

SCHOLARLY WRITING APPLICATION

For Paper Completed in Academic Course

Paper topic does not have to be selected to submit Scholarly Writing application

****Do not submit this template to request approval for Directed Research or Law Review Note.**

Please complete and submit **DIRECTED RESEARCH EMAIL APPLICATION****

Approval Email Due in Office of the Registrar by date on the Academic Calendar

Criteria for Scholarly Writing

- Grade of C+ or better on paper
- Paper must be a minimum of 6,700 words
- First draft must be submitted and receive comments
- Certificate of completion for online course submitted

If the professor agrees to supervise the course paper for Scholarly Writing credit the student should

- 1) Copy the following template, add the required information, and paste into an email,
- 2) Send email from SJU email account to professor and copy lawregistrar@stjohns.edu
- 3) Email subject should be Scholarly Writing request.
- 4) Request that the professor "Reply All" to the email so that the Registrar's Office is notified of the approval.

**Email to request Scholarly Writing must contain the following information
(Copy, complete and paste into email)**

Course Title:

I understand the following criteria for the Scholarly Writing requirement.

- Certificate of completion for online course submitted
- First draft must be submitted and receive comments.
- Grade of C+ or better on paper.
- Paper must be a minimum of 6,700 words.