



Office of Grants & Sponsored Research

Grants Bulletin

Spring 2019

The Office of Grants and Sponsored Research (OGSR) represent the *pre-award* administration office and non-financial post award administration at St. John's University. We provide service and support related to research activities across all schools and units at the University and work closely with the Office of Business Affairs regarding post-award items such as the financial management of sponsored projects. Sponsored programs include research, instruction and training, public service, evaluative testing, and other scholarly and creative activities conducted under the direction of University faculty and staff and funded by organizations external to the University in accordance with award regulations.

Please visit our website for more in depth information at:

<http://www.stjohns.edu/about/administrative-offices/provost/grants-and-sponsored-research>

SEED GRANT

Seed Grants are due to the Office of Grants and Sponsored Research on Monday **April 15, 2019**.

Applications should be submitted electronically in PDF format to Jared Littman, littmanj@stjohns.edu and CC Adrianna Berlingerio, berlinga@stjohns.edu.

The purpose of the University's **Seed Grant/Venture Capital Fund Program** is to provide support for the development of projects and programs that have the potential to attract substantial external grant support to the University. The University's Seed Grant/Venture Capital Fund Program will provide financial support for projects and programs which further any one or more of the University's basic missions—education, research and/or public service. Recipients of support from this internal grant competition will be required to submit an external grant application within nine (9) months following the period for which support is received. All full-time faculty and administrators are eligible to apply for Seed Grant/Venture Capital Fund support. Faculty who receive University Summer Stipends Grant Awards remain eligible to receive support from the Seed Grant/Venture Capital Fund Program. This fund encourages submissions of projects and programs that support the University's efforts to promote diversity, equity and inclusion.

Individual awards will generally not exceed **\$5,000** per twelve-month award period to be awarded to any one recipient or project during the year. Salary support will not be provided for faculty or administrators. Salary support at an hourly wage may be requested for student employees (Maximum 40% of the total award- including fringe benefits); however, Graduate Fellowships and Assistantships will not be provided from this fund.

Grant support may be used for supplies, small equipment purchases, consultant costs, travel directly relating to proposal development (e.g., to establish a collaboration or to meet with funding agency representatives) or other appropriate non-personnel costs.

SAVE THE DATE: 30th ANNUAL GRANTS RECEPTION

The 30th Annual Grants Reception will be held on Tuesday, **April 15th, 2019** from 1:50-3:15 P.M. in **D'Angelo Center 416 A&B**.

This year, we will be recognizing the efforts of **Dr. Vivek Gupta (Professor of Pharmaceutical Sciences)**, **Dr. Nicole Rice (Professor of English)** and **Dr. Luis G. Manzo (Executive Director of Wellness and Assessment)**.

In order to confirm your attendance, please **RSVP** to the attention of Adrianna Berlingerio at berlinga@stjohns.edu no later than **Monday, April 1st**.

RESEARCH MONTH EVENT SERIES

Monday, April 1, 2019 **Interdisciplinary Research Roundtable: Research & Scholarship for Global Justice:**
D'Angelo Center Room 416A
12:15 pm – 1:40 pm

Monday, April 8th, 2019 **Interdisciplinary Research Roundtable: Pass the Mic (ACEI)**
D'Angelo Center Room 416A
12:15 – 1:40 pm

Please RSVP to <https://stjohns.libcal.com/event/3825874>

Thursday, April 11, 2019 **Student and Faculty Poster Session**
Taffner Rec. & Various
12:00 PM- 3:00 PM

Thursday, April 25th, 2019 **Student/Faculty Oral Presentations**
D'Angelo Center 416 ABC, 412, 401
9:00 AM – 3:00 PM

**Thursday, April 29th, 2019 Interdisciplinary Research Roundtable: Establishing a Submission
Agenda: What Funding Opportunities are Right for You?**
D'Angelo Center 416C
12:15—1:40 PM

CTL Fellow's Presentations
D'Angelo Center 416C
1:50 PM -3:15 PM

Graduate Research Advancement in Science Scholarship Program (GRASSP)

Sponsored by the Office of Grants and Sponsored Research (OGSR), the St. John's University *Graduate Research Advancement in Science Scholarship Program (GRASSP)* is designed to foster an institutional culture of sponsored research in science complimenting the needs of our academic community. To this end, the University has made available a limited number of funds for graduate students to actively engage in research/laboratory experience with a designated faculty member and to learn the basic tasks associated with sponsored research administration and compliance.

Amount of the Award

Individual awards in the amount of **\$3,000** will be granted to any one student recipient.

Application Deadline: Wednesday: May 15, 2019 at 4:30 P.M

STUDENT RESEARCH OPPORTUNITY CENTER (SROC)

The **Student Research Opportunity Center (SROC)** is operational. **Located inside the main entrance of the D'Angelo Center**, the SROC features two 50-inch touch-screen monitors that continuously scroll listings of research opportunities available to both undergraduate and graduate students.

A number of faculty members have submitted information about available opportunities for students, a number of whom have already started to take advantage of this resource. The SROC currently also offers external internships within NY Presbyterian Hospital. Meanwhile, the Office of Grants and Sponsored Research (OGSR) continue reaching out to students, faculty and external institutions about the SROC and the opportunities it has to offer.

We invite and encourage faculty to take advantage of the SROC by filling out the [Research Project Request Form](#) with information about any opportunities you can offer. The SROC benefits students as well as faculty by promoting the culture of research on campus.

As positions are posted, we will contact students to alert them of new research opportunities available via the SROC.

CAYUSE SP/IRB

In order to improve efficiency and to expand upon institutional use of the Cayuse platform, Cayuse SP is designed to replace the current Project Authorization and Budget Summary (PABS) form with an electronic means of capturing that data and routing/approving proposals through the internal review process.

Some of the benefits that Cayuse SP/IRB provides are:

- Transparent electronic approvals: Paper transmittal sheets (PABS) will be replaced by a simple online process for reviewing and approving proposals for submission.
- Electronic proposal routing will replace antiquated “snail mail” internal review system.
- Integrated record keeping: Principal Investigators and OGSR staff will have full access to proposals, award notices, and progress reports regardless of submission method or sponsor.
- Repository for all proposal/award documents.

As the system of record for the University’s research portfolio, Cayuse SP simplifies sponsored project lifecycle management from proposal creation to award close-out.

OGSR will commence with a roll out of Cayuse SP and IRB effective Spring, 2019.

TIME and EFFORT POLICY

The full institutional Time and Effort policy can be referenced at:

<http://www.stjohns.edu/about/administrative-offices/human-resources/hr-policy-manual/policy-318-time-and-effort-reporting-employees-working-sponsored-projects>

In order to certify that effort expended on a project is at least commensurate with the salary charged against the sponsored program, the University employs an after-the-fact effort reporting system for faculty, administrators, and staff who have a portion of their salary or time charged to a sponsored program. Individual effort reports are required for each cycle, as defined below, for all employees who have a portion of their salary or time charged to a federal sponsored program as mandated. The Office of Grants and Sponsored Research (OGSR) shall ensure full compliance with the University’s time and effort reporting requirements and along with Business Affairs, maintain full documentation, which will be available for inspection by the University’s auditors.

2019 NATIONAL INSTITUTES of HEALTH (NIH) DEADLINES

Program	Deadline
NIH R01 Research Grants- <i>New</i>	February 5 June 5 October 5
NIH R01 Research Grants - <i>Renewal, Resubmission, Revision</i>	March 5 July 5 November 5
NIH R03 , R21 , R34 , Other Research Grants - <i>New</i>	February 16 June 16 October 16
NIH R03 , R21 , R34 , Other Research Grants - <i>Renewal, Resubmission, Revision</i>	March 16 July 16 November 16
NIH R15 Grants - <i>New, Renewal, Resubmission, Revision</i>	February 25, June 25, October 25