

## Global Destination Course - Draft Budget

**Program Name:** \_\_\_\_\_ **Semester Year/Location** \_\_\_\_\_  
**STJ F/T Professors:** \_\_\_\_\_  
**Course Number/Title:** \_\_\_\_\_  
**Location:** \_\_\_\_\_  
**Duration:** \_\_\_\_\_ **Enter Dates** \_\_\_\_\_

**# of days**

**# of nights**

**Professors/Admin**

**Male Students**

**Female Students**

**Projected Total Enrollment**

**Total Travellers (students + admin/faculty)**

**Currency Type (i.e. Euro, Yen, etc € 1.19**

Euro as of March 23, 2021

[Exchange Rate \(Click here to get current rate\)](#)

| <b>Revenue</b>       | <b>Students</b> | <b>Cost per Student</b> | <b>Total Costs</b> |
|----------------------|-----------------|-------------------------|--------------------|
| Program Fee          | 0               | \$0.00                  | \$0.00             |
| <b>Total Revenue</b> |                 |                         | <b>\$0.00</b>      |

| <b>Hotel</b>             | <b>Rooms</b> | <b># of nights</b> | <b>Cost per day</b> | <b>Total</b>  |
|--------------------------|--------------|--------------------|---------------------|---------------|
| Single Rooms for Faculty | 0            | 0                  | € 0.00              | \$0.00        |
| Double Rooms             | Students     | 4                  | € 0.00              | \$0.00        |
| Triple Rooms             | Students     | 1                  | € 0.00              | \$0.00        |
| <b>Total Hotel Cost</b>  |              |                    |                     | <b>\$0.00</b> |

| <b>Meals</b>                 | <b>Attendees</b>              | <b># of days</b> | <b>Cost per person</b> | <b>Total</b>  |
|------------------------------|-------------------------------|------------------|------------------------|---------------|
| Breakfast                    | If not included in hotel rate | 0                | € 0.00                 | \$0.00        |
| Welcome Lunch                | One lunch - students only     | 0                | € 0.00                 | \$0.00        |
| Farewell Dinner              | One dinner- students only     | 0                | € 0.00                 | \$0.00        |
| <b>Total Group Meal Cost</b> |                               |                  |                        | <b>\$0.00</b> |

| <b>Transportation</b>            | <b># of Attendees</b> | <b>Cost per person</b> | <b>Total</b>  |
|----------------------------------|-----------------------|------------------------|---------------|
| Transfer - Airport to Hotel      | Students              | 0                      | € 0.00        |
| Transfer - Hotel to Airport      | Students              | 0                      | € 0.00        |
| Local Ground Transportation      | 7 day Metro pass      | 0                      | € 0.00        |
| Other Transportation             | Taxi                  | 0                      | € 0.00        |
| <b>Total Transportation cost</b> |                       |                        | <b>\$0.00</b> |

| <b>Academic / Excursions</b>              | <b># of Attendees</b>             | <b>Cost per person</b> | <b>Total</b>  |
|---|-----------------------------------|------------------------|---------------|
| Museum/Cultural Activity                  | ALL                               | 0                      | € 0.00        |
| City Tour                                 | ALL                               | 0                      | € 0.00        |
| Gifts for site visits (2 gifts per visit) | Depending on # of Business Visits | 0                      | \$15.00       |
| <b>Total Academic Excursions</b>          |                                   |                        | <b>\$0.00</b> |

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|                                      | # of<br>Attendees | # of days | Cost per<br>person | Total  |
|--------------------------------------|-------------------|-----------|--------------------|--------|
| <b>Faculty Travel Expenses</b>       |                   |           |                    |        |
| Airfare                              | 2                 | 0         | \$0.00             | \$0.00 |
| Airport Transfers (Abroad)           | 2                 | 0         | € 0.00             | \$0.00 |
| Airport Transfers (USA)              | 2                 | 0         | \$0.00             | \$0.00 |
| Meals (\$50/day allowed for Faculty) | 2                 | 0         | \$50.00            | \$0.00 |
| <b>Total Faculty Travel Expenses</b> |                   |           |                    | \$0.00 |

|                             |                       | # of<br>Attendees | Cost per<br>person | Total |
|-----------------------------|-----------------------|-------------------|--------------------|-------|
| <b>Other Expenses</b>       |                       |                   |                    |       |
| OIE Contract Fee            | Per GDC Flat FEE      | -                 | -                  | \$500 |
| Vendor Fee (if any)         |                       | -                 | \$0.00             | \$0   |
| Insurance                   | \$63/month per person | -                 | \$63.00            | \$0   |
| <b>Total Other Expenses</b> |                       |                   | \$                 | 500   |

**Total Trip Expenses** \$ 500

Surplus (Deficit) - Total \$ (500)

Surplus (Deficit) - per participant \$ #DIV/0!

Surplus (Deficit) - per participant - Euro #DIV/0!