Date: October 10, 2013
To: All Faculty, Administrators, and Professional Staff
CC: XXXXXXX

Subject: 2013-2014 Committee Assignments/FINAL

I am pleased to submit to you the revised list of Committee Assignments for 2013-2014. I have also appointed a few special ad-hoc committees. These ad-hoc committees have been established to provide advice and guidance concerning the initiatives noted. Although it is not specifically addressed in these committee assignments, the College (under the leadership of Dr. Wenchen Wu) will continue to work towards the implementation of the MPH program, and the M.S. as our entry degree for Physician Assistant practice, in 2014-2015.

As you review the committee assignments you will note that a few positions still need to be filled. I will continue to work closely with the individuals designated in the Bylaws to identify individuals to fill the vacant positions and will be sure to notify you as soon as the additional appointments are made. I request that the each of the Chairpersons of the Ad-Hoc Committees that will focus on Exploring New Program Development make an appointment to meet with me before October 25th to discuss their ad-hoc committee's charge. I will be forwarding additional charges to the other committees soon.

Thank you to all for the many contributions that you make to our College.

I. 2013-2014 Bylaws Defined Committees

3.04. College Standing Committees

a. College Personnel Committee (Elected)
   - Dr. Russell DiGate (Chairperson)
   - CPP: Dr. Sharon See (2-year term: 2013-2014; 2014-2015)
   - PAH: Dr. Somnath Pal (2-year term: 2012-2013; 2013-2014)
   - At Large: Dr. Gladys El-Chaar (2-year term: 2012-2013; 2013-2014)

b. Committee on Academic Discipline (Elected, 1-year term: 2013-2014)
   - Dr. Russell DiGate
   - Dr. Charles Ashby
   - Dr. Judith Beizer
   - TBD (Undergraduate Student) Must be elected by the four student members of Faculty Council
   - TBD (Undergraduate Student)
   - TBD (Graduate student representative)
   - TBD (Graduate student representative)
3.05. Standing Committees of the Faculty Council

a. Committee on Mission, Planning, Organization and Financial Resources

Dr. Russell DiGate (Chairperson)
Dr. S. William Zito
Dr. Joseph Brocavich
Dr. Joseph Etzel
Dr. John-Emery Konesni
Ms. Sawanee Khongsawatwaja
Dr. S. Jennifer Miranda-Velazquez
Dr. Candace Smith
Dr. Louis Trombetta
Dr. Wenchen Wu

Charges:
- Review/revise college bylaws
- Review college strategic plan
- ACPE October 2013 report
- Review resource plan for the PharmD Class of 2016
  Review resource plan for the implementation of MSPA program

b. Committee on Assessment and Outcomes (Appointed)

Dr. Marc Gillespie (Chairperson) (Committee on Faculty Development, 2-year term: 2012-2013; 2013-2014)
Dr. Candace Smith (Committee on Curriculum and Educational Policy, 2-year term: 2012-2013; 2013-2014)
Dr. Blase Billack (Chair Committee on the Pharm.D. Program, 2-year term: 2012-2013; 2013-2014)
Dr. Danielle Ezzo (Co-Chair Committee on Student Affairs, 1-year term: 2013-2014)
Prof Sandra Beysolow (Co-Chair Committee on Student Affairs, 1-year term: 2013-2014)
Dr. Louis Trombetta (Committee on Faculty Affairs, 2-year term: 2012-2013; 2013-2014)
Dr. Laura Augusto (Committee on Library and Learning Resources, 2-year term: 2012-2013; 2013-2014)
Dr. Wenchen Wu (Committee on Internal and External Facilities, 2-year term: 2012-2013; 2013-2014)
Dr. Michael Barletta (Committee on Continuing Professional Education, 2-year term: 2012-2013; 2013-2014)
Dr. Sue Ford (Chairperson Departmental Toxicology Curriculum and Educational Policy Committee)
Prof Sandra Beysolow (Chairperson Departmental Allied Health Professions Curriculum and Educational Policy Committee)
Dr. Joanne Carroll (Chairperson PHS Departmental Graduate Programs Curriculum and Educational Policy Committee)
Dr. Wenchen Wu (Chairperson PAH Departmental Graduate Programs Curriculum and Educational Policy Committee)
Ms. Zera Obol (Pharm.D. student representative)
Mr. Christian Mathew (Allied Health Professions student representative)
Ms. Lauren Dire (Undergraduate Toxicology student representative)
Ms. Kelly Almond (Graduate student representative)
Dr. Joseph Brocavich (ex-officio)
Dr. S. William Zito (ex-officio)
Dr. Russell DiGate (ex-officio)

**Charges:**
- Analyze and present the available data
- PhD program review
- Analyze the PCOA data
- Review Standard 15: outcome and data

### c. Committee on Curriculum and Educational Policy (Appointed)

Dr. Candace Smith (Chairperson, 2-year term: 2012-13; 2013-14)
Dr. Wenchen Wu
Dr. Louis Trombetta
Dr. Sue Ford (PHS Departmental Undergraduate Curriculum and Educational Policy Committee)
Prof. Jennifer Chiu (PAH Allied Health Professions Curriculum and Educational Policy Committee)
Dr. Joanne Carroll (PHS Departmental Graduate Programs Curriculum and Educational Policy Committee)
Dr. Martha Mackey (PAH Departmental Graduate Programs Curriculum and Educational Policy Committee)
Dr. Russell DiGate (ex-officio)

**Charges:**
- BS Biomedical Sciences: obtain approval from Faculty Council
- Implement the MSPA program
- Investigate more online learning for the college

### d. Committee on Curriculum and Educational Policy for the Pharmacy Program (Appointed)

Dr. Blasé Billack (Chairperson, PHS 2-year term: 2012-2013; 2013-2014)
Dr. Priti Patel (Secretary, CPP 2-year term: 2012-2013; 2013-2014)
Dr. Martha Mackey (PAH 2-year term: 2013-2014; 2014-2015)
Dr. Louis Trombetta
Dr. Candace Smith
Dr. Wenchen Wu
Mr. Nicholas Niceforo (3rd year Pharm. D. student representative)
Ms. Samantha Becker (4th Year Pharm.D. student representative)
Ms. Kristina Marchese (5th Year Pharm.D. student representative)
Ms. Taylor Lucchesi (6th Year Pharm.D. student representative)
Dr. Joseph Brocavich (ex-officio)
Dr. Russell DiGate (ex-officio)

**Charges:**
- Complete the revision of the Doctor of Pharmacy curriculum and submit final recommendation to faculty council
- Review the curriculum to ensure compliance with ACPE standards
- Map the curriculum to the new CAPE standards
- Review the progression criteria
e. Committee on Student Affairs (Appointed, 1-year term) vacant positions to be verified

Dr. Danielle Ezzo (APhA- Academy of Students of Pharmacy): Co-Chairperson
Prof. Sandra Beysolow (Physician Assistant Association): Co-Chairperson
Dr. Sue Ford (Toxicology Club)
Prof. Lisa Hochstein (Clinical Laboratory Sciences Society)
Dr. Damary C. Torres (Lambda Kappa Sigma)
Dr. S. William Zito (Phi Lambda Sigma, Rho Chi)
Dr. Joseph Etzel (Phi Delta Chi)
Dr. S. Jennifer Miranda-Velazquez (ex-officio)
Praneeta Nagraj (APhA- Academy of Students of Pharmacy student representative)
Ms. Soobin Lee (Lambda Kappa Sigma student representative)
Ms. Tiffany Reid (Physician Assistant Association student representative)
Mr. Michael Maddalena (Phi Delta Chi student representative)
Mr. Sean Caltabiano (Phi Lambda Sigma student representative)
Mr. Moisey Rafailov (Rho Chi student representative)
Mr. Daniel Incalcaterra (Toxicology Club student representative)
TBD (Student Government Senior Senator)

Student Members (4) of Faculty Council
Mr. Ryan Pekson (Graduate student representative)
Ms. Tiffany Reid (Undergraduate Allied Health student representative)
Mr. Daniel Incalcaterra (Undergraduate Toxicology student representative)
TBD (Pharmacy student representative)

Charges:
- Review and restructure the student organizations, including a new process of obtaining recognition from the college
- Propose a new funding option to support graduate students
- Propose a plan to promote harmonious faculty and student relationships
- Propose key note speakers for student events such as White Coat, Hooding Ceremony, etc
- Investigate and propose a tutoring program

el. Subcommittee on Student Awards (Appointed)

Dr. Vijaya Korlipara (Chairperson)
Dr. Joseph Etzel
Prof Sandra Beysolow
Dr. Emily Ambizas
Dr. Jagannath Muzumdar
Dr. Frank Schanne
Mr. Michael Fahid (ex-officio)
Ms. Caitlin McElroy (ex-officio)
Dr. Frank Nania (ex-officio)

Charges:
Review scholarship applications

f. Committee on Faculty Affairs

Dr. Louis Trombetta (Chairperson, 2-year term: 2012-2013; 2013-2014)
Dr. Candace Smith
Dr. Wenchun Wu
Dr. Joseph Cerreta
Dr. Judith Beizer
Dr. Martha Mackey
Dr. Russell DiGate (ex-officio)

Charges:
- Enhance faculty/student engagement
- Increase use of technology
- Review faculty workload comparison to other universities
g. Committee on Faculty Development (Appointed)

Dr. Marc Gillespie (Chairperson, 2-year term: 2012-2013; 2013-2014)
Dr. Sharon See (2-year term: 2013-2014; 2014-2015)
Dr. Judith Belzer (2-year term: 2012-2013; 2013-2014)
Dr. Olga Hilas (2-year term: 2012-2013; 2013-2014)
Dr. Somnath Pal (2-year term: 2012-2013; 2013-2014)
Dr. Rajesh Nayak (2-year term: 2012-2013; 2013-2014)
Dr. Judith Belzer (2-year term: 2012-2013; 2013-2014)
Dr. Olga Hilas (2-year term: 2012-2013; 2013-2014)
Dr. Somnath Pal (2-year term: 2012-2013; 2013-2014)
Dr. Rajesh Nayak (2-year term: 2012-2013; 2013-2014)
Dr. Vihbuti Arya (2-year term: 2012-2013; 2013-2014)
Dr. Pamali Chatterjee (2-year term: 2012-2013; 2013-2014)
Dr. Russell DiGate (ex-officio)

Charges:
- Develop and provide training session on interviewing techniques
- Continue training sessions on NAPLEX and MJPE
- Develop and provide training session on Part 3 NY State Bd
- Invite speakers to discuss board exams

h. Committee on the Library and Learning Resources (Appointed)

Dr. Laura Augusto (Chairperson, 2-year term: 2012-2013; 2013-2014)
Dr. Woon-Kai Low (2-year term: 2012-2013; 2013-2014)
Dr. Nicole Maisch (2-year term: 2012-2013; 2013-2014)
Dr. Lin Mantell (2-year term: 2012-2013; 2013-2014)
Dr. Priti Patel (2-year term: 2012-2013; 2013-2014)
Dr. Abu Serajuddin (2-year term: 2012-2013; 2013-2014)
Dr. Jun Shao (2-year term: 2012-2013; 2013-2014)
Dr. Emilio Squillante (2-year term: 2013-2014; 2012-2015)
Ms. Jaclyn Vialet (Director of Health Education Resource Center)
Prof Victoria Tamborino (University Libraries Liaison)
Ms. Caitlin Stehling (Pharm.D. student representative)
Ms. Linda Santanastio (Allied Health Professions student representative)
Ms. Michele Zur (Undergraduate Toxicology student representative)
Ms. Natalie One (Graduate student representative)
Dr. Russell DiGate (ex-officio)

Charges:
- Implement the access plan for Preceptors

h. Committee on Internal and External Facilities (Appointed)

Dr. Wenchen Wu (Chairperson, 2-year term: 2012-2013; 2013-2014)
Dr. Diane Hardej (Secretary, 2-year term: 2013-2014; 2014-2015)
Dr. Louis Trombetta
Dr. Candace Smith
Dr. Sum Lam (2-year term: 2012-2013; 2013-2014)
Dr. Tina Kannaz (ex-officio)
Dr. Joseph Brocavich (ex-officio)
Dr. S. Jennifer Miranda-Velazquez (ex-officio)
Prof. Jennifer Chiu (ex-officio)
Prof. Sandra Beysolow (ex-officio)
Prof. Lisa Hochstein (ex-officio)
Dr. Russell DiGate (ex-officio)

Charges:
- Develop a Master Resource Plan for the college
- Develop an Experiential Plan for all programs (internal and external)

i. Committee on Continuing Professional Education (Appointed)

Dr. Michael Barletta (Chairperson; 2-year term: 2012-2013; 2013-2014)
Mr. William Malone (Secretary)
Dr. Manouchkathe Cassagnol (2-year term: 2012-2013; 2013-2014)
Dr. Sen Anna Gu (2-year term: 2012-2013; 2013-2014)
Dr. Sharon See (2-year term: 2012-2013; 2013-2014)
Ms. Inna Cohen (Practitioner, Pharmacy Program)
Ms. Chandra Gajulapalli (Practitioner, Pharmacy Program)
Dr. Rose Lee (Practitioner, Pharmacy Program)
Dr. Shan Wang (Practitioner, Pharmacy Program)
Dr. David Fernandez (Practitioner, Physician Assistant Program)
Ms. Yahaira Diaz (Practitioner, Radiologic Sciences Program)

Charges:
- Investigate an option to become a CME provider
- Investigate online CE programs
- Seek sponsorship from external vendors

j. Doctor of Pharmacy Admissions Committee

All full-time faculty members who have completed the training program may volunteer to review and grade the essays completed by applicants to the Doctor of Pharmacy program.

II. Other Assignments

a. University Personnel Committee (Elected)

Dr. Joanne Carroll (2-year term: 2012-2013; 2013-2014)

b. University Senate (Elected, 3 delegates; one from each Department; 3-year term)


Example for a section

c. Graduate Council (Elected, 4 delegates, and 1 student; 3-year term)

Dr. Joanne Carroll-At Large (3-year term: 2013-2014; 2014-2015; 2015-2016)
Dr. Tanaji Tale-At Large (3-year term: 2013-2014; 2014-2015; 2015-2016)
Dr. Rajesh Nayak- PAR (3-year term: 2011-2012; 2012-2013; 2013-2014)
III. 2012-2013 Social Ad-Hoc Committees

1. Ad-Hoc Committees to Explore New Program Development (Appointed)

Charge: To evaluate the feasibility (market demand, suggested curriculum, resource needs, consistency with University/College Mission) of establishing new programs of study in the designated areas. It is requested that the ad-hoc committees submit progress reports to the Dean in October 30, 2013.

Members: please see below

a. Doctoral Degree in Physical Therapy and Occupational Therapy
   Members: Dr. Louis Trombetta (Chairperson), Ms. Sawanee Khongsawatwaja, Dr. Jerome Cantor, Prof. Jennifer Chiu, Dr. John-Emery Konecni, Dr. Sandra Remik, Dr. Cathleen Murphy

2. Ad-Hoc Professional Program Progression Committee (Appointed)

Charge: To review the academic status of all professional program students who have a deficiency of six or more credits at the end of the academic year, to approve proposed academic plans for these students to achieve appropriate progression, to review the progress achieved by the student in their individual program of study that is designed to enable the student to achieve appropriate progression, and to make recommendations to the Dean concerning the students' eligibility to continue in the program at the conclusion of the designated review period.

Members: Dr. Louis Trombetta, Dr. Wenchen Wu, Dr. Candace Smith, Dr. Joseph Brocavich (ex-officio)

Charges:
- Monitor the students who fail to progress
- Provide written academic plans
- Develop early intervention plans

3. Ad-Hoc Curricular Structure Committee

Charge: To examine proposed common pre-professional curriculum for all MS/doctoral healthcare programs. Examine the mechanics of incorporating existing (PharmD, PA) and proposed healthcare programs (Physical Therapy, Occupational Therapy) within this format.

Members: Russell DiGate (chair)
   Joe Brocavitch
   Candace Smith
   Lou Trombetta
   Ken Wu
   Jennifer Miranda-Velazquez
   Cathleen Murphy
   Sharon See
   Marc Gillespie
   Kristina Marchese and/or Taylor Lucchase (5th and 6th year students)
   PA student (TBD)

Revised 10/10/13