Thank you for submitting your St. John's University application. As part of the International Student & Scholar Services Office (ISSSO), we are contacting you to ensure a seamless transition in your path to acquiring your F-1 student visa.

* ***If you have already applied for your I-20, please check your student portal for any missing documents****

Please note: If you will be attending The Language Connection's intensive English program, they will assist you with the application process and will issue your I-20 document. If you have been conditionally admitted to an undergraduate or graduate program, you will be required to attend The Language Connection. Please use the TLC I-20 application to request your I-20. Please contact them directly about your I-20 at tlc@stjohns.edu. You may email all documents to that address, or send them by fax to +1-718-990-6119.

What to do after you receive an offer of admission:

Prepare Your I-20 Application (ASAP): This document is required for you to set up an F-1 visa appointment with your nearest U.S. consulate office. Even though we cannot issue your I-20 before you're accepted, we recommend that you submit your I-20 *application* as soon as possible. That way, if you're admitted, your materials will already be under review.

In order to issue your I-20, we'll need to verify a few documents required by the U.S. government:

- A copy of your passport's photo and signature page, valid for at least 6 months past the date you send it.
- Proof of financial ability to pay for your cost of studying and living in the United States for your program of study. You'll need to show one year's tuition, fees and living expenses in "liquid" funds (e.g., with a bank statement), as well as proof of financial capability for subsequent years of study. For more information, refer to the worksheet on page 5 of the I-20 application to determine the cost for your program.
    - Be sure to read the I-20 application carefully and submit the application and required documents as soon as possible. (Normal processing time is between 7-14 calendar days from the point of receiving a complete application).
    - Financial documents must be dated less than two months from the date that you submit your I-20 application. If you have been awarded any form of scholarship or assistantship from St. John's please provide proof (e.g. your award letter.)

Submit your I-20 Application to St. John's (as soon as you've finished it!)
It's easy to do:

- Login to your student portal and upload your materials. Be sure to include your name on every page you upload.

- **If you are currently attending another U.S. School, you must follow a "transfer process." More information can be found here: Transfer Process Form**

If you have questions about admission, scholarships, assistantships, or your academic program, we encourage you to contact our wonderful colleagues in SJU's admissions offices. Their contact details:

- Undergraduates: Intladm@stjohns.edu or +1 (718) 990-2405
- Graduate Programs in St. John's College, the College of Professional Studies, or the College of Pharmacy and Health Sciences: Gradhelp@stjohns.edu or +1 (718) 990-1601
- Graduate Programs in the Tobin College of Business: TobinGradNYC@stjohns.edu or +1 (718) 990-1345
- Graduate Programs in the School of Education: Graded@stjohns.edu or +1 (718) 990-1345
- Graduate Programs in the School of Law: Lawinfo@stjohns.edu or +1 (718) 990-1345

We look forward to working with you!

Sincerely,

International Student & Scholar Services Office (ISSSO)
St. John's University
8000 Utopia Parkway, St. Vincent Hall, B19, Queens, NY 11439
Tel 718-990-6083
Fax 718-990-2070
Email: iss@stjohns.edu
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ST. JOHN'S UNIVERSITY