Accreditation Program

2020-2021
Office of Student Life
Division of Student Affairs
Staten Island Campus

Introduction

The Office of Student Life works to ensure the continued functionality and development of the organizations within our community. Further, Student Life seeks to highlight our fraternities and sororities' various achievements, while providing tailored support to organizations that require it. The Accreditation Program has been created to facilitate these processes.

Purpose and Key Things to Consider

The goal of the Accreditation Program is to enhance chapter management and student development, while evaluating the quality of recognized organizations at the University. The Office of Student Life has developed a program that will, upon successful completion by each individual organization, properly accredit chapters for their achievements. This program will evaluate and assess chapters on the completion of basic requirements and their annual conduct, while also examining each organization's achievement in five critical areas: Scholarship, Service and Philanthropy, Organizational Development, Member Development, and Community Engagement.

This program seeks to accomplish the following objectives to:

1) establish the minimum standards and criteria that must be met in order to maintain good standing with both Student Life and St. John's University
2) enhance and/or highlight chapter achievements in Scholarship, Service and Philanthropy, Organizational Development, Member Development, and Community Engagement
3) identify and address problem areas of fraternities and sororities, and to provide appropriate support to struggling chapters
4) facilitate both personal development among our students and organizational development within our organizations

Keeping the goal and spirit of Accreditation in mind, please note:

1) Programs, workshops, etc. cannot be used more than once in fulfilling categories i.e. no double dipping.
2) Partial credit will not be given. Therefore, points for each category will be given based on fully meeting the description of the category.
3) New members will be part of the categories where mentioned.
4) If any travel is to take place, approval must be given by the Student Life Office.

Designations and Point Distribution

In order to identify the various levels of achievement among our organizations, the program will assign one of four designations to a specific organization based on the percentage of overall points the chapter accrues.   The specific designations are as follows:

Distinguished: 90% or higher of points awarded (720-800) — excellent organization; highest level of achievement; will receive a $1500 budget allotment

Notable: 80%-89% of points awarded (640-719) – good organization; second highest level of achievement; will receive a $1000.00 budget allotment

Accredited: 70%-79% of points awarded (560-639) – average organization; has met the minimum Office of Student Life standards and expectations; will receive a standard $500.00 budget allotment

Poor Standing: 69% and below (559 and below) – struggling organization; does not meet minimum Student Life standards and expectations; will lose privileges of fraternity and sorority life, including but not limited to the prohibition of a new member class; will be required to create/present a Plan of Action (POA) to Student Life; will not receive a budget allotment

Non-Accredited: did not submit a final accreditation program packet for review – objectionable organization; organizations with "Non-Accredited" designations will no longer be recognized.

Note: Chapters with two consecutive "Poor Standing" designations will be reclassified as "Non-Accredited" and will no longer be recognized.

There are seven sections within this program that will be evaluated. Specific breakdowns of the points available within category are listed in each relevant section of the program.

Sections A and B – Office of Student Life Basic Requirements and Organizational Conduct/Discipline – are "deductable categories." This means no points are awarded for completion of the criteria within these sections, but points will be deducted if criteria are not fulfilled. The overall number of points that can be deducted is detailed in the table below:

Section	Possible Deductions
Student Life Basic Requirements	-295 points (see *Basic Requirements* pg. 4)
Organization Conduct/Discipline	see *Section B* pg. 5
Total	**Varies based on possible deductions**

Sections C through G – Scholarship, Service and Philanthropy, Organizational Development, Member Development, and Community Engagement – are "achievement categories." This means that points will not be deducted if criteria are incomplete; points will be awarded based on what is fulfilled and/or submitted. The overall number of points that can be awarded is detailed in the table below.

Section	Points Available	Target Points (70%)
Scholarship	150 points	105 points
Service and Philanthropy	190 points	133 points
Organizational Development	140 points	98 points
Member Development	160 points	112 points
St. John's Community Engagement	160 points	112 points
Total	**800 points**	**560 points**

Program Submission Process

Part 1: Accreditation Program submissions must be submitted as a PDF via email to stjohnsfslsi@gmail.com no later than **4:30pm on Friday, April 30, 2021**. The file should be titled in the following format: "Name of organization AP 2020-2021".

<div align="center">Ex: AlphaAlphaAlpha AP 2020-2021.pdf</div>

Late submissions will result in the loss of 10 points per day. Be sure that the document is structured clearly and coherently, with all sections addressed fully and all supporting documentation provided.

Parts of the program that have specific due dates MUST be turned in by that date. Any other component that does NOT include a specific due date must be included in your program packet that will be submitted at the end of the year.

Note: Each section's criteria will detail what type of documentation is required from the organization, as well as what criteria the office itself will track. Also, each category is unique and fulfillment in one category will not translate to another.

Part 2: (Subject to change) After the submission of the packet, each organization will be required to hold a brief presentation (15 minutes). This will require two presenters for each organization. The purpose of the presentation is to:

1) allow students the opportunity to discuss and highlight their organization's specific achievements during the year
2) address each area of the program individually
3) engage in a dialogue with Student Life on organizations' strengths and weaknesses
4) address any questions the office may have on particular items that were submitted/sections of the program

Presentations will be assigned based on meeting dates established by the Office of Student Life. Tentative dates are May 3rd and 4th. To schedule a meeting, email the address indicated above for the program submissions. There is no specific format required for this presentation and presentations will be open to the public.

Section A – Office of Student Life Basic Requirements (Deductible Category)

These are the basic requirements that each fraternity and sorority is expected to fulfill during the course of the academic year. Points will be deducted for each criterion that is incomplete or submitted later than the noted dates. Please be aware that, even if the materials are late, they are **required to be submitted**. *The organization will not be recognized after the due date until the documents in section A have been submitted. Failure to submit them will result in a "Non-Accredited Chapter" designation regardless of points earned.*

1) **Submission of Good Standing Letter from (inter)national organization:** This letter, with an official organization letterhead and date, should include that the chapter is in both good financial and conduct standing with their (inter)national organization.

    Documentation Required: Provide a copy of the letter from (inter)national headquarters via email (stjohnsfslsi@gmail.com) by 12pm on Friday, September 18th (fall semester) and by 12pm on Friday, January 29, 2021 (spring semester).

    Note: If an organization is not (inter)nationally affiliated, a letter must be obtained by the organization's alumni/ae advisor. In addition, Student Life will seek confirmation from Student Conduct.

    Possible Deduction: *-20 points total. Failure to submit this information will result in -10 points each semester.*

2) **Submission of Organization's Policies/Programs:**
    a. Risk management policy
    b. Certificate of insurance, with St. John's University noted as additionally insured (For local organizations, your organization is covered under SGI and no documentation is required with no point deduction)
    c. Alcohol and substance abuse policy/program
    d. Anti-hazing policy
    e. Membership anti-discrimination policy
    f. Sexual assault policy

    Documentation Required: Provide a copy local/(inter)national policies of the above outlined via email (stjohnsfslsi@gmail.com) by 12pm on Friday, September 18th , 2020.

    Note: If there is no policy through the (inter)national organization on one of the above topics, a statement must be submitted by the advisor. If a local organization does not have a policy, one must be developed and added to the constitution or bylaws with approval of the advisor.

    Possible Deduction: *-120 points. Also, -20 will be deducted per component missing.*

3) **Submission of accurate membership rosters:** Submit accurate organization rosters to Student Life. Please refer to page 18 of this packet for clarification on member status.

    Documentation Required: Submission via appropriate link by 12pm on Friday, September 18 (fall semester) and 12pm on Friday, January 29 (spring semester).

Possible Deductions: *-40 points total. Failure to submit this information will result in -20 points per semester.*

4) **Submission of Advisor/ State/ Regional Directors/Chapter Consultants Contact Information:** Submit inter/national headquarters and/or alumni/ae advisor **and** St. John's University faculty/staff advisor contact information.

   Documentation Required: Submit via email to stjohnsfslsi@gmail.com by 12pm on Friday, September 18th. Submission must include name, position/title, phone number, and email address of advisor(s).

   Possible Deduction: *-15 points.*

5) **Monthly Service Hour Reporting:** Submit on-time monthly service hour reports online through GivePulse. Questions regarding submission of hours should be directed to Rosa Hanco (hancor@stjohns.edu) BEFORE the last day of the month. Reports must be submitted by the last day of the month. Should no hours be conducted in a particular month, submit an email to stjohnsfslsi@gmail.com stating in the subject area " No hours were conducted".

   Possible Deduction: *-100 for each month based on August, September, October, November, December, January, February, March, April and May. A deduction of 10 per month per each late monthly submission.*

Section B – Organizational Conduct/Discipline (Deductible Category)

Office of Student Life holds the organizations within our community to a high standard of conduct. This section notes the types of actions that will result in the deduction of points for the program. Some conduct violations may result in automatic disqualification from the "Accredited" designation. Please review the table below to see the deductions for each violation:

Conduct Violations	Points Deducted
Failure to submit program packet on time	-10 points per day late
Student Organizations violations: i.e. Violation of expectations set forth by SGI.	-25 points per violation
Non-Hazing New Member Education violations: i.e. failure to submit NME materials on time, inaccurate new member roster, bid extension w/o grade release form, etc.	-40 points per violation
Hazing Violations	-150 points Will result in "Poor Standing" designation regardless of total points accumulated. Will be referred to/investigated by Student Conduct.

UGA Violations: i.e. Violating expectations set forth by UGA.	-15 points per violation

Note: The Office of Student Life reserves the right to deduct points for any other inappropriate conduct that is not listed in the above table. Any point deductions will be assessed following the outcome of conduct procedures by Student Life or Student Conduct members to ensure points are correctly maintained.

Section C – Scholarship (Achievement Category)

Scholarship is one of the main pillars of the St. John's Fraternity and Sorority Life (FSL) community. This section is intended to evaluate an organization's scholastic achievement, while also highlighting the accomplishments of chapter members. Additionally, this section evaluates the structures and resources a chapter makes available to their members to promote academic success. New members are counted in the Scholarship category.

1) **Organization GPA:** The overall organization GPA for each semester of the academic year. Points awarded based on tiered system. Please see the table below:

GPA Scaling	Semester Points Awarded
3.7 to 4.0 (A- to A)	20 points
3.40 to 3.69	16 points
3.10 to 3.39	12 points
2.80 to 3.09	8 points
2.50 to 2.79	4 points
Below 2.50	0 points

Documentation Required: None. *Student Life Tracked*.

Available Points: *40 points total. Grades will be calculated and points will be awarded per semester with the maximum points being 20 points per semester.*

2) **Academic Program and Goals:** Each semester the organization develops a program that provides academic support to its members, encourages academic success, and institutes provisions that ensure compliance with minimum academic standards. (These do not have to be SMART Goals.)

Documentation Required: Provide a copy of the program and goals and the document must address the following: the objectives of the program, the resources that are available to members within the organization, rewards programs (if any), consequences for failing to maintain minimum GPA. The academic program and goals are due via email (stjohnsfslsi@gmail.com) by 12pm on Friday, September 18, 2020 Fall semester) and Friday, January 29, 2021 (spring semester).

Note: Academic programs can include study hours, internal tutoring, mentoring, (inter)national mandates and programs, etc. If there is something in your program that is not

mentioned here, feel free to connect with Student Life to determine if it qualifies as a resource/program component.

Available Points: ***30 points total. 15 points per semester will be awarded.***

3) **Academic/Scholarship Chair:** The organization has a designated officer to oversee all scholastic matters within the group.

Documentation Required: Provide the name and contact information of the officer with the Academic Plan. Include the responsibilities of the officer as outlined by chapter bylaws. If scholarship and academics falls under a different position, please include that officer's information. This information is to be submitted via email (stjohnsfslsi@gmail.com) by 12pm on Friday, September 18, 2020 (fall semester) and 12pm on Friday, January 29, 2021 (spring semester).

Available Points: ***10 points total. 5 points per semester will be awarded even if information is unchanged from previous semester.***

4) **Honor Societies:** 10% of the organization has been initiated into/joined an academic honor society as of the end of the spring semester.

Documentation Required: Provide a list of **active** members (excluding first year students) as of the end of the spring semester and the honor societies that they are a part of for the spring semester. The organizations must be academic in nature. Any honor societies which are recognized by the University and are related to undergraduate majors count. If you are unsure if a specific society counts, please connect with Student Life for clarification. Include this in the program packet.

Note: Percentages work the same regardless of the number of active members (small v. large organizations).

Available Points: ***5 points per every 10% involved (maximum of 40 points).***

5) **All-FSL GPA:** The organization's GPA was higher than the *All-FSL GPA* for the   semester.

Documentation Required: None. *Student Life tracked.*

Available Points: ***30 points total. 15 points per semester will be awarded.***

Section D – Service and Philanthropy (Achievement Category)

Service is one of the most important tenants of our FSL community, as well as a cornerstone of the Vincentian Mission at St. John's University. Service works hand and hand with philanthropy to illustrate the character and values of our fraternities and sororities. This section is intended to evaluate an organization's achievement in service and philanthropy. New members are not counted in the Service and Philanthropy category.

Part A – Service

1) <mark>**Participation in University Service Day (USD) and Dance to Donate for Tunnels to Towers**</mark>**:** Organization took part in the Staten Island campus's University Service Day and Dance to Donate to provide service as part of the annual University program.

   <u>Documentation Required</u>: Provide photo of the organization at the event and Accreditation sign-in sheet with 70% in attendance. Organizations have the option to either partner with a service organization if they wish or sign-up to participate on their own. <mark>Include this in the program packet.</mark>

   <u>Available Points</u>: *30 points total. For participation in University Service Day, 15 points will be awarded and for participation in Dance to Donate, 15 points will be awarded.*

2) <mark>**Community Service Event(s) (Virtual)**</mark>**:** Organization **hosted or co-hosted** a community service event. Community service events include but are not limited to: volunteering at museum, local food banks, hospital work, clean-ups, and participation/volunteering at walks, etc. Organization has the option to work with another group; however, **this cannot be used with the USD or Dance to Donate criteria.**

   Suggestion of places for virtual service opportunities:

   United Nations Volunteers -
   UNV connects you with organizations working for peace and development in need of skills like research, writing, art, and design. There are already over 12,000 volunteers from 187 countries lending their talents to organizations around the globe.
   https://www.onlinevolunteering.org/en

   Catchafire –
   This volunteer search tool is exclusively for online volunteer projects. Each one has a timeline that can range anywhere from an hour to a few weeks. So, whether you have an afternoon or several, you can help not-for-profit with tasks like writing thank you letters or editing photos.
   https://www.catchafire.org/

   <u>Documentation Required</u>: Provide a confirmation from the agency your organization worked with for the event, as well as the Accreditation sign-in sheet of those who participated in the event. <mark>Include this in the program packet.</mark>

   <u>Note</u>: If your organization wishes to host an event that is not listed above, feel free to connect with Student Life to see if the proposed event fits this criterion. We also have additional virtual sites as suggestions.

   <u>Available Points</u>: *40 points total. 20 points per semester will be awarded.*

3) ==**Service Hours per Member**==: The average number of service hours per member that an organization has based on their community service work throughout the semester. The table below illustrates the point distributions for service hours, which is reviewed at the end of the academic year.

Average Hours per Member	Points Awarded
10+	10 points
7.5-9.99	7.5 points
5-7.49	5 points
2.5-4.99	2.5 points
0-2.49	0 points

Documentation Required: None. *Student Life Tracked*.

Available Points: ***Maximum of 20 points per year. Maximum of 10 points per semester will be awarded.***

Part B – Philanthropy

4) ==**Planned and Executed a Philanthropy Activity (Virtual)**==: Organization successfully planned an online activities related to their (inter)national or local philanthropies. This can be live stream activities and can take place on Instagram or Facebook; however, the organization must PLAN the event itself as well as attend the event.

Documentation Required: Provide detail such as time date, photo of the event, the Accreditation sign-in sheet of members who participated, a description of what the event entailed, and a flyer of the event. ==Include this in the program packet.==

Note: An organization may partner with an outside group in the community or work with the related philanthropic organization to put together the event. Additionally, organizations may also partner with other nearby chapters of their organization which are recognized by their host university.

Available Points: ***60 points total. 30 points per semester will be awarded.***

5) ==**Attendance at Related Philanthropy Event (Virtual)**==: Organization attended an event related to their (inter)national philanthropy with 51% of their chapter present.

Documentation Required: Provide a photo (screenshot or program) of your organization(members) who attended the event, as well as the Accreditation sign-in sheet and contact information from an event coordinator. ==Include this in the program packet.==

Available Points: ***20 points total. 10 points per semester will be awarded.***

6) <mark>**Philanthropy Dollars per Member (Virtual):**</mark> The average amount of money raised per member by an organization for their (inter)national or local philanthropies. Please see the table below which illustrates the point distributions for this criterion.

Philanthropy Dollars Scaling (per member)	Points Awarded
$20-$25	10 points
$15-$19.99	7.5 points
$10-$14.99	5 points
$5-$9.99	2.5 points
$0-$4.99	0 points

Documentation Required: Please provide a document detailing the organization's philanthropy donations with notations of payment, such as receipts, a bank statement, letter, etc. <mark>Include this in the program packet.</mark>

Note: If an organization does not directly collect funds for the philanthropy, please see Student Life for alternatives to this criterion.

Available Points: *maximum of 20 points per year. Maximum of 10 points per semester will be awarded.*

Section E – Organizational Development

Ensuring that the organizations within the community are functioning efficiently is one of Student Life's top priorities. In order to do so, this section will evaluate several indicators of effective organizational function.

1) <mark>**Bylaws Revision Meeting:**</mark> The organization held an annual review of their chapter bylaws, and made necessary revisions to ensure chapter compliance.

   Documentation Required: Please submit a document detailing the following: the date of the meeting, meeting attendees, the topics and/or revisions discussed at the meeting, and what changes (if any) were made. <mark>Include this in your program packet.</mark>

   Note: Meetings should be held virtually however, if there are 10 or fewer people, contact the Office of Student Life about requesting a meeting space on campus.

   Available Points: *10 points per academic year*

2) <mark>**Goal Setting and Goal Evaluation:**</mark> The organization set two goals that they wished to accomplish during the 2020-2021 academic year and then reviewed whether or not they met those goals. Organizations successfully used the SMART (Specific, Measurable, Attainable/Achievable, Realistic, Timely) method when goal setting.

Documentation Required: Submission of organization's two goals in SMART Goals format. Submission of organization's evaluation based on SMART method must be included in the submitted program packet. In the evaluation, state whether or not you were successful achieving your goal, what did your organization do well. In addition, if you did not reach your goal, explain what went wrong based on your SMART goals and how can this be achieved in the future. Goal Setting is due via email (stjohnsfslsi@gmail.com) by 12pm on Friday, September 18, 2020 and Goal Evaluation is due with final program packet.

Note: To receive points for this criterion, both parts of the Goal process must be completed.

Note: Meetings should be held virtually however, if there are 10 or fewer people, contact the Office of Student Life about requesting a meeting space on campus.

Available Points: *20 points per academic year*

3) **Officer Transition Meeting:** The organization held officer transition meetings for the incoming executive board to both discuss their new roles and responsibilities. This meeting should include transmitting information regarding Student Life policies, procedures, and submissions that are required of them. This meeting must take place within a month of election of the new executive board. Present from the new and old executive boards must include Presidents and VPs as well as Academic and Accreditation chairs even if they are not traditionally on the executive boards in order to receive points.

Documentation Required: Written summary of the meeting and photo should be submitted. Include this in your program packet.

Note: If election cycle is academic year, a small retreat should be held to regroup and plan for the spring semester. (For 2020-21 the date of the meeting will be dependent on when your election cycle is.)

Note: Meetings should be held virtually however, if there are 10 or fewer people, contact the Office of Student Life about requesting a meeting space on campus.

Available Points: *10 points per academic year*

4) **Alumni/Alumnae Outreach (Virtual):** The organization started or hosted one alumni/alumnae outreach via Facebook, Instagram event OR published an annual newsletter to alumni/alumnae, updating them on organization's progress.

Documentation Required: Provide the name of these online groups, links or photo with the date of the event OR provide a link of the alumnae/alumni newsletter or social media link for 2020-2021. Include this in the program packet.

Available Points: ***10 points per academic year***

5) <mark>**Presidents' Circle Meetings (Virtual)**</mark>**:** The organization's president or designated executive board member attended all Presidents Meetings for the year.

Documentation Required: None. *Student Life tracked.*

Note: Be sure to sign the attendance sheet at each of these meetings. Points will be divided in proportion to the meetings that occur. If no meeting(s) is held, points will still be granted.

Available Points: ***maximum of 30 points***

6) <mark>**Retreats (Virtual)**</mark>**:** Designated officers are to attend retreats to prepare for each semester. Points will be divided in proportion to the retreats that occur. If no retreat(s) is held, points will still be granted. Attendance sheets will need to be signed.

Documentation Required: None. *Student Life tracked.*

Available Points: ***30 points total. 15 points will be awarded per semester.***

7) <mark>**SGI Organization Congress (Virtual)**</mark>**:** The organization's president or designated executive board member attended all SGI Org Congress events.

Documentation Required: None. *Student Life and SGI tracked.*

Note: Be sure to follow SGI's sign-in process. Points will be divided in proportion to the meetings that occur. If no meeting(s) is held, points will still be granted.

Available Points: ***maximum of 30 points***

Section F – Member Development

While joining a fraternity or sorority provides individuals with the opportunity to engage/network with others, it also provides them with the opportunity to develop skills that will enable them to be successful in their future endeavors. Office of Student Life recognizes this as an important aspect of our community. This section is intended to evaluate the organization's ability to foster the development of its members.

Organizations will be notified by the end of the Fall semester if categories listed as "Spring only" will be allowed to proceed.

1) <mark>**Leadership Development Workshop (Virtual)**</mark>**:** Organization's members have attended a workshop or training designed to foster the individual's growth, leadership and career skills provided by the campus or the (inter)national organization.

Documentation Required: Provide the name(s) of the participant(s) and the topic presenter /date/time/location they attended the workshop as well as a photo. ==Include this in the program packet.==

Note: Percentages work the same regardless of the number of active members (small v. large organizations).

Available Points: ***5 points per every 20% of the chapter membership for up to 20 points.***

2) ==**Diversity and Inclusion Leadership Training (Virtual)**==: The organization sent executive board member and/ or members to be trained on topics around: Social Justice, Anti-Racism, discrimination, bias, micro-aggression and/ or other training offered by the St. John's University Office of Multi-Cultural Affairs on behalf of their organization. Organizations should have two trainings each semester per 90-120 minutes.

Documentation Required: Provide the name of the participant and the date/time when they attended the workshop. ==Include this in the program packet.== Information will be confirmed by Student Life with Office of Multicultural Affairs.

Available Points: ***80 points total. Maximum of 40 points per semester (20 points per session) will be awarded.***

3) ==**Bystander Intervention Leadership Training (BILT) (Virtual) (Spring only)**==: The organization sent an executive board member to be trained in Bystander Intervention Leadership 1.0 or 2.0 by the St. John's University Office of Sexual Violence Outreach, Awareness and Response Initiatives (S.O.A.R.) or Wellness per semester on behalf of their organization.

Documentation Required: Provide the name of the participant and the date/time/location they attended the workshop. ==Include this in the program packet.== Information will be confirmed by Student Life/Wellness.

Note: An executive board member must be trained per semester on behalf of their organization and not in conjunction with another program. The participant must be different each time.

Available Points: ***20 points per academic year***

4) ==**Brotherhood Events or Sisterhood Events (Virtual) (Spring only)**==: The organization hosted two brotherhood (fraternity) or sisterhood (sorority) events. This event is NOT to be combined with another organization. This event is strictly to reinforce the bonds within your own organization and all events must be in accordance with St. John's University policy including no alcohol.

Documentation Required: Provide document detailing the following: where the event was, the date, what the organization did. Please provide photos for each event. Include this in the program packet.

Available Points: *20 points per academic year*

5) <mark>**Programming (Virtual)**</mark>**:** The organization hosted one program, event, seminar, or guest speaker on any of the following topics: Hazing Prevention Week, *Sexual Assault, Alcohol/Drugs, Bystander Intervention, Social Justice, Diversity, Academic Success, and Career Resources*. An organization may also follow its (inter)national curriculum however we will need verification from your national website.

Documentation Required: Provide a document detailing the following: date of the program, discussion of the program topic, number of attendees. Provide a photo of the event and a flyer or other advertising material. <mark>Include this in the program packet.</mark>

Note: Same topics cannot be done twice. If you wish to do another topic that is not included in any of the above, connect with Student Life to discuss if the topic will satisfy this criterion *before* the program is planned and executed.

Available Points: *40 points total. 20 points per semester will be awarded.*

6) <mark>**Organization History Week (Virtual)**</mark>**:** The organization hosted one program on its history at either St. John's University or (inter)nationally. This should be a program a week-long initiative. The topics for discussion are up to the organization (founders, important dates, values, mission of your organization etc.). Informationals will count towards this event however, it does not count for the "Programming" criterion.

Documentation Required: Provide a document detailing the following: date(s) of the program and discussion of the program topic. Provide a photo of the event and a flyer or other advertising material. <mark>Include this in the program packet.</mark>

Available Points: *20 points per academic year*

7) <mark>**New Member Education (NME) Meeting (Virtual) (Spring only)**</mark>**:** The organization's president and new member educator attended Student Life's presentation on New Member Education guidelines each semester (applicable if your organization is taking new members). President and New Member Educator must fill out all necessary Membership Intake Paperwork AND meet with Auraine Scott. Leadership must schedule NME meetings with Dean Gachigo for approval of an intake process and must clear all New Members/Aspirants **BEFORE** intake starts. Failure to submit all names for consideration and grade checks will be deemed in violation of Membership Intake. Points will be deducted for this offense as determined by Student Life.

Documentation Required: None. *Student Life tracked*.

Available Points: *20 points per academic year*
(For other years, 20 points per academic year. Points will be distributed based on the number of intakes conducted throughout the year.)

8) <mark>**New Member Registration and Anti-Hazing Presentation (Virtual) (Spring only)**</mark>: 100% organization's new members register with the Office of Student Life and attended the Office of Student Life's Anti-Hazing Presentation. New members do not have to attend as a class and are to attend the presentation that fits their schedule.

Documentation Required: New member/aspirant registrations are due 24 hours after an invitation/bid has been accepted. All New Member/Aspirant forms are due 24 hours after attending the New Member/Aspirant presentation. Be sure to have your new members sign-in at the meeting. Presentation attendance will be tracked by Student Life.

Note: If a new member absolutely cannot attend a presentation, organizations must send the names and email addresses of new members who miss the hazing presentation to stjohnsfslsi@gmail.com in order for them to access the online course.

Available Points: *20 points per academic year*
(For other years, 20 points per academic year. Points will be distributed based on the number of intakes conducted throughout the year.)

Section G – St. John's Community Engagement

It is important for our fraternities and sororities to establish connections both within the FSL community and within the greater St. John's community. This section is intended to evaluate the organization's ability to engage with the both the FSL and University communities. Percentages are based on the active membership at the time of event.

1) <mark>**St. John's Student Organization Cooperation (Virtual)**</mark>: The organization hosted and attended one program with a student organization outside of the FSL community on any educational topic with 51% of the organization in attendance.

Documentation Required: Provide a document detailing the following: date of the event, name of the student organization, discussion of the topic of the program, estimated number of attendees. Please provide a photo of the event with the other student organization. <mark>Include this in the program packet.</mark>

Available Points: *40 points total. 20 points per semester will be awarded.*

2) <mark>**Speakers (Virtual)**</mark>: The organization attended St. John's University events with guest speakers that addressed topics pertinent to the FSL community throughout the semester with 51% of its members. <mark>September 14th at 2pm and October TBA.</mark>

Documentation Required: This will be track by Office of Student Life.

Available Points: ***10 points. Points will be awarded on a percentage basis of how many events were attended. If no speaker(s) is sponsored on campus, points will be awarded.***

3) <mark>**School Spirit/Athletic Events (Spirit Night, games) (Virtual)**</mark>**:** The organization engaged in two St. John's University events throughout 2020-2021 with 51% of members. Events will be selected by Student Life.

   Documentation Required: Provide a photo of the event and the Accreditation sign-in sheet of all who attended with a signature from an administrator present. <mark>Include this in the program packet.</mark>

   Available Points: ***10 points. Points will be awarded on a percentage basis of how many events were attended. If no events are scheduled, pointed will be granted.***

4) <mark>**Cross-Involvement**</mark>**:** 20% of the organization's members are involved with another club or student organization on campus. New members, including first year students, are included in the percentages.

   Documentation Required: Provide a list of active members as of the spring semester with their names and the other student organizations/clubs of which they are a part. <mark>Include this in the program packet.</mark>

   Available Points: **5 points per every 20% (up to 20 points)**

The following categories are NOT part of Accreditation 2020-21 however, organizations may have hosted these events. These categories will be reevaluated in future years. Again, points will NOT be granted for these categories in 2020-21.

1) <mark>**FSL Like-Organization Designated Cooperation (Virtual)**</mark>**:** The organization hosted and attended one program with another of the same fraternity/sorority designation (sorority/sorority or fraternity/fraternity) on any educational topic with 51% of the organization in attendance.

   Documentation Required: Provide a document detailing the following: date of the event, name of other organization, discussion of the topic of the program, estimated number of attendees. Please provide a photo of the event with the other organization. <mark>Include this in the program packet.</mark>

   Available Points: ***40 points total. 20 points per semester will be awarded.***

2) <mark>**FSL Opposite-Organization Designated Cooperation (Virtual)**</mark>**:** The organization hosted and attended one program with another of a different fraternity/sorority designation (sorority/fraternity or fraternity/sorority) on any educational topic with 51% of organization in attendance.

<u>Documentation Required</u>: Provide a document detailing the following: date of the event, name of other organization, discussion of the topic of the program, estimated number of attendees. Please provide a photo of the event with the other organization. <mark>Include this in the program packet.</mark>

<u>Available Points</u>: ***40 points total. 20 points per semester will be awarded.***

Fraternity and Sorority Life Guide Sheet for Rosters

Scenario	Status	GPA counted	Accreditation Participant	Eligible for Greek Week
Above 2.5 CUM GPA	Active	Yes	Yes	Yes
Under 2.5 CUM GPA	Inactive	Yes	No	No
Internship (part-time)	Active	Yes	Yes	Yes
Full time student teaching, study abroad, clinical	Student's choice If inactive If active	 Yes Yes	 No Yes	 No Yes
Part-time (11 credits or fewer)	Inactive	No	No	No
Not registered as a student	Inactive	No	No	No
Taken off the (inter)national organization's roster	Inactive	No	No	No
Inactive by (inter)national	Inactive	No	No	No

*Please note: *the active/inactive status of members for Student Life rosters does NOT impact (inter)national membership dues and requirements. Any dues-paying member who is deemed inactive based on the Student Life criteria above must still adhere to the membership guideline requirements outlined by the (inter)national organization for active membership.*

Accreditation Program General Sign-In Sheet

Organization:
Date:	Event:

Note: An administrator at this event must sign this sheet at the conclusion of the event in the space AFTER the last member listed on this sheet.

NAME	X#	NAME	X#