

Email Subject Line: Johnnies Care Basic Needs Request - SJU HEERF 3 (STUDENT NAME)

Good morning STUDENT NAME,

Thank you for submitting an online application for the [St. John's University Basic Needs Program \(funded by the federal Higher Education Emergency Relief Fund for the 2021 – 2022 academic year\)](#). I hope that you and your loved ones are healthy and safe, and that your classes have been going well so far this semester.

Through the support received from the federal *Higher Education Emergency Relief Fund* and based on your application requests, **you have been awarded \$DOLLAR AMOUNT** to assist you in managing your daily basic needs (e.g. food, housing, utilities, and healthcare, including mental health care). **Please note that only one application request may be submitted per semester.**

Since your direct deposit is all set up, **I will process the paperwork for your award today, DATE.** Please keep in mind that it may take up to three (3) business days for the funds to transfer from St. John's to your bank, then for your bank to review, approve, process and deposit into your account. You will receive an email confirming when the funds are ready – **please let me know if you do not receive this by DATE.**

Additional Resources (including Cash Assistance, SNAP benefits and Fair Fares NYC):

You may also want to review the information found at [ACCESS HRA](#) to see if you are eligible for those funds.

Free Online Non-textbook Options:

For any courses that you are taking at St. John's, you may want to contact our [Open Educational Resources](#) librarians to connect you with possible free non-textbook options. Unfortunately, the majority of course "textbooks" cannot be made available online through the library at this time. However, some professors assign non-textbook readings and resources. Though there isn't a guarantee that these resources are available online, these are the people who will find them for you if they are!

Please let me know if you would like a member of our team to give you a call to discuss your award, or any other concerns that you might have at this time. Please continue to be safe and refer to www.stjohns.edu/wellnesshelp for additional support.

Wishing you all the best,
Lucy Pesce

Lucy A. Pesce | University Mission

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