



ST. JOHN'S UNIVERSITY
Office of Student Financial Services
2024-2025 Graduate/Law Loan Change Form

For office use only

Student Information

Name: _____ **STJ X-ID Number: X-** _____

Phone Number: (_____) _____ - _____ **E-mail address:** _____

This form can be used to:

- Cancel or a change a previously accepted Federal Direct Loan. Undisbursed loans may be canceled or reduced at any time. **Disbursed loans may only be canceled or reduced through St. John's University within 30 days of the date of disbursement.**
- Increase, decrease, or cancel a Graduate PLUS loan.
- Decrease or cancel a private loan.

- To increase your private loan, you must complete an additional application with your private loan lender.
 - All changes will be processed fall/spring unless otherwise noted

Semester (Circle One): **A) Fall/Spring** **B) Summer 2024** **C) Fall 2024** **D) Spring 2025**

Please Remember Unsubsidized loans have a 1.057% origination fee and Graduate PLUS loans have a 4.228% origination fee (valid thru 10/1/25) that reduces the amount that is applied to your bill. **All loan changes will be processed before fees unless otherwise noted.**

Federal Direct Unsubsidized Loan:

- Cancel my Direct Unsubsidized Loan
- Increase my Direct Unsubsidized Loan from \$ _____ to \$ _____
- Reduce my Direct Unsubsidized Loan from \$ _____ to \$ _____

Federal Direct Graduate PLUS Loan:

- Cancel my Direct Graduate PLUS Loan
- Increase my Direct Graduate PLUS Loan from \$ _____ to \$ _____
- Reduce my Direct Graduate PLUS Loan from \$ _____ to \$ _____

Private Loan: Lender Name _____

- Cancel my entire Private Loan
- Reduce my Private Loan from \$ _____ to \$ _____

Special Requests:

- Reduce loans to cover balance only (\$0 refund)
- Include loan fees to borrow maximum Grad PLUS loan

Other: _____

I understand that my signature on this form authorizes the Office of Student Financial Services to make changes to my student loans according to the above request.

Student Signature: _____ Date: _____

Submit form by securely uploading to: www.stjohns.edu/SFSdocumentupload