April 2014

Dear Graduate:

Your graduation from St. John’s University will be a tremendous accomplishment. As Provost, I will have the great honor of presenting you to our President, Rev. Joseph L. Levesque, C.M., S.T.D. so that your degree may be officially conferred. You and your classmates have worked very hard to achieve this goal. Your graduation ceremony will reflect the dignity and significance of this milestone in your life.

As an institution we feel strongly about the importance of calling the names of each of our graduates and inviting each of the graduates to greet his or her Dean on stage so that the Dean may offer congratulations on behalf of the University. The names of our graduates will be read unless severe weather necessitates that we amend or cancel the ceremony.

Great care has been taken to be sure that the ceremony is completed as quickly and smoothly as possible. We anticipate that the ceremony will run approximately 1 hour and 20 minutes. Graduates and their guests are asked to show respect for their fellow classmates and are expected to stay until the student recessional has been completed.

On behalf of all those who played a part in your education here at St. John’s, I look forward to celebrating this moment with you.

Sincerely,

Robert A. Mangione, Ed.D., R.Ph.
Provost
### Schedule of Commencement Events

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
</table>
| **Wednesday, May 7, 2014** | 12 p.m. - 8 p.m. | Academic Attire Distribution for [College of Pharmacy and Health Sciences](#) and [The School of Education](#)  
Queens Campus ~ Marillac Terrace (Cafeteria) |
| **Thursday, May 8, 2014** | 12 p.m. - 8 p.m. | Academic Attire Distribution for [The Peter J. Tobin College of Business](#) and [College of Professional Studies](#)  
Queens Campus ~ Marillac Terrace (Cafeteria) |
| **Friday, May 9, 2014** | 12 p.m. - 8 p.m. | Academic Attire Distribution for [St. John's College of Liberal Arts and Sciences](#)  
Queens Campus ~ Marillac Terrace (Cafeteria) |
| **Monday, May 12, 2014** | 7 p.m. | Doctoral Hooding Ceremony for [St. John's College of Liberal Arts and Sciences](#)  
Ceremony ~ St. Thomas More Church  
Reception following the Ceremony ~ D'Angelo Center, 4th Floor |
| **Tuesday, May 13, 2014** | 6 p.m. | Doctoral Hooding Ceremony for [The School of Education](#) – Tickets required for guests.  
Ceremony ~ St. Thomas More Church  
Reception following the Ceremony ~ D’Angelo Center, 4th Floor |
| **Wednesday, May 14, 2014** | 7 p.m. | Doctoral Hooding Ceremony for the [College of Pharmacy and Health Sciences](#) – Ph.D. & M.S. Degrees Only  
Ceremony ~ St. Thomas More Church  
Reception following the Ceremony |
| **Saturday, May 17, 2014** | 4 p.m. | Baccalaureate Mass ~ Tickets required.  
St. Thomas More Church (Doors open at 3 p.m.) |
| **Sunday, May 18, 2014** | 2:15 p.m. | Graduating students assemble and line up in their designated locations. (See p. 10 for assembly and line up areas.) |
|                 | 4 p.m. | Commencement ~ Tickets required for guests.  
Great Lawn (Rain or Shine) |

### School/College Legend

<table>
<thead>
<tr>
<th>Color</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Green</td>
<td>St. John’s College of Liberal Arts and Sciences</td>
</tr>
<tr>
<td>Blue</td>
<td>The School of Education</td>
</tr>
<tr>
<td>Yellow</td>
<td>The Peter J. Tobin College of Business</td>
</tr>
<tr>
<td>Green</td>
<td>College of Pharmacy and Health Sciences</td>
</tr>
<tr>
<td>Purple</td>
<td>College of Professional Studies</td>
</tr>
</tbody>
</table>
Key Dates and Deadlines

February 24
Visit your dean’s office to confirm your eligibility to participate in Commencement 2014
Review this Queens Graduate Level Commencement 2014 Student Information Book and visit the Commencement Web site
Visit the University Information System (UIS) to
~ review your transcript for accuracy of grade changes, transfer credits, etc.
~ check your account for holds (parking tickets, library fines) and clear all holds with the Bursar’s Office
~ update your home address and contact information

Follow us @STJCommencement

Like us @StJohnsNow to receive Important Graduation Information

March 7
Online application for diploma ordering opens
~ go to the University Information System to order your diploma

Online registration and academic attire ordering opens for Commencement
~ go to the University Information System to register for Commencement ceremonies and order your academic attire

April 21
Last day to order graduation announcements if you want them in time for Commencement www.herffjones.com

April 28
Last day to register and order academic attire for Commencement 2014
~ go to the University Information System to register for Commencement ceremonies and order your academic attire

May 9
Last day to complete the online application for diploma
~ go to the University Information System to order your diploma

May 7, 8, and 9
Pick up academic attire and Commencement/Hooding ceremony tickets on your scheduled Academic Attire Distribution Day
Pick up Baccalaureate Mass tickets from the Office of Campus Ministry
Pre-order Commencement Ceremony DVD from Graduation Nation at www.graduationnation.com
Pre-order Commencement Ceremony Portraits and Diploma Photos from Grad Images® at www.gradimages.com

(ALL students MUST pick up their attire and tickets during academic attire distribution.)

May 19
Remember to register for the St. John’s online alumni community at www.stjohns.edu/alumni

June 23
Pick up diploma and commemorative commencement book from dean’s office.
Be sure to call your deans office before coming in to confirm your diploma is available.
General Information

The Queens Graduate Level Commencement Ceremony will be held on Sunday, May 18, 2014, at 4 p.m. on the Great Lawn, rain or shine. Students from the Manhattan and Oakdale campuses will participate in the Queens ceremony.

Attendance

- Students who have been deemed eligible to participate in Commencement by their respective dean’s office may register to attend Commencement. Students who are unsure whether they have fulfilled all academic requirements should contact their dean’s office immediately.
- Graduates must register and order academic attire in order to attend and participate in the ceremony.
- All graduates should plan to attend the main ceremony, and if receiving a doctoral degree, the school/college’s individual hooding ceremony.
- Guests and graduates are expected to remain at the ceremony until the conclusion and the recessional.

Academic Attire

- Wearing academic attire (cap, gown and hood) is both traditional and required for participation in both the Commencement and the Doctoral Hooding Ceremonies. The graduate’s academic attire will serve to admit him/her to the assembly locations and ceremony.
- All graduates must order academic attire. Academic attire is ordered when you register for Commencement on the University Information System. Academic attire is picked up on your school/college’s scheduled Academic Attire Distribution day. (See p. 7)
- There is no charge for academic attire and students may keep their attire as a souvenir gift from St. John’s University.
- For attire under your gown, dress with an eye to comfort and the weather. Low heels or flats are appropriate for navigating the Great Lawn and the stage ramps. Sunglasses and sunscreen could prove useful. It is strongly recommended to not bring personal belongings to the ceremony. Umbrellas will not be permitted on stage.

Ceremony Photography and Video

- Guests will not be able to approach the stage area and the graduate seating area prior to the start of the ceremony or for the duration of the ceremony for any reason, including photography and videotaping.
- There will be professional photographers from Grad Images taking photographs of the graduates. (See p. 12 for details.)
- The ceremony will be captured on video and a DVD will be made available to graduates after the ceremony. (See p. 12 for details.)

Diplomas

- Graduates must submit an online application for their diploma in order to receive the diploma.
- Diplomas can be ordered online between March 7 and May 9.

Instructions for the Online Application for Diploma:
1. Log in to the University Information System
2. Click on Student tab
3. Click on Graduation
4. Click on Application for Diploma
5. If you have any further questions or changes, please contact the Registrar’s Office.

Pick Up Dates

- Your diploma will be available for pick up at your dean’s office starting on the following dates (depending on date students applied):
  - Monday, June 23, 2014

**Diplomas are ordered throughout the Spring term, if a student applied late for their diploma it will not be available to pick up at the beginning of diploma distribution in the dean’s office. Be sure to call your deans office before coming in to confirm your diploma is available. Please contact Registrar for more information.

Duration of Ceremony

- Great care has been taken to ensure the ceremony is completed as quickly and as smoothly as possible. The ceremony is expected to last approximately 1 hour and 20 minutes. Graduates and guests are asked to show respect for all of their fellow classmates and are expected to remain until the end of the ceremony.

Lost and Found

- The Office of Public Safety will collect and hold any items that are lost and found during the Commencement Ceremony. If you need to report or find a lost item, please see a Public Safety Officer.
Inclement Weather Plan
If it is raining or rain is in the forecast on Commencement day, graduates and guests should come prepared with appropriate rain gear. Graduates and guests will receive a poncho if it is raining; it is advised for guests to bring raincoats and something to cover the lawn chairs.

In case of severe and/or dangerous weather, the ceremony will be delayed. Please visit www.stjohns.edu home page for the most up to date information regarding changes to the Commencement ceremony. Graduates will receive a text message on the University’s text messaging system if there is a change to the schedule. If you haven’t already done so, please sign up for the text messaging service via the University Information System.

If the ceremony is underway but is interrupted by severe weather, the ceremony may be abbreviated or cancelled and graduates and guests should follow instructions as announced. It is advised that you prearrange a meeting place with your family and guests in case the ceremony is cancelled. If Commencement cannot be held on the Great Lawn due to inclement weather, the ceremony will be canceled. No indoor facility on campus can accommodate the graduating class and thousands of guests. Every reasonable effort will be made to hold Commencement as planned.

Rules of Conduct
• The dean of Student Affairs advises graduates that the University will not hesitate to take serious disciplinary actions against students for alcohol abuse and destruction of property or other violations of University policy during graduation activities or Commencement ceremonies.

Special Needs ~ Graduates
• If the graduate requires special assistance, please notify your dean’s office during Academic Attire Distribution.

Special Needs ~ Guests
• Due to the large number of guests in attendance, we are only able to offer seating to the person with special needs and one companion.
• Reserved parking will be located near St. Thomas More Church, enter through Gate 1 from Utopia Parkway. There is also a reserved seating section available for guests at the front of the lawn on the left side of the seating section, facing the stage. Please see a Public Safety Officer or a University Commencement Host for assistance in parking and seating.
• Sign language interpreters will be present for the duration of the ceremony.
• Handicap accessible restrooms are located in St. Thomas More Church.

Ticket Information
• All guests are required to present a ticket to attend the Commencement ceremony. Children under the age of two do not require a ticket; however, they must sit on an adult's lap.
• Seating for guests is on a first-come, first-serve basis. As the ceremony is heavily attended, we recommend that family members arrive early and be seated on the lawn no later than 2:30 p.m. on Sunday afternoon.
• Seats cannot be saved by any means other than someone sitting in the seat.
• Each graduate participating in either one of the Queens Commencement ceremonies will receive five (5) tickets.
• Tickets are only available for pick up during Academic Attire Distribution. Tickets will not be distributed at any other time.
• Lost or stolen tickets must be reported to the Office of Public Safety. Tickets that have been reported as lost or stolen, will be voided and guests with voided tickets will not be permitted to enter the ceremony. You must provide a copy of a Public Safety report in order to have tickets reissued.
• Tickets are also required for the Baccalaureate Mass (see p. 8) and certain Doctoral Hooding Ceremonies (see p. 9.)
• To enter the simulcast locations (p. 13), guests must show their general admission tickets.

Web Viewing
• The Commencement Ceremony will be viewable live online at www.stjohns.edu.
Registration for Ceremonies and Academic Attire Ordering

Commencement Registration and Attire Order Process

- Online registration for the Commencement Ceremonies and academic attire ordering starts on Friday, March 7 and ends on Monday, April 28, 2014.
- You may log back in to the form until April 28 to revise your registration and attire order. Please reprint the new confirmation e-mail.
- If you believe you are eligible but cannot register, please see your dean immediately.

Instructions for Commencement Registration and Attire Orders:
1. Log in to the University Information System.
2. Click on the Student tab.
3. Click on Graduation.
4. Click on the Commencement Registration tab.
5. Your name and degree information will appear if you are eligible to participate and order attire. 
   (If you receive a message that says you are not eligible, you must see your dean to confirm eligibility.)
6. Fill out the form completely with all of the necessary information regarding your attendance at the ceremonies and your attire.
7. To complete your commencement registration and order, you must complete the “What’s Next” survey.
8. Print your confirmation e-mail for your records and bring to Academic Attire Distribution.

Academic Attire Distribution and Ticket Pick Up

### Distribution Schedule
- All students must pick up their attire during the scheduled distribution days listed above. No attire or tickets will be distributed between Monday, May 12 and Friday, May 16.
- Graduates must bring their StormCard in order to check in and pick up attire and tickets.
- Graduates will check in with the deans and Readers of names in order to confirm attendance and pronunciation of names.
- If you have not pre-registered online, you must see your dean to confirm eligibility and to complete a Late Registration Form. Graduates will not be able to pick up attire and tickets if they haven’t registered or received approval from their dean first.
- A Grad Images photographer will be present at Academic Attire Distribution to take a formal graduation photo at all Academic Attire Distribution days.
- Before leaving distribution, graduates are strongly suggested to try on their cap, gown, and hood.
- Graduates may keep their academic attire as a souvenir gift from St. John’s University.

### Tickets
- Each graduate participating in either one of the Queens Commencement ceremonies will receive five (5) tickets.
- All students will need to swipe their StormCard or sign out for their tickets acknowledging they have received five tickets.
- Tickets are only available for pick up during Academic Attire Distribution. Tickets will not be distributed at any other time. Remember to collect your tickets for the Mass and the Hooding Ceremonies, if needed, during Academic Attire Distribution.
- Lost or stolen tickets must be reported to the Office of Public Safety. Tickets that have been reported as lost or stolen will be voided and guests with voided tickets will not be permitted to enter the ceremony. You must provide a copy of a Public Safety report in order to have tickets reissued.

Third Party Pick Up
- You may designate a third party to pick up attire and tickets. Each school/college has different requirements. Please see below for your school/college’s policy.

**St. John’s College of Liberal Arts and Sciences**
- Please bring the graduates’ confirmation e-mail, graduates’ StormCard, and designated student’s StormCard, if another student is picking up.

**The School of Education**
- Please bring the graduates’ confirmation e-mail and graduates’ StormCard.

**The Peter J. Tobin College of Business**
- Please bring the graduates’ confirmation e-mail and graduates’ StormCard.

**College of Pharmacy and Health Sciences**
- Please bring the graduates’ confirmation e-mail, graduates’ StormCard, and documentation granting permission for XXX to pick up.

**College of Professional Studies**
- Please bring the graduates’ confirmation e-mail, graduates’ StormCard, and documentation granting permission for XXX to pick up.
Baccalaureate Mass ~ Open to all Graduating Students

**Baccalaureate Mass ~ Open to All Graduating Students**
Saturday, May 17, 2014
4 p.m. (Doors Open at 3 p.m.)
St. Thomas More Church

The Baccalaureate Mass is an opportunity for us to gather with you and your families to give thanks for all of the gifts and blessings you have received from God. It is also our chance to pray for you and to ask God’s blessing upon you as you move into the next phase of your life.

**Admission Tickets and Seating**
- Mass tickets can be picked up beginning in May in the Office of Campus Ministry, Marillac Hall, Rm. 239 during regular business hours OR during Academic Attire Distribution.
- Admission is by ticket only. Seating is on a first-come, first serve basis and will be based on the order of arrival. Seats may not be saved.
- Graduates are asked to wear their academic attire to Mass. The hood may be worn but we ask that graduates not wear their cap.
- Graduates should sit with their families during Mass.
- If necessary, simulcast viewing will be available in a tent outside of St. Thomas More Church.

For more information regarding tickets, please contact the Office of Campus Ministry at (718) 990-6255.

**Participate in Mass**
If you would like to participate in the Mass in a ministerial role, such as a Lector, Extraordinary Minister of Communion, Candle Bearer or Gift Bearer, or if a graduate or member of a graduate’s family is a Catholic Priest and would like to concelebrate the Mass, please contact Dennis Gallagher at (718) 990-2125 or gallagd1@stjohns.edu.
Doctoral Hooding Ceremonies

All doctoral students will still be recognized by their school or college at an individual hooding ceremony.

Tickets

- Students attending the following hooding ceremonies will receive tickets at Academic Attire Distribution:
  - The School of Education - Each student will receive **seven (7) tickets**

Academic Attire

- Students attending a hooding ceremony must pick up their attire on the scheduled Academic Attire Distribution days. (See p. 7)
- Students who do not have attire will not be able to participate in the hooding ceremony.
- No attire or tickets will be distributed between Monday, May 12 and Friday, May 16.
- Students will wear their academic attire to their hooding ceremony and carry their hood over their right arm.
- Graduates will be hooded as part of the ceremony.

Event and Assembly Times

<table>
<thead>
<tr>
<th>St. John's College of Liberal Arts and Sciences</th>
<th>Monday, May 12, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assembly: 6 p.m. in Conference Room, St. Thomas More Church</td>
<td></td>
</tr>
<tr>
<td>Ceremony: 7 p.m. in St. Thomas More Church</td>
<td></td>
</tr>
<tr>
<td>Reception immediately following the ceremony in the D’ Angelo Center, 4th Floor</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>The School of Education</th>
<th>Tuesday, May 13, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assembly: 5 p.m. in the Conference Room, St. Thomas More Church</td>
<td></td>
</tr>
<tr>
<td>Ceremony: 6 p.m. in St. Thomas More Church</td>
<td></td>
</tr>
<tr>
<td>Reception immediately following the ceremony in the D’ Angelo Center, 4th Floor</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>College of Pharmacy and Health Sciences – Ph.D. and MS Degrees Only</th>
<th>Wednesday, May 14, 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assembly: 6 p.m. in Conference Room, St. Thomas More Church</td>
<td></td>
</tr>
<tr>
<td>Ceremony: 7 p.m. in St. Thomas More Church</td>
<td></td>
</tr>
<tr>
<td>Reception immediately following the ceremony</td>
<td></td>
</tr>
</tbody>
</table>
Commencement Day

**Graduate Responsibilities on Commencement Day**
- Arrive at your assembly location by no later than **2:15 p.m.**
- Follow the line-up, processional, and recessional instructions of your academic deans, marshals and University Events staff.
- Follow the instructions for the calling of your name as you are asked to walk across the stage.
- Wear your academic attire (gown, hood, and mortarboard) to the Commencement Ceremony. Your tassel should be on the right side.
- Wear comfortable footwear and clothing, bring sunscreen and sunglasses. It is strongly recommended not to bring personal belongings. Umbrellas will not be permitted on stage.
- Once directed to your row in the graduate seating area, remain standing until the end of the Invocation.
- Graduates will be provided water and, if needed, a poncho.

If you need assistance during Commencement, please locate your dean or a University Host wearing a red St. John’s shirt or a Public Safety Officer.

**Calling of Names**
- Graduates’ names will be scrolled on the large viewing screens. As the graduate’s name is announced, their name will appear on the screen and the graduate will begin to walk across the stage to greet their dean.
- Graduates are expected to return to their seats for the remainder of the ceremony and to process out together with their fellow classmates.

**Assembly and Line Up Locations for Graduates**
- There is no rehearsal for the Commencement Ceremony.
- Each school/college lines up in a different location. See below for specific assembly locations by school/college.
- The academic deans and marshals will be in each assembly area to line up graduates in strict alphabetical order to be called by name on stage.

<table>
<thead>
<tr>
<th>School/College</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>St. John's College of Liberal Arts and Sciences</td>
<td>2:15 p.m.</td>
<td>Marillac Hall, 2nd Floor Corridor</td>
</tr>
<tr>
<td>The School of Education</td>
<td>2:15 p.m.</td>
<td>Marillac Hall 3rd Floor</td>
</tr>
<tr>
<td>The Peter J. Tobin College of Business</td>
<td>2:15 p.m.</td>
<td>D’Angelo Center 2nd Floor</td>
</tr>
<tr>
<td>College of Pharmacy and Health Sciences</td>
<td>2:15 p.m.</td>
<td>St. Albert Hall, 1st Floor</td>
</tr>
<tr>
<td>College of Professional Studies</td>
<td>2:15 p.m.</td>
<td>Marillac Hall 1st Floor</td>
</tr>
</tbody>
</table>

**Student Marshals Only**
- Check in with the University Events captain in St. John’s Hall Room 113. Once briefed in St. John’s Hall, you will be directed to your assembly and line up area.

By **2:15 p.m.** Check in with your deans in your school/college assembly and line up area.
3:20 p.m.  

**Student and Faculty Procession to the Great Lawn Begins**

- The academic procession will begin on either side of the Great Lawn. Students will enter through the center aisle of the graduate seating area.
- The ceremony will officially begin as soon as all graduates and faculty have reached their seats and the members of the Presidential Party have reached the stage.
- The schools and colleges will process in and be seated as indicated below:

**West Side**

- College of Pharmacy and Health Sciences
- The Peter J. Tobin College of Business

**Center**

- The School of Education

**East Side**

- College of Professional Studies
- St. John’s College of Liberal Arts and Sciences
Keepsake Items

**Bookstore**
- The bookstore will be open on May 17 from 12 – 6 p.m. and May 18 from 8 a.m. – 6 p.m.

**Ceremony Photography and Video**
- Guests will not be able to approach the stage area and graduate seating area prior to the start of the ceremony or for the duration of the ceremony for any reason, including photography and videotaping.

**Grad Images**
- Professional photographers from Grad Images will be present at Academic Attire Distribution to take a ceremony portrait of graduates in academic attire. They will also be present at the Commencement Ceremony to take photographs of graduates as they enter the stage, while shaking the hand of their dean and as they exit the stage.
- To ensure graduates receive the digital proofs, please complete the order card that will be distributed during the ceremony and hand the card to the photographer before going up the ramp of the stage to be recognized.
- Graduates can pre-order their photographs by pre-registering at [www.gradimages.com](http://www.gradimages.com).
- For replacement of photos, please contact Grad Images, Customer Service Department at (800) 261-2576.

**Graduation Nation**
- The Commencement Ceremony will be captured on video and a DVD will be made available to graduates.

**Class Rings**
- Rings can be purchased through Herff Jones at [https://collegerings.herffjones.com](https://collegerings.herffjones.com).

**Diploma Frames**
- Diploma frames are available for purchase through [Follett Bookstore](https://collegerings.herffjones.com). (Be sure to select St. John’s University.)

**Flowers**
- Flowers will be available on-site for purchase at graduation.

**Graduation Announcements**
- Personalized St. John’s University graduation announcements are available for purchase online from Herff Jones at [http://www.herffjones.com/college/announcements](http://www.herffjones.com/college/announcements).
- Announcements must be ordered six (6) weeks prior to graduation.

**Program Books**
- All guests will receive a shortened program book at the Commencement Ceremony.
- Graduates will receive their Commemorative Commencement Program that includes a full list of graduate names when they pick up their diplomas beginning Monday, June 23, 2014 (depending on when students applied).

**Stole of Gratitude**
- The Stole of Gratitude can be worn during the Commencement Ceremony.
- After the ceremony, traditionally the new graduate presents the Stole of Gratitude to someone who provided extraordinary help or support, someone who has provided them with wisdom, guidance, and words of support or with financial assistance.
- The Stole of Gratitude is available for purchase during Academic Attire Distribution from Herff Jones.

**Tassels/Certificates of Appreciation**
- Graduates receive a plain black tassel with their academic attire.
- Commemorative red and white tassels are available for purchase during Academic Attire Distribution from Herff Jones.
- Certificates of Appreciation can be purchased during Academic Attire Distribution from Herff Jones.
Family and Guests

Don’t Forget...
- Read the Queens Graduate Level Commencement 2014 Student Information Book
- Bring your Commencement Tickets
- Look at the Campus Map
- Check the www.stjohns.edu Web site for the latest updates
- Check www.weather.com for the latest forecast
- Check your local news for road closings/delays
- Arrive to your seats by 2:30 p.m.
- Make arrangements with your graduate for a meeting location immediately following the ceremony and in case of severe weather

Clothing and Other Items
- Light colors are best as May can be hot and sunny
- Rain jacket and umbrella
- Comfortable shoes
- Sunglasses and hats
- Camera
- Sunscreen
- Water

Guests with Special Needs
- See p. 6 for more information regarding parking and seating.

First Aid
- There will be an ambulance on site near St. Thomas More Church.
- If you need immediate assistance, please find a Public Safety Officer or a University Commencement Host in a red St. John’s shirt.

Restroom Locations
- Marillac Hall, 1st, 2nd and 3rd Floors
- St. Albert Hall, 1st Floor
- St. John Hall, 2nd Floor for Women and 3rd Floor for Men
- St. Thomas More Church ~ for disabled guests only

Simulcast Locations
- Guests with tickets will be able to view the Commencement Ceremony in one of the many simulcast locations.
  - Marillac Hall Auditorium (for general public)
  - Bent Hall Auditorium (for general public)
  - Little Theater (for general public)
  - St. John Hall, 1st Floor Classrooms (for general public)
  - St. Albert Hall, Room B70 & B75 (once procession leaves) (for general public)
  - Marillac Hall, 1st Floor Classrooms (once procession leaves) (for general public)
  - D’Angelo Center Room 206 & 416ABC (for general public)
  - If needed, classrooms on the 2nd, 3rd and 4th Floors will be opened in St. John Hall and Marillac Hall (after the ceremony starts) (for general public)
- Please ask any Public Safety Officer or University Commencement Host in red St. John’s shirts for these locations.
- Seating in the simulcast areas is limited and requires a ticket to enter, so plan to arrive early.

Web Viewing
- The Commencement Ceremony will be viewable live online at www.stjohns.edu
For Queens Commencement 2014 Purposes Only – as of 2/24/14
Directions, Parking and Hotels

Be sure to check your local news for road closings and commuter delays prior to leaving for the Commencement ceremonies.

Directions By Car

From Manhattan:
- Take the Queens Midtown Tunnel to the Long Island Expressway, exit at Utopia Parkway. Stay on the service road to Utopia Parkway and turn right. Follow Utopia Parkway to Union Turnpike; the campus is on the right.

From Brooklyn:
- Option one: Take the Belt Parkway (East) to the Van Wyck Expressway (678 N.), exit at Main Street/Union Turnpike. Proceed to the third traffic light and make a right onto the Grand Central Parkway service road. Go left on Utopia Parkway (at fourth traffic light) and proceed to the campus.
- Option two: Take the Jackie Robinson Parkway (East) to the Grand Central Parkway (East); exit at Utopia Parkway, and make a left on to the campus.

From the Bronx:
- Option one: Take the Throgs Neck Bridge to the Clearview Expressway. Exit at Union Turnpike. Make a right and follow to Utopia Parkway; make a left and then a right onto the campus.
- Option two: Take the Triboro Bridge to the Grand Central Parkway. Exit at Utopia Parkway. Turn left at the light and left onto the campus.

From Long Island (North):
- Option one: Take the Northern State Parkway to the Grand Central Parkway, exit at 188th Street. Turn left at the light, and make an immediate right onto the service road. Follow the service road to Utopia Parkway; bear right to campus.
- Option two: Take the Long Island Expressway and exit at Utopia Parkway. Make a left on Utopia Parkway and proceed to Union Turnpike. The campus is on the right.

From Long Island (South):
- Take the Southern State Parkway to the Cross Island Parkway. Proceed to the Grand Central Parkway (West), and exit at 188th Street. Turn left at the light, and make an immediate right onto the service road. Follow the service road to Utopia Parkway and bear right to campus.

From I-95 (North or South) and I-80 (east):
- Take I-95 or I-80 to the George Washington Bridge. Cross the bridge and take the Cross Bronx Expressway to I-295 to the Throgs Neck Bridge. Follow directions above from the Bronx (option one).

Directions By Public Transportation

I.N.D. Subway:
- Take the “E” or “F” train to Kew Gardens/Union Turnpike. Take the Q-46 bus to Utopia Parkway and Union Turnpike.

I.R.T. Subway:
- Take the “7” train to Main Street, Flushing. From there, take the Q-17 bus to Utopia Parkway and the Long Island Expressway. Transfer to the Q-30 or Q-31 bus, which you will take to 82nd Avenue and Utopia Parkway.

From Long Island:
- Take the L.I.R.R. to Jamaica Station, and catch the Q-30 to 82nd Avenue and Utopia Parkway.

Parking
- Guests are permitted to park on campus; however due to the large number of guests attending there will be a shortage of parking on campus. Please plan accordingly. See p. 14 for the Map.
- Graduates and guests are advised to carpool.
- Guests can park on our neighborhood streets. Please be sure to follow all NYC parking regulations where applicable.
- Designated drop off area is located outside Gate 1 on Utopia Parkway for those who are unable to walk long distances. Guests should be prepared to walk from Gate 1 to the Great Lawn. See p. 14 for the Map.
Hotels

Clarion Hotel LaGuardia Airport
9400 Ditmars Boulevard
East Elmhurst, NY 11369
(718) 335-1200
http://www.clarionhotel.com/hotel-east_elmhurst-new_york-NY115

Courtyard New York LaGuardia Airport
9010 Ditmars Boulevard
East Elmhurst, NY 11369
(718) 446-4800
http://www.courtyardlaguardia.com/

Crowne Plaza Hotels & Resorts
138-10 135th Avenue
Jamaica, NY 11436
(718) 530-1160
http://www.cpjfkairport.com

Dream Downtown
355 West 16th Street
New York, NY 10011
(212) 229-2559
www.DreamDowntown.com

Hilton New York JFK Airport
144-02 135th Avenue
Jamaica, NY 11436
(718) 659-0200

LaGuardia Marriott
102-05 Ditmars Boulevard
East Elmhurst, NY 11369
(718) 565-8900

LaGuardia Plaza New York
104-04 Ditmars Boulevard
East Elmhurst, NY 11369
(718) 457-6300
http://www.laguardiaplazahotel.com/

New York Palace Hotel
455 Madison Avenue
New York, NY 10022
(212) 888-7000
http://www.newyorkpalace.com/

Sheraton LaGuardia East Hotel
135-20 39th Avenue
Flushing, NY 11354
(718) 460-6666
http://www.sheratonlaguardiaeast.com/

For a list of more hotels, please visit http://www.stjohns.edu/campuses/queens-campus(directions).
## Important Contacts

### General Information

<table>
<thead>
<tr>
<th>Service</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baccalaureate Mass</td>
<td>(718) 990-6255 ~ Campus Ministry</td>
</tr>
<tr>
<td>Ceremony Photography</td>
<td>1(800) 261-2576 ~ Customer Service</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:service@gradimages.com">service@gradimages.com</a></td>
</tr>
<tr>
<td></td>
<td><a href="http://www.gradimages.com">www.gradimages.com</a></td>
</tr>
<tr>
<td>Diploma Applications</td>
<td>Office of the Registrar - <a href="http://www.stjohns.edu/office-registrar">http://www.stjohns.edu/office-registrar</a></td>
</tr>
<tr>
<td>Change of Address/Contact Information</td>
<td>(718) 990-1350 ~ Queens Campus</td>
</tr>
<tr>
<td>University Information System issues</td>
<td>(212) 962-4111 ~ Manhattan Campus</td>
</tr>
<tr>
<td>General Commencement Information</td>
<td>(718) 990-7588 ~ Office of University Events</td>
</tr>
<tr>
<td>St. John’s Central issues</td>
<td>(718) 990-5000 ~ Information Technology</td>
</tr>
<tr>
<td>Internet Browser issues</td>
<td></td>
</tr>
<tr>
<td>Web site</td>
<td><a href="http://www.stjohns.edu/commencement">www.stjohns.edu/commencement</a></td>
</tr>
</tbody>
</table>

### School/ College Deans Offices

<table>
<thead>
<tr>
<th>College/Department</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>College of Pharmacy and Health Sciences</td>
<td>(718) 990-1412</td>
</tr>
<tr>
<td>College of Professional Studies</td>
<td>(718) 990-6415</td>
</tr>
<tr>
<td>St. John’s College of Liberal Arts and Sciences</td>
<td>(718) 990-6244</td>
</tr>
<tr>
<td>The Peter J. Tobin College of Business</td>
<td>(718) 990-6417</td>
</tr>
<tr>
<td>The School of Education</td>
<td>(718) 990-1302</td>
</tr>
</tbody>
</table>

### Social Media Links

For the most up to date information, visit [www.stjohns.edu/commencement](http://www.stjohns.edu/commencement)

Follow us [@STJCommencement](https://twitter.com/STJCommencement) for Important Graduation Information

Like us [@StJohnsNow](https://www.facebook.com/StJohnsNow) for Important Graduation Information

*The information in this book is accurate as of April 11, 2014. Information is subject to change without notice.*