

## Memo

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Date: May 1, 2014

To: Colleagues

Subject: 2014-2015 Academic Program Review

As you know, we are at an important juncture in the University's history as we transition to our new president and adapt to a rapidly changing higher education landscape. Therefore, it is especially important that each academic program be assessed at this time. Our focus will be to review current academic programs for their quality, demand, cost-effectiveness, and centrality to mission; the results of which will help inform academic program plans, the next institutional strategic plan, and the Middle States self-study accreditation process.

To facilitate this assessment, I am asking the Deans and their faculties to review the program reviews completed in FY2009 and report on the status of previous recommendations, and complete a scaled down version of the Self-Study template for 2014-2015. To minimize duplication of your time and effort, we are in the process of entering enrollment and other internal data for the past five years or more, as well as any relevant available external data, on to each program template. We have begun posting the updated versions on the web and will let you know as soon as this is complete.

You will find the Academic Program Review guidelines, calendar, link to the self-study template and Program Development Plan (PDP) for your program(s), and other relevant materials at <a href="http://www.stjohns.edu/about/administrative-offices/institutional-research/academic-program-review-overview">http://www.stjohns.edu/about/administrative-offices/institutional-research/academic-program-review-overview</a>

Thank you in advance for your participation in this very important process.