



**St. John's University**  
**Office of Student Financial Services**  
 2024-2025 Federal Direct Parent PLUS Loan Change Form

For office use only

- This form may be used to increase, decrease, or cancel a 2024-2024 Federal Direct Parent PLUS Loan.
- This form must be completed by the parent-borrower who previously applied for and was approved for a 2024-2025 Federal Direct Parent PLUS Loan.
- This form cannot be used to apply for a Federal Direct Parent PLUS Loan. To apply for a Federal Direct Parent PLUS Loan, visit <https://studentaid.gov/app/launchPLUS.action?plusType=parentPlus>
- The information supplied on this form will be transmitted electronically to the U.S. Department of Education, its servicers, and/or agents.
- All changes will be processed fall/spring unless otherwise noted. If you choose one semester only, the amount of the loan cannot exceed one-half of the annual loan limits.
- Undisbursed loan funds may be canceled or reduced at any time. **Disbursed loan funds may only be canceled or reduced through St. John's University within 30 days of the date of disbursement.**
- If the cancelation or reduction of a loan results in a balance owed to the university, any refunds which have been issued to the student must be returned before this request will be processed

**Student:**

Student's Name: \_\_\_\_\_ Student's STJ ID Number: **X** \_\_\_\_\_

**Parent-Borrower:**

Parent's SSN: **XXX – XX –** \_\_\_\_\_ Parent's Name: \_\_\_\_\_

Parent's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Parent's DOB: \_\_\_\_\_ Parent's Phone Number: \_\_\_\_\_ Email \_\_\_\_\_

Indicate the change to your existing, 2024-2025 Federal Direct PLUS Loan being requested:

**Semester (Circle One):**    **A) Fall/Spring**    **B) Fall Only**    **C) Spring Only**

Please increase my Federal Direct PLUS Loan to \$ \_\_\_\_\_  
 \*Endorser approved loans cannot be increased for more than the endorser approved amount\*

Please reduce my Federal Direct PLUS Loan to \$ \_\_\_\_\_

Please cancel my entire Federal Direct PLUS Loan.

Notes/Special Requests: \_\_\_\_\_

**\*Please Remember\*** PLUS loans have a 4.228% (valid thru 10/1/24) origination fee that reduces the amount applied to your bill. For example, a \$10,000 PLUS loan has a \$423 fee resulting in a net amount of \$9577. **All loan changes will be processed before fees unless otherwise noted.**

I certify that I am not in default of a Federal Student Loan and will use any Federal Title IV, HEA funds I receive during the 2024-2025 award year solely for expenses related to my child's attendance at St. John's University.

Parent-Borrower's Signature \_\_\_\_\_ Date \_\_\_\_\_