



Graduate Research Advancement in Science Scholarship Program

Guidelines for Fall 2018 and Spring 2019

Purpose

Sponsored by the Office of Grants and Sponsored Research (OGSR), the St. John's University *Graduate Research Advancement in Science Scholarship Program (GRASSP)* is designed to foster an institutional culture of sponsored research in science complimenting the needs of our academic community. To this end, the University has made available a limited number of funds for graduate students to actively engage in research/laboratory experience with a designated faculty member and to learn the basic tasks associated with sponsored research administration and compliance.

Amount of the Award

Individual awards in the amount of **\$3,000.00** will be granted to any one recipient.

Application Deadline: May 10, 2018 at 4:30 P.M

**Award Period: Fall Semester 2018
Spring Semester 2019**

Responsibilities

- Each awardee will be assigned a designated faculty mentor within their major department in which they will engage in weekly experiential learning.
- Awardees will work under the supervision and direction of their faculty mentor and will be exposed in the training, use and maintenance of university equipment and will be exposed to a laboratory environment and departmental facilities.
- Each awardee will be trained in the distinction between federal/state/private research grant applications.
- Each awardee will be trained in the use and comprehension of proposal solicitations, federal guidelines.
- Each awardee must attend the Grants office workshops in the fall 2018 semester.
- Each awardee will assist in research month preparation as well as present a research poster at student and faculty poster session in April 2019.
- Further job responsibilities will be defined by the faculty mentor.

Requirements

A university Graduate Student accepting support under this program must:

A) Be accepted and enrolled in a graduate- level (Science) course of study by the time of acceptance of this award.

B) Possess a minimum of a **3.5** GPA

C) Applicants are restricted to the following St. John's science departments:

- **Biological Sciences**
- **Chemistry**
- **Communication Science & Disorders**
- **Mathematics & Computer Science**
- **Physics**
- **Psychology**
- **Clinical Health Professions**
- **Pharmaceutical Sciences**
- **Pharmacy Administration & Public Health**
- **Computer Sciences, Mathematics and Science** (College of Professional Studies)

D). Students must demonstrate evidence of financial need through a written essay.

E). A minimum of 12 hours per week and maximum of 15 hours per week per semester.

- 2/3 of effort will be devoted to working with the faculty mentor.
- 1/3 of effort will be administrative duties.

F). An interim report will be due on the last day of the Fall semester (3 pages)

G). A final report is due on the last day of the spring semester (5 pages).

*Applications are open to current university undergraduate students who have been accepted into a graduate program starting August 30, 2018 (Fall semester).

Program Restrictions

*Current university Graduate Assistants (or those who have accepted a GA role effective Fall 2018) are **not** eligible to apply.

Please note that the Graduate Research Program is able to admit a limited number of new graduate majors in any given cycle. *This is a competitive process.* Not all students with a GPA of 3.5 who qualify and apply to the program are guaranteed admission.

Application Process

Each applicant must submit the formal *Application for Admission* and a *Personal Statement* (alongside all *supporting documentation*) listed as follows:

Full applications packets consist of the following components:

- A) **Application for Admission** (bearing original signature and date)
- B) **Personal Statement:** A typed 500 word (maximum) essay addressing each of the following:
 - Why did you choose to pursue your course of a science major?
 - Why you choose St. John's University to pursue your graduate degree?
 - Do you feel that you demonstrate financial need? Explain/describe your situation.
 - Define your research interests and areas of specialty.
 - Define your post- graduate academic goals and career objectives.
 - If you have a preferred faculty mentor, please explain choice of mentor.
- C) **A Letter of Support** from a university faculty member associated with your science major (bearing their original signature).
- D) Attach both **undergraduate and graduate transcripts** from all institutions where you have completed college-level courses, including St. John's (these may be official or unofficial copies)
- E) A current **resume** or **CV**.

Applicants must submit one (1) copy of their full application packet the Office of Grants and Sponsored Research (PDF format required). Email the complete application to the attention of Jared Littman at littmanj@stjohns.edu.

List of Key Dates

- **May 10, 2018:** Deadline to submit the full application packet to the attention of the Office of Grants and Sponsored Research
- **July 1, 2018:** The selection committee will make the decision regarding the conferral of admission into the program and communicate it to the applicant.



Graduate Research Program Application Fall 2018

Last Name:

First Name:

Middle Initial:

Date of Birth:

Male

Female

X Number:

Home Address

City:

State:

Zip Code:

Primary phone number:

Secondary phone number:

Email address:

Please check one of the following:

I am already a matriculated student at St. John's University: Yes _____ No _____
(Semester/year you were originally accepted)

I have applied to St. John's University as a transfer student, and am awaiting an admission letter: Yes _____ No _____

Are you a full-time student this year 2018-2019? Yes _____ No _____

Do you currently have a BA/BS Degree in another field? Yes _____ No _____

If you are a part-time student would this scholarship provide the opportunity to attend school full-time? Yes _____ No _____

Do you speak/understand any languages other than English? Yes ___ No ___
If yes, please specify which language(s):

Are you a U.S. Citizen or a permanent U.S. Resident (have a green card)?

Yes _____ No _____

(Students with visas are eligible for this program)

I certify that all of the information on this application is accurate and true to the best of my knowledge.

Signature: _____ Date _____

Please submit the complete application to the Office of Grants and Sponsored Research (attention of Jared Littman at littmanJ@stjohns.edu).

The full application packet includes each of the following components:

- A) Application for Admission** (bearing original signature and date)
- B) Personal Statement**
- C) A Letter of Support** from a university faculty member associated with your science major (bearing their original signature).
- D) Attach both undergraduate and graduate transcripts** from all institutions where you have completed college-level courses, including SJU (these may be official or unofficial copies)
- E) A current resume or CV.**

Direct any questions to: littmanj@stjohns.edu at:

St. John's University
Office of Grants and Sponsored Research
Newman Hall, Room 108
(718) 990-6276

Original Signature of the Applicant:

Date:
