



Application for Assistantship/Fellowship

This form must be submitted with an application for admission for assistantship/fellowship consideration. Please note: To be eligible for assistantships/fellowships, you must pursue full-time graduate study. Please check the desired department for GRE or GMAT requirements.

OFFICE OF GRADUATE ADMISSION

8000 Utopia Parkway 718-990-1601 stjohns.edu
Queens, NY 11439 gradhelp@stjohns.edu

Type of Assistance: Graduate Assistantship, Doctoral Fellowship
Proposed Major: Department
Applying for: Fall, Spring, Summer, Year

Personal Information (Please print or type.)

This portion of the form must be completed.

Name: Last (Family), First (Given), Middle Initial
Applicant's Social Security #: [] [] [] - [] [] - [] [] [] []
Present Address: Number and Street, Apt. #, City, State, Zip, Country

E-mail (required)
Home Tel (Area Code) Business Tel (Area Code)
Fax (Area Code)

Are you 18 years of age or older? Yes No
If under 18 years of age, please indicate date of birth:
Are you legally authorized to work in the United States? Yes No
If you are authorized to work, are you in F-1 or J-1 visa status? Yes No
If yes, date of expiration
Do you now, or will you in the future, require immigration sponsorship or work authorization (for example, H-1B status)? Yes No

Please provide the name and location of the college/university from which you graduated:
Name
Location Date of Graduation

Table with 6 columns: Name, Dates of Attendance, Major, Major GPA, Cum. GPA, Degree Received

Background Information

Please note: graduate assistants and doctoral fellows, by the terms of their contract with the University, are prohibited from any other employment.

Please arrange for official GRE exam results to be sent from the Educational Testing Service (ETS) and GMAT exam results from the Graduate Management Admission Council to the Office of Graduate Admission.
Date of Exam(s)
Have you been awarded an assistantship/fellowship previously?
When? Where? Type
List any other financial or scholarship assistance received:

Background Information

Have you ever been disciplined for misconduct, suspended, expelled, or required to withdraw from any secondary or postsecondary educational institution?

Yes No If yes, please explain on a separate sheet of paper.

In what department do you propose to conduct your graduate work?

Nondiscrimination Statement

Consistent with its mission as a Catholic, Vincentian, metropolitan and global institution of higher education, St. John's University abides by all applicable federal, state, and local laws, which prohibit discrimination on the basis of race, religion, color, nationality or ethnic origin, age, sex (including sexual harassment and sexual violence), sexual orientation, marital status, disability, citizenship, status as a victim of domestic violence, genetic predisposition or carrier status, status in the Uniformed Services of the United States (including veteran status), or any other characteristics prohibited by law. The University also abides by Title IX of the Educational Amendments of 1972, which prohibits discrimination on the basis of sex in all education programs and activities. The University's policy of nondiscrimination extends to employment opportunities, admission of students to its programs, and to the administration of its educational policies, scholarships and loan programs, athletics, and other institutionally administered programs or activities generally made available to students at the University.

Yael Wepman, director of Equal Employment Opportunity, serves as the Title IX coordinator for the University. Her office is located on the Queens campus, at the Office of Human Resources, University Center, and she can be contacted at 718-990-2660 or wepmany@stjohns.edu. Jackie Lochrie, associate dean of student services, serves as deputy Title IX coordinator for Student Affairs. Her office is located on the Queens campus at Bent Hall, Garden Level-Judiciary Suite-17C, and she can be contacted at 718-990-6568 or lochriej@stjohns.edu. Inquiries concerning Title IX's application to St. John's University may be referred to Ms. Wepman. Inquiries may also be referred to the assistant secretary of the US Department of Education, Office for Civil Rights.

Please list any foreign language in which you are fluent:

Please include any other information that might be useful in assessing your application.

Please rank your level of competence with computers/technology.

Excellent Very Good Good Fair Poor

List all programs with which you are familiar.

Please describe any previous research experience. Please include experience, location, and date.

Please Read Carefully Before Signing

- I, the undersigned (including electronic signature or transmission), hereby apply for an assistantship/fellowship position with St. John's University. If I am offered a graduate assistant (GA) position or fellowship, I agree to abide by all the rules and regulations of the University, including those set forth in the University bulletins.
- I understand and agree that neither this application nor any written or oral communication by a St. John's University representative shall constitute an employment contract. If I am offered a GA position or fellowship, I will be asked to sign an agreement that will set forth the terms of my assistantship or fellowship.
- I hereby declare that my answers to the above questions are complete and true, and I understand that any false or incomplete statements are sufficient cause for dismissal or disciplinary action, including rescinding my assistantship or fellowship.

Applicant's Name (Please print or type.)

Signature

Date

Please do not write below this line

Chair's Recommendation

Date _____