



DIRECTED RESEARCH APPLICATION

Registration into Directed Research or Law Review Note

Approval Email Due in Office of the Registrar by Semester Add/Drop Deadline (See Academic Calendar for date)

Students must keep a detailed log of time that demonstrates at least 90 hours (for 2 credits) of work on the project .

- Class Rank and Dean's List are calculated in late January for the Fall semester and in mid-June for the Spring semester.
- Class Rank will not be re-calculated for late grades.
- Students with missing or incomplete grades are not eligible for Dean's List for that semester.
- Students should discuss completion date of this paper with professor to ensure that the grade is included in Class Rank and Dean's List.

If the professor agrees to supervise a paper for Directed Research, the student should

- 1) Copy the following template, add the required information, and paste into an email,
- 2) Send email from SJU email account to professor and copy lawregistrar@stjohns.edu .
- 3) Email subject should be Directed Research Application.
- 4) Request that the professor "Reply All" to the email so that the Registrar's Office is notified of the approval.

Email to request Directed Research must contain the following information (Copy, complete and paste the following into email)

Paper Topic:

This paper is for

- Directed Research
 Directed Research Law Review

I intend to satisfy the scholarly writing requirement with this Directed Research. Yes or No

If yes, criteria for Criteria for Scholarly Writing:

- Certificate of completion for online course submitted (not required of students in Law Review).
- First draft must be submitted and receive comments.
- Grade of C+ or better on paper.
- Paper must be a minimum of 6,700 words.

If registered in Directed Research, I would like to drop Course/CRN _____