TRAINING CURRICULUM

REQUIRED TRAINING TARGET AUDIENCE

**Active Shooter Preparedness Training: Safety Tips** (Launched November 2011)
Note: This program is required in addition to the Emergency Readiness Training.
**Audience:** Required for all full-time and part-time administrators and staff.

**Business Ethics Training for Managers** (Launched June 2012)
**Audience:** Required for all managers of full-time and part-time employees (not required for student worker supervisors)

**Emergency Readiness Identifying and Responding to Employees or Students in Distress**
**Audience:** Required for all full-time and part-time administrators and staff

**Sexual Harassment and Discrimination Prevention**
**Audience:** Required for all full-time and part-time administrators and staff

**Student Worker Supervisor Training, Module I: Defining the Job, Selecting the Candidate and Conducting the Orientation** (Launched August 2012)
**Audience:** Supervisors of Student Workers

**Student Worker Supervisor Training, Module II: Assigning Work, Coaching and Providing Feedback** (Launched October 2012)
**Audience:** Supervisors of Student Workers

**Title IX Training: Reporting and Responding to Sexual Assault on Campus** (Launched September 2012)
**Audience:** Administrators, assistant or associate deans, coaches and assistant coaches and staff who have contact with students

Note: Required programs are for those who have not yet attended a session. If you have attended a required training workshop, you do not need to attend again.