year."
- Select the aid year, which will be the academic year you will begin classes at St. John's.

- Click on "Accept Award Offer."
- Follow the on-screen instructions to fully accept, partially accept, or decline your loan awards.

Important note:

- St. John's begins processing loans for the following academic year on May 1.
- It is the policy of St. John's University to process loans only after an admission deposit has been paid and the loans have been accepted by the student in their UIS account.

STEP 2: COMPLETE a Federal Student Loan Entrance Counseling Session in accordance with federal regulations. Go to studentaid.gov and select "Complete Aid Process." Click on "Complete Entrance Counseling" from the drop-down box. Once there, you will need your FSA ID to log in and complete the process.

STEP 3: IF YOU ARE A FIRST-TIME FEDERAL DIRECT STUDENT LOAN BORROWER, sign and complete a Master Promissory Note (MPN) by going to studentaid.gov and selecting "Complete Aid Process." Click on "Complete Master Promissory Note" from the drop-down box. Once there, you need your FSA ID to log in and complete the MPN. If you do not have an FSA ID or cannot recall it, please go to the student aid website at studentaid.gov/fsa-id/sign-in/landing to either create an FSA ID or update your FSA ID information.

Important note in both Step 2 and Step 3:

- Select "NEW YORK" as the school state and "SAINT JOHN'S UNIVERSITY" as the school name.

Please go to studentaid.gov to complete the process.

You need your FSA ID to log in and complete the process. The Insolvency and Bankruptcy Code (IBC) process will be available in April.





APPLYING FOR A FEDERAL DIRECT PLUS LOAN

STEP 1: REVIEW PERSONAL INFORMATION OF THE BORROWER.

STEP 2: STUDENT AND LOAN INFORMATION

- Select the academic year you will begin classes at St. John's as the Award Year.
- Select "NEW YORK" as the school state and "SAINT JOHN'S UNIVERSITY" as the school name.
- Enter a requested loan amount.
 - The borrower enters a specific amount to borrow for the school year or may elect to borrow the maximum amount for which they are eligible. The maximum amount the GRAD PLUS borrower may request is included in your St. John's financial aid package letter.
 - If the borrower later determines that the entire amount applied for is not needed and it is undisbursed, it can be canceled or reduced. A disbursed GRAD PLUS loan may be canceled or reduced within 30 days of the date of disbursement. A St. John's loan change form is available online.
 - The amount the borrower chooses to apply for will not affect the result of the application.
 - When choosing an amount, the borrower should borrow only what is really needed and remember that loans must be repaid.

STEP 3: REVIEW APPLICATION

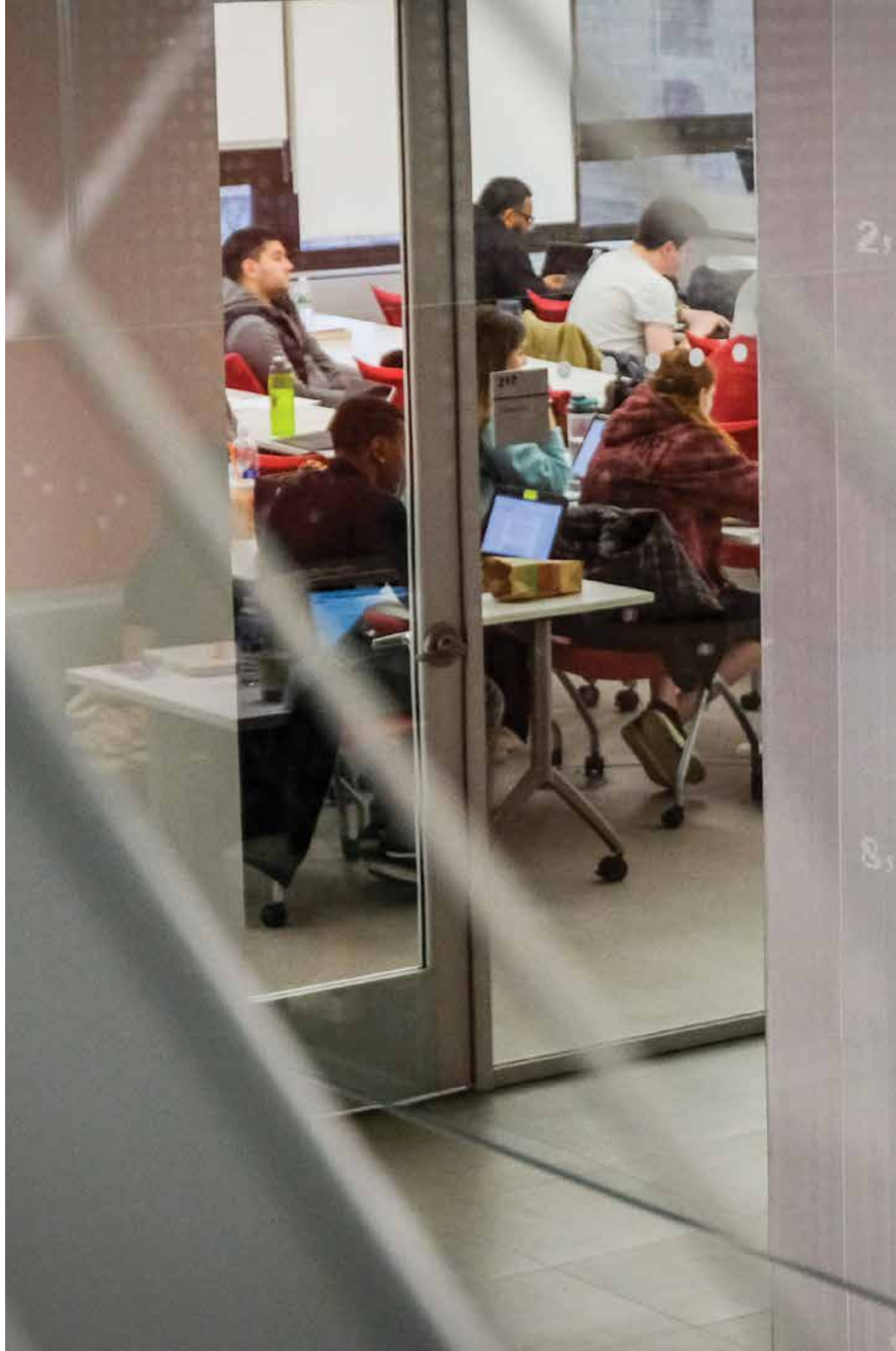
STEP 4: CREDIT CHECK AND SUBMIT

Authorize the review of credit history and submit the application.

When will the borrower be notified of the result of the application?

- The borrower will be notified immediately of the result.
- If approved, the borrower will be directed to complete a Master Promissory Note (MPN) if a PLUS MPN has not been completed previously.





FEDERAL TEACH GRANT

The TEACH Grant program provides grants of up to \$4,000 a year to students who are completing or plan to complete coursework needed to begin a career in teaching in a high-need field.

As a condition for receiving a TEACH Grant, you must sign a TEACH Grant Agreement to Serve in which you agree to (among other requirements), teach

- in a high-need field;
- at an elementary school, secondary school, or educational service agency that serves students from low-income families; and
- for at least four complete academic years within eight years after completing (or ceasing enrollment in) the course of study for which you received the grant.

Note:

If you do not meet the requirements of your service obligation, all TEACH Grants you received will be converted to Direct Unsubsidized Loans. You must repay these loans in full, with interest charged from the date of each TEACH Grant disbursement.

Learn more at studentaid.gov/teach-grant-program.

PRIVATE LOANS

A private education loan or alternative loan is a nonfederal loan issued by a lender such as a bank or a credit union for the purposes of financing postsecondary expenses. Private loans, like all loans, must be repaid. St. John's does not recommend any specific private lenders and encourages all students and their families to carefully consider all available financing options first before considering a private loan.

St. John's University only deducts private loans from the student's bill when they are "approved" (meaning that the credit is acceptable or ready for school certification); the promissory note has been signed; and any documentation required by the lender and University has been submitted. The lender notifies St. John's when the loan is approved. To learn more about the private loan process, please visit www.stjohns.edu/PrivateLoans.

St. John's, in accordance with federal regulations, reports all loan borrowing, student enrollment status, and changes in enrollment status to the National Student Loan Data System. St. John's utilizes the National Student Clearinghouse for enrollment reporting and confirmations.

GRADUATE ASSISTANTSHIPS AND FELLOWSHIPS

A limited number of Graduate Assistantships and University Fellowships are granted to various academic and administrative departments throughout the University. All students interested in applying for an assistantship must complete the online Graduate Assistantship or Doctoral Fellowship application.

New students with a stjohns.edu email address can register for Handshake online: stjohns.joinhandshake.com/student_account_registrations/new#/email.

Learn more at www.stjohns.edu/admission/graduate-admission/graduate-assistantships-and-fellowships.



TUITION AND BILLING

The Office of Student Financial Services emails you information regarding your tuition eBill to your St. John's email account beginning in June for the fall semester and November for the spring semester.

Tuition, fees, and housing information is available at www.stjohns.edu/tuition.

HOW TO PAY YOUR TUITION

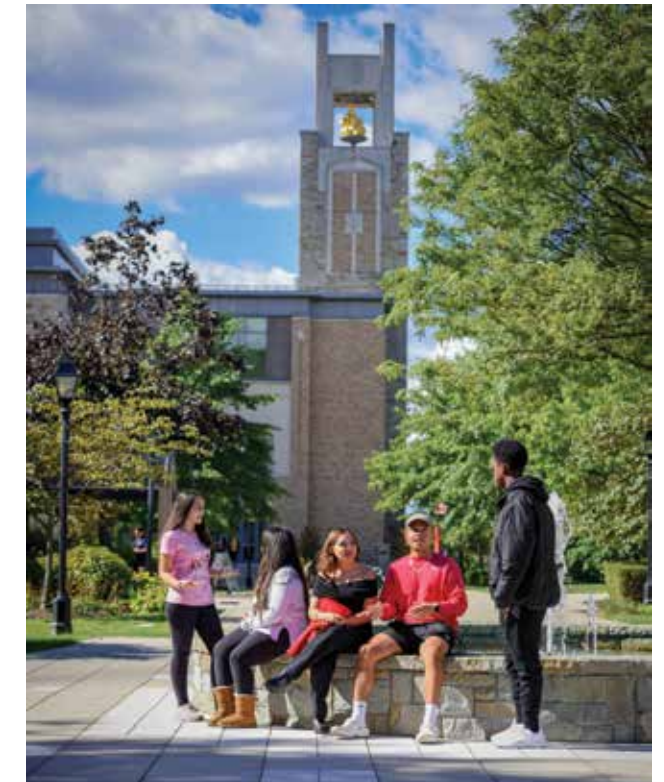
ONLINE

Students can log on to their personal UIS account and select the Registration Menu to view their term bill and pay by check (ACH) or credit card (third party fee applies).

Authorized users can visit the online Student Account Suite to make payments online and check information on payment plans

To pay your tuition online, please follow these steps.

- Go to signon.stjohns.edu
- Click "Student"
- Click "Registration"
- Click "View Term Bill"
- Select appropriate term from the drop-down menu
- If you see that you owe nothing or have a credit for term, you must still confirm your registration by clicking the "Confirm Enrollment" button.
- If there is a balance due, please click on the link at the bottom to view and print your eBill, make a payment online in full, or create a payment plan.



BY CHECK

- Make all checks payable to St. John's University and ensure that your student X-number is clearly written on the check. It is University policy for our staff to write student X-numbers on checks where it has not been included.
- Include the payment invoice with your check.
- Mail your check and invoice to
Office of Student Financial Services
St. John's University
8000 Utopia Parkway
Newman Hall, Room 106
Queens, NY 11439

BY CREDIT CARD

Students and authorized users may pay tuition, housing-related charges, and fees by credit card online through the Student Account Suite using TouchNet PayPath, a third-party company that provides a fee-based online credit and debit card service. The service fee of 2.85 percent or \$3 minimum is the amount established by the credit card processor. St. John's University receives no part of this fee. This service fee is nonrefundable, even if payment to which it relates is canceled, refunded, or charged back.



DOMESTIC WIRE TRANSFER

Please request a bank representative to send a letter and/or fax (718-990-8284) to the attention of the Office of Student Financial Services stating their intention to wire money on your behalf and indicating the following information:

- Student name
- X-number
- Amount of payment
- Semester
- Description

Once we receive the letter, we directly contact your bank and arrange for the proper transfer of funds.

Please Note:

St. John's University only accepts wire or draft payment for tuition, fees, and health insurance. We also accept payment for room and/or board charges for students residing at the Residence Village on campus or in off-campus St. John's University apartments.

INTERNATIONAL PAYMENTS

St. John's University partners with Flywire to provide international students with a secure method to send international payments in your home currency.

For more information, please visit www.flywire.com/select-institution.

PAYMENT PLANS

University Payment Plans

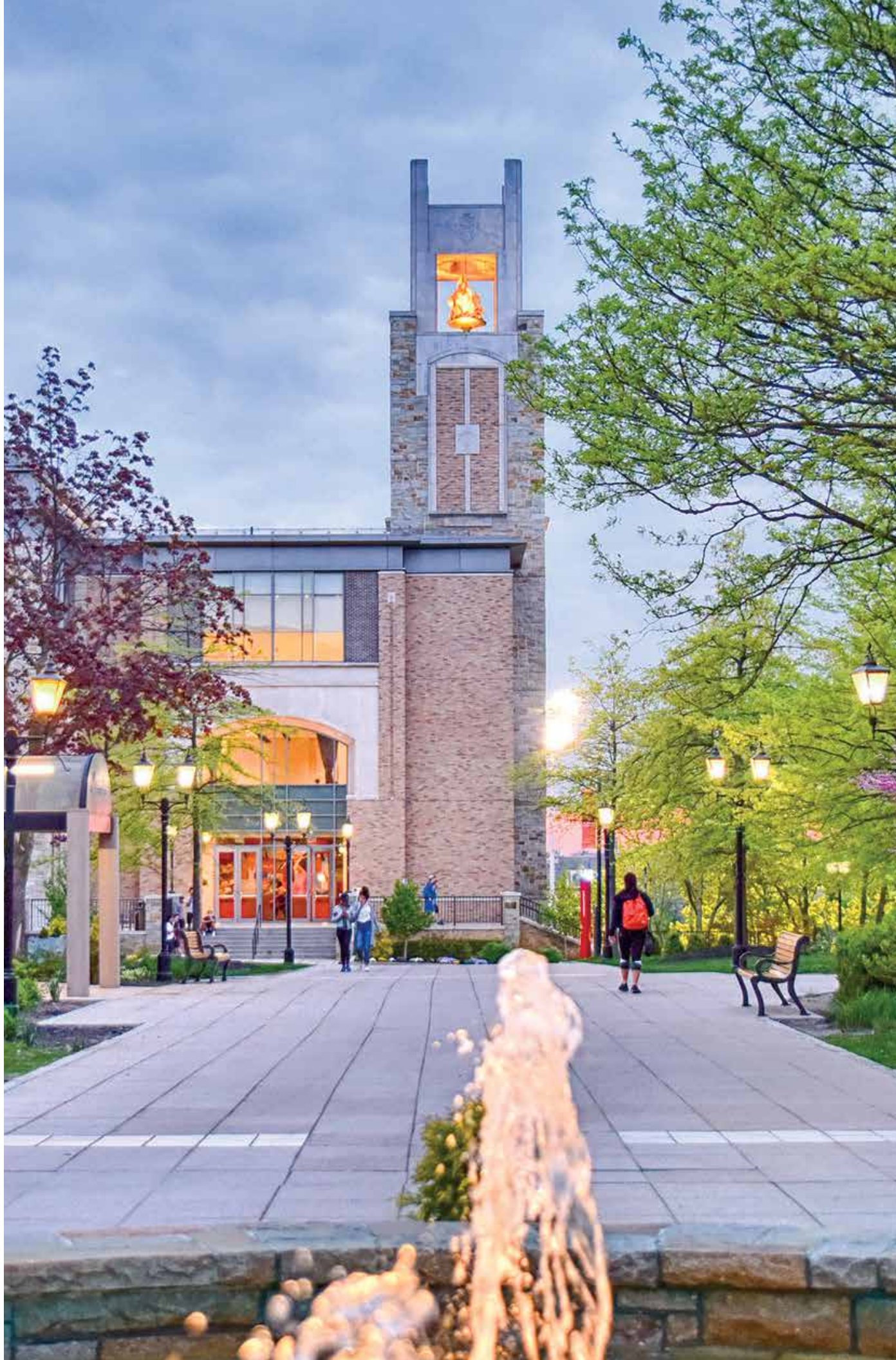
St. John's University is pleased to offer several different payment plan options to our students and those helping them pay for their educational expenses.

Visit www.stjohns.edu/paymentoptions for plan details.

St. John's Online Payment Plan Benefits

- Make multiple payments instead of one lump sum.
- Plan is interest free if payment is made on time.
- Enroll in one of the online plans with as little as 25 percent down payment.
- Financial aid approved or pending is taken into consideration to reduce your outstanding balance.
- Payment Plans are auto pay unless otherwise noted and allow for automatic payments to be deducted from your credit card account, or ACH checking or savings account to pay for your next installment, ensuring that you meet your payment due dates. Please be advised these payments are initiated and posted 5 a.m. EST on the installment dates.
- Authorized users, other than the student, are permitted to view and pay your bill once the person is invited to be a user by the student.





COLLEGE OF PHARMACY AND HEALTH SCIENCES

THE LESLEY H. AND WILLIAM L. COLLINS COLLEGE OF PROFESSIONAL STUDIES

ST. JOHN'S COLLEGE OF LIBERAL ARTS AND SCIENCES

OFFICE OF GRADUATE ADMISSION

718-990-1601

GradHelp@stjohns.edu

THE SCHOOL OF EDUCATION

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8000 UTOPIA PARKWAY
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