



Office of Grants & Sponsored Research

Grants Bulletin

Fall 2021

The Office of Grants and Sponsored Research (OGSR) represent the *pre-award* administration office and non-financial post award administration at St. John's University. We provide service and support related to research activities across all schools and units at the University and work closely with the Office of Business Affairs regarding post-award items such as the financial management of sponsored projects.

Sponsored programs include research, instruction and training, public service, evaluative testing, and other scholarly and creative activities conducted under the direction of University faculty and staff and funded by organizations external to the University in accordance with award regulations.

During the course of Fiscal Year 2021, significant highlights include:

- The Office of Grants and Sponsored Research (OGSR) in collaboration with St. John's faculty and administration secured **81** competitive grants totaling **\$14,370,883 (15.7% increase)** via federal, state, city, industry, and private sponsors.
- The University was the recipient of three Higher Education Relief Fund (HEERF) grant awards totaling **\$68,131,976**.
- Institutional **Indirect Costs** Recovery totaled **\$1,341,132 (12.2% increase)**.
- Federal sponsorship equates to **34.2%** of total grant funding.
- Remaining funding was secured through city (**12%**), state (**37.7%**), and private (**16.1%**) sponsors.
- The OGSR **submitted 130 proposals** totaling **\$54,883,458 (48.7% increase)** in requested funding.
- IRB protocol submissions **increased by 2.8% (509 submissions)**.

Please visit our website for more in depth information at:

<https://www.stjohns.edu/academics/research/grants-and-sponsored-research>

FALL 2021 OGSR WORKSHOP

Elements for Grants Success

Monday: October 25, 2021

2:00 pm – 3 pm

Via WEBEX

Learn the basics of successful proposal writing and identifying a diverse array of sponsors in this online workshop conducted by OGSR Director Jared Littman. Please RSVP to Adrianna Berlingiero at berlinga@stjohns.edu to confirm your attendance.

CLARE BOOTHE LUCE PROFESSORS:

St. John's University is one of the thirteen educational institutions designated to receive support on an annual basis from the Henry Luce Foundation's Clare Boothe Luce Program for Women in Science and Engineering. The Program supports undergraduate and graduate students and professors. The Clare Boothe Luce Professorship provides support for the first five years of a beginning tenure-track faculty appointment.

We are pleased to announce the appointment of two Clare Boothe Luce Professorships.

Erica Jacobs, Ph.D., Assistant Professor, Chemistry. Dr. Jacobs is a biochemist who specializes in the development and use of proteomic tools, including mass spectrometry to study complex biological systems.

Zehra Cevher, Ph.D., Assistant Professor, Physics. Dr. Cevher is an experimental physicist who specializes in the fabrication and optical and electronic characterization of novel thin-film and quantum dot materials for energy production, utilization, and storage.

RESEARCH FINANCIAL CONFLICT of INTEREST POLICY

The research financial conflict of interest policy has been updated as of 2021 and can be found on our website at the link provided below:

The policy can be referenced on the OGSR website at:

[Updated Financial Conflict of Interest Policy](#)

INTERNAL REVIEW PROCESS FOR ALL OUTGOING PROPOSALS

All outgoing proposals being submitted to the attention of an external sponsor (including individual applications and Fellowships) must first be vetted through the Office of Grants and Sponsored Research prior to agency deadlines in order to ensure compliance to institutional and external regulations, adhering

fully to this internal review process.

Any awards that subsequently result from independent submissions without prior OGSR administrative review will be automatically deemed as non-compliant with this internal process and run the risk of being declined by the University.

In order to guarantee the submission of all competitive grant proposals, it is required that all final applications for external support be in receipt of the Office of Grants and Sponsored Research for internal review no later than **five (5) business days prior to the applicable agency deadline**.

Sufficient lead time should be provided for institutional review and endorsement, and to accommodate applicable submission mechanics (either electronically or hard copy). The OGSR will do everything possible to ensure that a proposal is submitted complete and on time; however, as the amount of processing time is reduced, so are our chances to take the appropriate actions leading to strong, competitive grant awards.

***All cost share requests must undergo initial vetting and secure the approval of Business Affairs,** and advance time must be afforded them in order to review any and all SJU contributions prior to your submission. All such final proposals (bearing the approvals of your Chair, Dean or Supervisor) should be in receipt of the OGSR no later than **ten (10) business days prior to the agency deadline**.

Once your budget is finalized, the assigned OGSR Grants Specialist will provide you with the electronic **Cayuse SP internal review** platform for routing through administrative channels. Through use of this system, OGSR will initiate an electronic routing chain which will require the initial approvals of (in following order) the PI, Chair, Dean (or applicable Director).

The following supporting documentation should be uploaded into Cayuse for review:

- **Final Budget/Justification**
- **Abstract**
- **Proposal Narrative**

Only after these internal authorizations are in place, the OGSR will submit the complete proposal to the attention of the sponsor.

Proposals not following these described procedures and internal deadlines will be **deemed as non-compliant with institutional process**, and their submission cannot be guaranteed as a result.