

**UNDERGRADUATE
STUDENT
2021**

HANDBOOK



**ST. JOHN'S
UNIVERSITY**

THE SCHOOL OF EDUCATION

WELCOME



A Message from Aliya E. Holmes, Ph.D., Interim Dean

Welcome to the **The School of Education**! On behalf of the faculty, administrators, staff, and alumni of The School of Education (SOE) at St. John's University, I am delighted to welcome you to our family and look forward to supporting you on this exciting academic journey.

Our mission is to help you learn the best practices in your field, both new and traditional; provide opportunities to experiment with new ideas and innovative tools; and glean the benefits from cutting-edge research, in an effort to support your evolution as an educator, scholar, and leader. Our highly regarded, nationally accredited School offers more than 40 specialized degree programs at the undergraduate, master's, and doctoral level, as well as certificate programs in education and human services. In each of these programs, our outstanding faculty challenge future educators to embrace the values of service and respect for diversity while acquiring the knowledge, skills, and strategies they need to excel in all facets of education.

Whether you plan to teach locally, remotely, out-of-state, or internationally, we provide resources and experiences to support your interests in the rewarding and diverse field of education. Many of our students take advantage of opportunities to spend as much as a full semester abroad, learning how schools work in other countries, while others enjoy clubs and Academic Service-Learning experiences locally. You may also consider spending your senior year student-teaching in area schools to learn firsthand from master practitioners while continuing to study with SOE faculty in our RISE program. The SOE provides several options for personal/professional development each semester online and on our Queens and Staten Island campuses. We invite you to explore these opportunities and urge you to become an active member of our community.

Once again, welcome to The School of Education! We are honored to join you on this academic journey and thank you for making a commitment to make a difference in the lives of others.

Aliya E. Holmes

Aliya E. Holmes, Ph.D.

Interim Dean, The School of Education

The School of Education at St. John's University

The School of Education offers a variety of programs and degrees that are in line with St. John's **mission** to ensure student success—and its identity as a Catholic, Vincentian, metropolitan, and global University.

The purpose of The School of Education is to

- provide a vibrant learning experience that supports the intellectual, professional, and moral development of students;
- offer programs for student and societal needs, and enable students to function effectively as professionals in a dynamic multicultural society;
- encourage students to develop a personal education philosophy consistent with the University's mission;
- foster basic and applied research in education and human services in an environment that encourages collaboration among students and faculty; and
- serve as a resource center to the educational community at large by providing leadership and supportive services for local, state, and national associations; sponsoring professional meetings and seminars; and offering consultative services for schools and community agencies.

Click [here](#) to view The School of Education's antiracism statement and action plan.

STUDENT RESPONSIBILITIES

You are responsible for continually checking your St. John's email for important communication from The School of Education. You are also responsible for knowing and understanding the requirements for your program, including acceptable courses and grades and New York State certification exams and workshops.

The following **exams** are required for initial certification in Childhood Education (Grades 1–6) and Adolescent Education (Grades 7–12) and must be completed prior to the end of junior year:

- Educating All Students (EAS)*
- Content Specialty-Multi-Subject (Childhood Education *only*)*
- Content Specialty-Content Specific (Adolescent Education *only*)*
- edTPA*
This is completed during the student teaching requirement (usually the second semester of senior year)

The following **workshops** are required for initial certification in Childhood Education (Grades 1–6) and Adolescent Education (Grades 7–12):

- Violence Prevention Workshop*
- Child Abuse (aka Mandated Reporter)
- Dignity for All Students Act (DASA)*
- New York State Safety Workshop

* There are costs associated with exams and workshops.

You must also be fingerprinted by the end of your first year. Transfer students are given one academic year to complete fingerprinting.

Incoming first-year students and transfer students set up a TEACH account and complete all workshops and fingerprinting in their EDU 101 course. If you do not complete these tasks, you receive a grade of "X" (failing) and are required to meet with your undergraduate dean's office prior to the start of your second semester.

In accordance with New York State law, The School of Education requires all students entering a five-year or pathway program that grants teaching certification to take the Graduate Records Exam (GRE) during their first semester of their junior year. Failure to complete this requirement results in removal from the program.

You must also be aware that changes to New York State certification requirements can occur at any time. The School of Education keeps you informed of these changes via the St. John's website and/or email.

You are also required to maintain a professional disposition that reflects the mission and goals of The School of Education. Failure to maintain these professional dispositions can result in dismissal from The School of Education.



DISPOSITIONS

New York State and national accreditation standards require The School of Education to monitor nonacademic behaviors. The Association for Advancing Quality in Educator Preparation requires that program completers display “dispositions and behaviors required for successful professional practice.” (2020)

The dispositions are as follows:

COLLABORATION

- Displays a positive disposition toward working constructively with peers/colleagues
- Shares responsibilities on collaborative projects and contributes individual effort
- Displays a positive disposition toward working constructively with University faculty, administrators, and school personnel (if applicable).
- Displays a positive attitude regarding working constructively with students and their parents
- Honesty and Integrity
- The student demonstrates truthfulness, honesty, and trustworthiness
- Takes responsibility for his or her own actions
- Displays willingness to uphold commitments to self and others
- Displays high standards for professional integrity
- Submits original work
- Seeks support from professor and others where needed

RESPECT

- Values and demonstrates consideration and regard for oneself and others
- Is respectful of cultural differences within the academic and global community
- Is sensitive to diverse life experiences
- Has a desire to work across difference and values diverse work ethics and environments
- Is open and sensitive to differing opinions and personal beliefs
- Negotiates disagreements appropriately and respectfully
- Maintains nonjudgmental and effective communication skills

PROFESSIONAL BEHAVIOR AND RESPONSIBILITY

- Accepts and accommodates constructive criticism
- Is conscientious and punctual
- Is an effective communicator (written and verbal)
- Models social skills, character traits, and dispositions desired in academic settings
- Is aware of the importance of professional appearance and demeanor
- Maintains professional standards of behavior with peers, professors, and children in classrooms (wherever appropriate)

COMMITMENT TO LEARNING

Student models behavior that s/he would expect of her/his own students in:

- Completing all class work, field work, and assignment deadlines as required
- Seeks confirmation of ideas through course frameworks and additional readings
- Demonstrates dispositions toward lifelong learning
- Seeks clarification from professors for assignments and expectations

PROGRAMS

BACHELOR OF SCIENCE PROGRAMS

- B.S.Ed. Childhood Education (Grades 1–6)
- B.S.Ed. Adolescent Education (Grades 7–12)

FIVE-YEAR COMBINED DEGREE PROGRAMS

Apply after your first year; a minimum 3.20 grade point average is required.

- B.S.Ed./M.S.Ed. Childhood/Special Education (grades 1–6)
- B.S.Ed./M.S.Ed. Childhood/Literacy (grades B–6)
- B.S.Ed./M.S.Ed. Adolescent/Literacy (grades 5–12)
- B.S.Ed./M.S.Ed. Adolescent Education/Adolescent Special Education (grades 7–12)
- B.S.Ed./M.S.Ed. Childhood/TESOL
- B.S.Ed./M.S.Ed. Adolescent/TESOL

Please visit or call the Undergraduate Studies office for more information.

EXTENSION PROGRAMS

Middle School Extension for Childhood Education (grades 7–9)

Middle School Extension for Adolescent Education (grades 5–6)

Students currently enrolled at St. John’s University as undergraduate seniors should meet with their advisor to determine how to qualify for the middle school extension.

Students are required to take 24 to 30 credits in a specific content area. Content areas include biology (Queens only), English, mathematics, physics, psychology (Childhood Education only), social studies, sociology (Childhood Education only), and Spanish (Queens only).

For a complete overview of The School of Education’s academic programs and departments, see [The School of Education Undergraduate Bulletin](#).

HONORS PROGRAMS

UNIVERSITY HONORS PROGRAM

The University [Honors Program](#) features small classes, careful faculty mentoring, and an impressive number of academic and cultural opportunities. These range from performances at the Metropolitan Opera, the New York City Ballet, and the New York Philharmonic, to museum visits and Manhattan walking tours.

The Honors Program offers outstanding students the opportunity to maximize intellectual growth and experience personal enrichment. Students meet regularly with the program's directors and faculty, creating a stimulating environment of thought, research, and scholarly discourse.

Students taking a senior seminar may complete a senior essay or major research project through honors independent study to receive honors credit.

For more information:

Queens Campus

St. Augustine Hall
718-990-7554

honors@stjohns.edu

Robert Forman, Ph.D.

Director, Honors Program
Professor, English and Classics
718-990-7552

honors@stjohns.edu

Staten Island Campus

Rachel Hollander, Ph.D.

Director, Honors Program
718-390-4071

hollanr1@stjohns.edu

SCHOOL OF EDUCATION HONORS PROGRAM

Curious. Driven. Exceptional.

These are the trademarks of those selected for The School of Education Honors Program at St. John's University. Students who participate in this program form a community of scholars who navigate the curriculum at an elevated level.

Students meet regularly with faculty and administrators in The School of Education, creating a space in which to explore equity, access, and culturally relevant teaching deeply and meaningfully. They are engaged in experiential and seminar-based programs where course content is embedded in practice. Experiences provide students with the opportunity to develop and implement curricula, engage in action and reflective research, and study policy and practices related to education as a whole.

For more information:

Michael P. Downton, Ph.D.

Associate Dean of Undergraduate Education and Student Engagement, and Associate Professor of Curriculum and Instruction
718-990-2647

downtonm@stjohns.edu

HONOR SOCIETIES

DEAN'S SCHOLARS

(Staten Island Campus)

Founded in 1996, Dean's Scholars is comprised of the School's top students and considered to be one of the most prestigious organizations in The School of Education. Students inducted into this society combine scholarship, integrity, and maturity. Members act as ambassadors, leaders, and role models in The School of Education and throughout the University. See the dean's office for more information.

KAPPA DELTA PI

Kappa Delta Pi is an international Honor Society in Education which aims to sustain an honored community of diverse educators by promoting excellence and advancing scholarship, leadership, and service. Kappa Delta Pi at St. John's University inducts both undergraduate and graduate students who achieve academic excellence and who are committed to service and professional development. The vision of Kappa Delta Pi is to help committed educators be leaders in improving education for global citizenship individually and collectively; strive for a high degree of professional fellowship, leadership, and growth in the field of education; and serve their students and the educational community at large.

For more information, please contact Regina Mistretta, Ed.D., Professor, Department of Curriculum and Instruction, at mistretr@stjohns.edu.

JOHN DEWEY SOCIETY

Dr. Gina Cicco is the moderator of the John Dewey Society, a student-led organization that values integrity, equality, service, and leadership. John Dewey believed education and learning are interactive and social processes. Educators help students develop skills that are beneficial to overall development, while accommodating diversity in students' learning styles.

The John Dewey Society is founded on a commitment to giving, serving, and inspiring teachers-in-training to promote societal changes and reforms and to work collaboratively to achieve excellence both academically and professionally. Members work to empower their peers and students, while engaging in the community to become experienced teachers and leaders.

The society sponsors a variety of workshops, guest speaker events, and service opportunities to allow members and nonmembers to learn about specific topics pertaining to education. Events are open to students of all majors and anyone who hope to gain a greater appreciation for education and the role teachers play in the community.

ADVISEMENT

All first-year students are advised through the University Freshman Center; all sophomores, juniors, and seniors are advised in the Undergraduate Studies office. Any students with questions about the advisement process should consult the Undergraduate Studies office.

ADVISEMENT REPORT

You must bring a copy of your advisement report to your advisement appointment.

Note: University administration reserves the right, whenever advisable, to withdraw, cancel, reschedule, or modify any courses, program of study, curriculum, degree, or any requirements in order to meet institutional requirements and/or those mandated by New York State.

THE SCHOOL OF EDUCATION POLICIES AND PROCEDURES

ACADEMIC FAIRNESS

To view grade grievance procedures, please click [here](#). You may also contact the Undergraduate Studies office..

ACADEMIC STANDING

All students within The School of Education are required to maintain a 3.0 cumulative grade point average (GPA). *Failure to maintain a 3.0 may result in not being able to student teach and/or dismissal from The School of Education.*

ACADEMIC PROBATION

If your grade point average (GPA) falls below a 3.0, you are placed on academic probation and are required to sign a contract provided by the Undergraduate Studies Office every semester while on probation. If your GPA continues to be below 3.0 for two consecutive semesters, you will be dismissed from The School of Education and/or St. John's University.

ADVANCED PLACEMENT AND CLEP/CREDIT-BY-TEST

The School of Education awards Advanced Placement (AP) credits to entering first-year students who earn a requisite score on the College Entrance Examination Board's Advanced Placement and/or CLEP exams. Placement and the number of college credits appropriate to the academic development of the qualified student are determined by the Undergraduate Studies office.

Upperclassmen who wish to take CLEP or other credit-by-test exams are required to receive prior written approval from The School of Education Undergraduate Studies office if such credit is to be applied to their degree. CLEP and other credit-by-test scores will not be counted if approval is not given. CLEP or other credit-by-test may only be done for a total of nine credits over the course of the four- or five-year program. CLEP exams may not be used in Education courses or in the student's concentration area.

Seniors may not take any CLEP or credit-by-test examination.

ATTENDANCE POLICY

Please consult individual class syllabi for attendance policy. **Note:** Students are responsible for all tests and for submitting class assignments on time. Failure to comply with assigned deadlines/due dates could result in automatic withdrawal from the course, per the instructor.

CLASS WITHDRAWALS

When you register for a class, the University considers your registration to be a clear indication of your intention to attend that class. If you change your mind about attending class or if circumstances prevent you from attending, you must notify the School officially of your change in status. The manner in which you do so depends when during the semester you make your decision.

You may drop or add a class via University Information System (UIS) through the first week of the semester. After this date, you will need permission from the dean's office to change your registration. Please note that if you want to drop all of your classes, you must inform the dean's office in writing. During the second and third weeks of the semester, you may still drop a class with permission from the dean's office. Classes dropped through the first three weeks of the semester do not appear on your transcript. After the third week of the semester, if you would like to drop a class, it will be noted as a withdrawal (WD) on your transcript. This mark does not calculate into your grade point average. Please consult the academic calendar for the last day to withdraw from a class.

To withdraw from one or more of your classes, you must contact the dean's office. You should visit the office in person so that someone can discuss this decision with you. If you cannot visit the office, you must put your request in writing. You may be entitled to a full or partial refund of tuition. Refunds are based on the official date on which you drop or withdraw from your class(es), whether via UIS or through the Undergraduate Department.

THE SCHOOL OF EDUCATION POLICIES AND PROCEDURES

DEAN'S LIST

Sophomores, juniors, and seniors must complete at least 24 credits at St. John's within the academic year and achieve a grade point average of at least a 3.4 to be placed on the Dean's List. You receive a letter and certificate, which is part of your permanent record on file in the Office of the Registrar. First-year students are not eligible for the Dean's List; they are eligible to join the national honor society Phi Eta Sigma. Contact the Freshman Center for more information.

ACCEPTABLE GRADES IN EDUCATIONAL AND CONTENT COURSES*

Students must get a grade of C or better in education (EDU) courses. Failure to do so results in a mandatory course retake.

Content Courses—Only courses with a grade of C or above for undergraduate level are acceptable toward meeting content core requirements.

*State requirement. More information can be found on the New York State Education Department's Office of Teaching Initiatives webpage.

FIVE-YEAR MATRICULATION POLICY

Students in a five-year or pathway program must maintain a GPA of at least a 3.2. If your GPA falls below 3.2, you are removed from the five-year or pathway program. You can reapply to the five-year program as long as you are not in your senior year.

HONORS PROGRAM

Students in this program are required to take 18 honors-level credits within the University core curriculum, as well as 16 honors-level credits in The School of Education. Please speak to your advisor about specific honors-level education courses.

Honors students in The School of Education must maintain a 3.5 GPA throughout their studies. Additionally, no grade below a B+ in any SOE education course is accepted. If you get below a B+ in any education course, or your GPA falls below a 3.5, you are removed from the honors program.

HONORS AT GRADUATION

- Summa Cum Laude—3.85 GPA
- Magna Cum Laude—3.70 GPA
- Cum Laude—3.50 GPA

MAKE-UP EXAMS

The School of Education recommends that any student needing a makeup date must contact the Undergraduate Studies office for information.

ACADEMIC PROBATION

If you are enrolled in a four-year B.S. program and your GPA falls below a 3.0, you are placed on academic probation for two semesters. If the GPA does not increase to 3.0 after the completion of the second probation semester, you are removed from the program and advised for a different course of study at St. John's.

PASS-FAIL OPTION

The pass-fail option is open only to sophomores, juniors, and seniors, or to a student who has completed a minimum of 25 credits at St. John's, and whose current grade point average is at least 3.0. It is limited to three credits per semester and to six credits per academic year. The total over three years, including summer sessions, may not exceed nine credits. The pass-fail is not available for content courses or for education (EDU) courses; this includes student teaching. You may apply for the pass-fail option for three core (liberal arts) courses.

Application for the pass-fail option should be completed online (i.e., through the University Information System) by the last day designated for withdrawal from class without receiving academic penalty. See the Academic Calendar for specific withdrawal dates.

PLAGIARISM

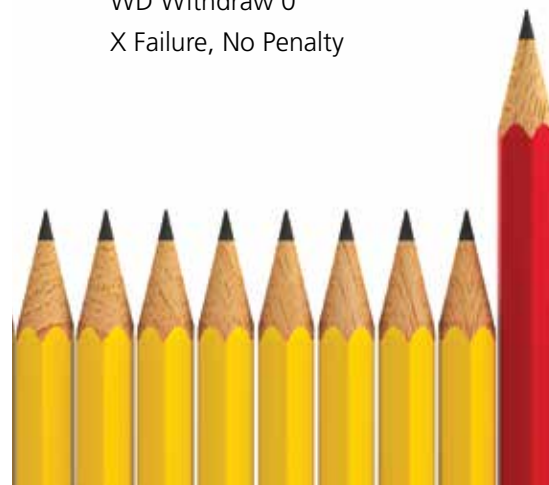
There is zero tolerance for plagiarism in The School of Education. It is the student's responsibility to become informed about the consequences of plagiarism. Click here for an explanation of our plagiarism policy and procedures.

GRADING SYSTEM

A letter system is used in assigning grades for courses, and these quality points are given for each grade:

Grade Quality Points

A 4.0	ABF Absent/Failure 0
A- 3.7	ABX Absent/Pass-Fail Option 0
B+ 3.3	AU Audit 0
B 3.0	P Passing 0
B- 2.7	UW Unofficial Withdrawal 0
C+ 2.3	WD Withdraw 0
C 2.0	X Failure, No Penalty
C- 1.7	
D+ 1.3	
D 1.0	
F 0	



STUDENT TEACHING

MODEL 1

RISE

(Queens and Staten Island students)

The School of Education offers a unique model of extended clinical practice called RISE, Residency Internship for St. John's Educators. This program places undergraduates in schools for a full year of student teaching as they near completion of their program. RISE residents complete two days of student teaching each week in their first semester of RISE, and they complete five days of student teaching each week in their second semester of RISE. Our RISE residents have the unique benefit of having SOE faculty and adjuncts embedded with them in their school placement. The faculty teach courses to the residents on site in the field placement school. RISE student teachers generally take one to two courses while enrolled in the RISE program. These courses range from methods to theory.

1. Education course work is embedded in the field placement. Students will be advised to reserve six to 12 credits of Education courses for RISE.
2. Student teaching can only be completed at the end of program, with an exception for those in a five-year, dual, or career change program that will also require additional course work or a practicum.
3. Observations and participation for teaching must be done in an approved school under University supervision. The school site will be selected by the director of RISE. Faculty and adjuncts in The School of Education will be embedded in the schools.
4. As noted in RISE application, requirements must be fulfilled prior to the first day of student teaching. This includes completing NYS, mandated workshops and registering for certification exams and fingerprinting. Note: VIRTUS training is only required for Catholic school placement.
5. A cleared medical form by the University Health Office is required. A physical examination completed within 12 months prior to beginning student teaching is required.
6. Student is required to be present at their school assignment for two days per week in the first semester and five days per week in the second semester.
7. During RISE, residents work with a faculty member or adjunct who is embedded in their school. Faculty teach courses, conduct seminars, and provide feedback on teaching. Seminar dates and times are established at the orientation meeting.
8. It is strongly recommended that students not be employed during the second semester of RISE. If it is necessary, the hours should not interfere with the school site schedule.

STUDY ABROAD

During the spring semester, The School of Education offers a study abroad program where students can study at the University's Rome, Italy, campus. Contact the Undergraduate Studies office for more information.

MODEL 2

SUPERVISED STUDENT TEACHING

(Queens only)

This program places undergraduates in schools for one semester of student teaching in their senior year. Only students who are in good academic standing and completing an approved SOE program, including prior fieldwork courses, are eligible for an assignment in Supervised Student Teaching. Recommendations for such assignments depend upon evidence of potential teaching ability as manifested in part by

1. proficiency in both oral and written English;
2. physical examination completed within 12 months prior to beginning student teaching;
3. proficiency in education courses, general courses, and areas of specialization;
4. completion of ALL education course work prior to student teaching, as determined by your advisor; and
5. completion of all state-mandated workshops (i.e., Violence Prevention, Child Abuse, Dignity for All Students Act, and New York State Safety Education). Students will attend seminars and special workshops. With this in mind, students should attempt to minimize additional course work but, if necessary, course work should be planned for evening/weekend classes so as not to interfere with student teaching requirements.

Applications for student teaching are approved by the Director of Field Experience. Applications for student teaching in both the fall and spring semesters should be submitted to the Field Experience Office. Students must use their St. John's email, as this will be the source of all communication regarding student teaching.

The University cannot guarantee placement in a specific school that you may select. If you refuse a placement at a school, you are withdrawn from student teaching. Additionally, students who do not complete the prerequisites outlined above will not be approved to student teach.

Students should call/visit the Field Experience Office for information regarding student teaching. This office is located on the fifth floor of Sullivan Hall on the Queens, NY, campus, and on the third floor in the John J. DaSilva Academic Center on the Staten Island, NY, campus.

Please note: A student should successfully complete all prerequisites for student teaching in order to be placed as a student teacher.

NEW YORK STATE TEACHER CERTIFICATION REQUIREMENTS

Successful completion of all academic requirements, including student teaching, in either an undergraduate program in The School of Education, or an approved B.A./B.S. major in St. John's College of Liberal Arts and Sciences with a minor in Adolescent Education, entitles a student to request and receive a University endorsement to the New York State Education Department for initial teacher certification.

In addition to the University recommendation which is provided by a SOE certification officer through TEACH online, students seeking certification must register, pay appropriate fees, and complete the following requirements:

- attend mandatory workshops (i.e., Child Abuse Prevention, Violence Prevention, Dignity for all Students (DASA), and New York State Safety Education);
- obtain fingerprint clearance;
- submit and pass the edTPA; and
- pass all required NYS Teacher Certification Exams (www.nystce.nesinc.com).

Students seeking initial certification must be fully aware of the current requirements and regulations of the NYSED.

For more information, visit www.stjohns.edu/academics/schools-and-colleges/school-education/certification-information.

Requirements for teacher certification vary from state to state; therefore, students who seek teacher certification outside of New York State should contact the appropriate State Education Department for information about their latest certification regulations.

The State of New York mandates that those who complete requirements for graduation pass several New York State certification examinations. The latest passing rates of St. John's graduates for initial certification can be found on <http://data.nysed.gov/higheredcert.php?instid=800000081568>.

All students must set up a TEACH account in the first semester of their first year. For more information, visit <http://www.highered.nysed.gov/tcert/teach/login.html>.

SPECIAL PROGRAM

JUMPSTART (Q)

[Jumpstart](#) is a national early literacy organization that works toward the day when every child in America enters kindergarten prepared to succeed. It provides language, literacy, and social-emotional programming for preschool children from under-resourced communities and promotes quality early learning for all.

Jumpstart accomplishes this mission through supporting corps members to work individually with young children in preschool settings. During Jumpstart's program, preschool children are paired with Jumpstart corps members for focused attention to build language and literacy, initiative, and social relations skills. All children in Jumpstart are given teacher evaluations at the start and the end of the Jumpstart program. Children participate in groups of four or five with their assigned corps members in a two-hour Jumpstart session weekly. During the session, members implement a curriculum focused on Jumpstart's five language and literacy domains and skills. These include vocabulary, comprehension, alphabet knowledge, meaning, and use of print and awareness.



UNIVERSITY CAREER SERVICES

As a team of dedicated career educators, University Career Services serves as a resource to internal and external constituents offering career advising, job-readiness skill training, internships, and employment services. University Career Services provides programs and services that create opportunities for students, alumni, faculty, and employers to engage in mutually beneficial partnerships that meet the needs of an evolving and global workforce. Build on your résumé and cover letter, learn interview tips, find out about job and internship opportunities, and search for graduate schools.

Schedule an appointment with the SOE Career Service liaison, Jaime L. Grillo, Director of Advising, at grilloj2@stjohns.edu; 718-990-5943. Her office is in St. Augustine Hall, room 2-088.

Career Center—Staten Island Campus Information

Jocelyn Coalter, Director

718-390-4439

coalterj@stjohns.edu

Flynn Hall, Room 115

Brian Byrnes, Ed.D., Assistant Director

718-390-4536

byrnesb@stjohns.edu

Flynn Hall, Room 115

Department of Student Wellness

Erin Ryan, Ph.D., Associate Director

718-390-4451

UNIVERSITY LEARNING COMMONS

The University Learning Commons provides academic support through peer and professional tutoring in many subjects, and in general study skills as well. It is located in St. Augustine Hall (library), room 103.

Subjects include accounting, biology, chemistry, economics, finance, general and organic physics, government and politics, history, management, mathematics, philosophy, physician assistant/allied health sciences, psychology, speech, statistics, study skills, tax, and theology.

To make an appointment, please use

<https://ulc.mywconline.com/>.

To make an appointment with the Writing Center, email

sjlawwritingcenter@gmail.com



STUDENT RESOURCES

UNIVERSITY FRESHMAN CENTER

The [University Freshman Center](#), located on the first floor of the library on the Queens campus, is committed to the academic success, personal development, and overall satisfaction of every new student. Each student is assigned a personal advisor who provides guidance during their first year at St. John's. Students receive answers to questions about their major, classes, professors, or extracurricular activities. In addition, advisors are trained to assist with the overall transition and acclimation to a college setting. After the first year, students see advisors in the Undergraduate Studies office.

St. Augustine Hall, Room 104

Jennifer Newsom

718-990-5550

newsomj@stjohns.edu

UNDERGRADUATE STUDIES OFFICE

The School of Education Undergraduate Studies office empowers students to discover, pursue, and achieve their educational and personal goals. Our office provides the support and advisement students need to make academic decisions as they build a foundation for their future careers.

QUEENS CAMPUS

Sullivan Hall, Fourth Floor

Michael P. Downton, Ph.D.

Associate Dean of Undergraduate Education and Student Engagement, and
Associate Professor of Curriculum and Instruction
718-990-2647

downtonm@stjohns.edu

Bernadette Zacharuk

Coordinator of Undergraduate Programs
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zacharub@stjohns.edu

STATEN ISLAND CAMPUS

DaSilva Academic Center, Room 207

Gina Cicco, Ed.D., NCC

Associate Dean, Associate Professor
718-390-4491

ciccog@stjohns.edu

Fay Dimino

Certification Officer, Staten Island Campus
718-390-4506

diminof@stjohns.edu



UNIVERSITY WRITING CENTER

The University Writing Center provides a place where all University students, faculty, administrators, and staff are welcome to discuss their writing with trained writing consultants. Face-to-face sessions with consultants help students become aware of their writing strengths and weaknesses and develop strategies for becoming effective writers. Instead of fixing or correcting papers, consultants offer advice and questions to spur self-reflection and critical thinking about students' writing. They also work to model productive techniques for better planning, drafting, revising, and editing. To make an appointment, log into UIS, email sju.writing@gmail.com, or call 718-990-2171.



Nondiscrimination Statement: St. John's University does not discriminate on the basis of race, color, national origin, sex, disability, age, or any other characteristic protected by law in its programs and activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Keaton Wong, Director of Equal Opportunity and Compliance and Title IX Coordinator, Office of Human Resources, University Center, 8000 Utopia Parkway, Queens, New York 11439, 718-990-2660; wongk1@stjohns.edu.



ST. JOHN'S UNIVERSITY

THE SCHOOL OF EDUCATION

UNDERGRADUATE STUDIES OFFICE

QUEENS CAMPUS

Sullivan Hall, Fourth Floor

OFFICE HOURS:

Monday–Thursday, 7:30 a.m.–4:30 p.m.

Friday, 7:30 a.m.–3 p.m.

STATEN ISLAND CAMPUS

DaSilva Academic Center, Room 207

OFFICE HOURS:

Monday–Thursday, 8:30 a.m.–4:30 p.m.

Friday, 8:30 a.m.–3 p.m.