



Application for Admission

Graduate Division

St. John's College of Liberal Arts and Sciences
College of Pharmacy and Allied Health Professions
College of Professional Studies
The Institute for Biotechnology





St. John's College of Liberal Arts and Sciences
College of Pharmacy and Allied Health Professions
College of Professional Studies
The Institute for Biotechnology

OFFICE OF INTERNATIONAL AND GRADUATE ADMISSION

8000 Utopia Parkway
Queens, NY 11439
(718) 990-1601
gradhelp@stjohns.edu

300 Howard Avenue
Staten Island, NY 10301
(718) 390-4500

www.stjohns.edu

The University

The pursuit of knowledge, the determination to succeed and the ability to change our world for the better — these are the values that shape the varied graduate degree programs of St. John's University.

Whether you pursue a master's degree or advanced certificate, a professional diploma or doctorate, your graduate education at St. John's will shape your entire life. Equipped with their advanced degrees from St. John's, our graduates are leaders in the arts, business, education and the natural and applied sciences.

The Vincentian Community founded St. John's in 1870. Even then, the Community's members were known as strong educators with a solid ethical foundation. St. John's provided students of diverse social and economic backgrounds with the knowledge and skills to achieve success in the burgeoning, 19th-century metropolis of New York City.

Today, our Graduate Division attracts students from across the country and around the world. Their diversity and commitment give our Graduate Division a vibrant, cosmopolitan spirit. Our graduate students also benefit from conveniently scheduled evening and weekend classes; high-tech facilities including a wireless campus network and 1.7 million-volume Library; and acclaimed professors.

We invite you to complete the enclosed application for a graduate degree program in St. John's College of Liberal Arts and Sciences; the College of Pharmacy and Allied Health Professions; or the College of Professional Studies/M.P.S. in Criminal Justice Leadership. We look forward to welcoming you to our supportive scholarly community, where students build their skills as knowledgeable, career-minded professionals, ready to make a difference!

PLEASE NOTE: While the Graduate Admission Office will make every effort to notify the applicant of missing credentials, it is, ultimately, the applicant's responsibility to present a complete application.



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General Requirements for Graduate Applicants

For specific department requirements please refer to the Graduate Bulletin available online at www.stjohns.edu/graduatebulletin

- Fill out the application completely. Be sure to sign the application form.
- Enclose with the application a non-refundable application fee of \$40 made payable to St. John's University.
- Transcripts** – Arrange for official transcripts from all colleges/universities you have attended to be forwarded to the address below. If you have attended St. John's University, it is **not** necessary to include a St. John's transcript with your application.
- Statement of Professional Goals** – Provide (please use the form enclosed or a separate sheet of paper) a typewritten 300-word personal statement describing your purpose in pursuing a graduate degree. Mention any matters you deem relevant (your leadership objectives) to your ability to pursue graduate education.
- Recommendations** – Though all programs require at least two recommendations, some programs may require more. Please refer to the Graduate Bulletin for the specific number of Letters of Recommendation required. Use the enclosed recommendation forms or a separate sheet of paper.
- Graduate Assistantships/Doctoral Fellowships** – Complete the enclosed form if you are considering full-time status. GREs are required for all assistantships/fellowships.
- Mail the completed application forms, statement of professional goals, letters of recommendation, assistantship/fellowship form (if necessary) and application fee payment in the envelope provided to the following address:

St. John's University
Office of Graduate Admission
Newman Hall Room 106
8000 Utopia Parkway
Queens, NY 11439
- Deadlines** – We strongly encourage you to apply as early as possible in the admission cycle. Please refer to the Graduate Bulletin for program deadlines, or check <http://new.stjohns.edu/admission/graduate/application.sju>.
- Review** – This is a general application for St. John's College of Liberal Arts and Sciences, College of Pharmacy and Allied Health Professions and College of Professional Studies. Please review the Graduate Bulletin for departmental requirements (e.g., Dept. of Psychology, Dept. of English, etc.)
- General Admission Sessions** – We strongly encourage potential applicants to schedule a personal advisement session with our Office of Graduate Admission. In addition, each semester the office holds several open houses for potential applicants. To learn more about open houses and to set up a personal advisement session, please contact the Office of Graduate Admission at (718) 990-1601, or e-mail us at gradhelp@stjohns.edu.
- Retain copies of all admission correspondence for your records** – Applications and all credentials and other materials submitted in support thereof become the property of St. John's University and will not be returned. We ask that you include your social security number on any information submitted in connection with your application.
- GRE Examinations** – For those programs that require GREs, have official examination scores forwarded directly from Educational Testing Service (ETS) to St. John's University (code 2799). A photocopy may be submitted with your application for preliminary review. Please visit www.gre.org
- Psychology Majors** – The Department of Psychology requires additional supportive information: Submit three to five letters of recommendation; one must be from an individual who will address the applicant's research potential. Submit two papers from psychology courses; one a laboratory paper and one a term paper. Applicants for the Ph.D. program in Clinical Psy., M.S. and Psy. D. in School Psychology must also submit acceptable scores from the GREs, both general and subject.
- Pharm.D. Practitioner Option Program** – The candidate must be a graduate of an ACPE-accredited program or have a B.S. degree in Pharmacy with a license to practice pharmacy in the U.S. and have completed clinical experience equivalent to Community Externship, Hospital Externship, Inpatient Clerkship and an Elective Rotation. Candidates must also supply comprehensive curriculum vitae for evaluation. Application deadline is March 15 for fall.



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Additional Requirements for International Students

All international students must follow the requirements for graduate applicants outlined on the previous page. In addition, international students should also note the following:

- ❑ Application Deadline – All students living outside the United States who require a student visa must provide completed applications (including all supporting materials) by May 1 for the fall semester and November 1 for the spring semester. However, applicants must first adhere to any specific deadlines for their intended program of study as noted in the Graduate Bulletin at www.stjohns.edu/graduatebulletin.
- ❑ Applicants whose native language is not English and who have not attended a post-secondary institution in which English is the language of instruction must take (A) the TOEFL (Test of English as a Foreign Language) or (B) the IELTS (International English Language Testing System). For applications and information regarding TOEFL, please visit www.toefl.org. For applications and information regarding IELTS, please visit www.ielts.org.
- ❑ English as a Second Language – International applicants may be asked to take a University-sponsored English placement examination prior to the start of their academic studies at St. John's. Students requiring additional English language support are considered for the University's full-time Intensive English Program (IEP) or part-time English as a Second Language (ESL) classes. Students will be informed of this test in the decision letter.
- ❑ Foreign Academic Records – Undergraduate transcripts/marksheets for all years of study, including degree conferral (diploma), are required. All records must be original or copies of the original certified by an official of the school issuing that record. All documents in languages other than English must be accompanied by official certified English translations.
- ❑ Student Visa/Status – Students who need a Form I-20 to obtain an F-1 student visa should refer to the University packet, "How to Get Your Form I-20," which is available in the International Student and Scholar Services Office. Carefully follow the instructions and submit the following documents:
 1. Application for a Form I-20
 2. Sponsor's Affidavit(s) of Support
 3. Proof of Income and Bank Statement

Students who need a Form DS-2019 to obtain a J-1 exchange visa should contact the International Student & Scholar Services Office directly for the packet, "How to Get Your Form DS-2019" and submit the documentation noted above.

Please note: All F-1 and J-1 students are required to be full-time students.

If you need help or have questions regarding your student visa, contact the International Student and Scholar Services Office at (718) 990-6083, fax (718) 990-2070 or e-mail iss@stjohns.edu

Educational Background

If you have received fellowships, scholarships or other academic honors, please indicate and give dates:

Degree and Program For Which You Are Applying

St. John's College of Liberal Arts and Sciences

Master's Degree Programs

- Biology
- Chemistry
- Chinese Studies
- Criminology and Justice
- East Asian Studies
- English
- Government and Politics
- Government and Politics (Rome campus)
- History
- Liberal Studies
- Concentrations:
 - General Track
 - Global Development and Social Justice
 - Women's Studies
- Library Science
 - Queens
 - Oakdale
- Mathematics
- Ministerial Studies (M.Div.)
- Psychology: General Experimental
- Psychology: School Psychology
 - Queens
 - Oakdale
- Concentrations: (indicate one)
 - Bilingual Track
 - General Track

Master's Degree Programs (Continued)

- Sociology
- Spanish
- Speech Language Pathology
- Theology
- Theology – Catechetical Ministry

Post Baccalaureate Certificates

- Advanced Interdisciplinary
- Certificate in Latin American and Caribbean Studies
- Asian and African Cultural Studies
- Chinese Languages
- International Law and Diplomacy
 - Queens
 - Rome
- Public Administration

Post Master's Degree Certificates

- East Asian Cultural Studies
- Library and Information Studies

Doctoral Degree Programs

- Audiology (Au.D.)
- Biology (Ph.D.)
- Clinical Psychology (Ph.D.)
- Concentrations: (indicate one)
 - Child Track
 - General Track
- English (D.A.)
- Modern World History (D.A.)
- School Psychology (Psy.D.)
- Concentrations: (indicate one)
 - Bilingual Track
 - General Track

Dual Degree Programs

- Government and Politics/J.D.
- Government and Politics/Master of Library Science

College of Pharmacy and Allied Health Professions/Graduate Division (Queens campus only)

Master's Degree Programs*

Pharmacy Administration (M.S.)

- Concentrations: (Please indicate one)
- Regulatory Affairs/Quality Assurance
 - Pharmaceutical Marketing

Pharmaceutical Sciences (M.S.)

Concentrations: (Please indicate one)

- Pharmacology
- Pharmacotherapeutics
- Industrial Pharmacy
- Medicinal Chemistry

Toxicology TOX (M.S.)

Dual M.S./Master of Library Science Program

Doctoral Degree Programs

Ph.D. in Pharmaceutical Sciences (Ph.D.)

- Concentrations: (Please indicate one)
- Industrial Pharmacy
 - Medicinal Chemistry
 - Pharmacology
 - Toxicology

Doctor of Pharmacy (Pharm.D.)

Practitioner Option

*College of Pharmacy and Allied Health Master's candidates indicate: Thesis Non Thesis

College of Professional Studies (please check):

Master's Degree Programs

- Criminal Justice Leadership Queens Staten Island Oakdale
- Sport Management (Queens campus)
- Concentrations: (indicate one)
 - Coaching Leadership
 - International Dimensions of Sport Management

The Institute for Biotechnology (Queens campus):

- Master's Degree Program**
- Master of Science in Biological and Pharmaceutical Biotechnology

Employment History

(Please list present position first)

Employer	Position	Dates

Assistantships/Fellowships

If you wish to be considered for a Graduate Assistantship or Doctoral Fellowship, a form is provided in the application packet. GREs are required for all assistantships/fellowships.

"I, the undersigned, hereby apply for admission to St. John's University. If accepted, I agree to abide by the rules and regulations of the University, including those set forth in the University bulletins. All information contained herein is, to the best of my knowledge, true and complete. I understand that I am subject to rejection or expulsion should any statement be omitted or falsified."

Signature _____ Date _____

St. John's University abides by all applicable federal, state and local laws which prohibit discrimination on the basis of race, color, national or ethnic origin, religion, age, sex (including sexual harassment), sexual orientation, marital status, handicap or disability in admitting students to its programs or in administering its educational policies, scholarships and loan programs, athletics and other institutionally administered programs or activities generally made available to students at the University.



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Recommendation Form

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 gradhelp@stjohns.edu

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 Staten Island, NY 10301
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To the Applicant (Please print or type)

Applicant's Name _____
Last (Family) First (Given) Middle Initial

Applicant's Social Security # - -

Applicant's Address _____
Number and Street Apt. #

_____ City State Zip

E-mail _____

Home Phone (Area Code) _____ Business Phone (Area Code) _____

I hereby waive my right of access to this recommendation. _____
Signature Date

I do not waive my right of access to this recommendation. _____
Signature Date

To the Recommender

Recommender _____

Title _____

Recommender's Address _____
Number and Street Apt. #

_____ City State Zip

E-mail _____

Home Phone (Area Code) _____ Business Phone (Area Code) _____

How long have you known the applicant?
 Less than 1 year 1 – 2 years 2 – 3 years 3 – 5 years More than 5 years

What is the nature of your relationship with the applicant?

Please rate the applicant on the following scales.

Applicant Rating

	Below Average (Low 50%)	Satisfactory (Top 50%)	Good (Top 25%)	Excellent (Top 10%)	Exceptional (Top 2%)	Not Applicable
Integrity	_____	_____	_____	_____	_____	_____
Academic Ability	_____	_____	_____	_____	_____	_____
Judgment, Maturity	_____	_____	_____	_____	_____	_____
Initiative, Motivation	_____	_____	_____	_____	_____	_____
Thoroughness, Perseverance	_____	_____	_____	_____	_____	_____
Communications: Oral skills	_____	_____	_____	_____	_____	_____
Communications: Written skills	_____	_____	_____	_____	_____	_____

Overall Evaluation

What is your overall evaluation of this applicant? (Please check appropriate designation.)

Below Average (Low 50%)
 Satisfactory (Top 50%)
 Good (Top 25%)
 Excellent (Top 10%)
 Exceptional (Top 2%)

Please type or write your recommendation on this page or on a separate sheet.

Please give your candid evaluation of this applicant. Please include your observations bearing upon character, academic ability and potential for success in graduate studies, research and problem-solving.

Signature

Recommender's Signature

Date

Instructions for Returning Recommendation

Please place this recommendation in an envelope, seal and sign across the seal. Return it to the applicant as soon as possible. The applicant will submit the sealed envelope containing your recommendation as part of the admission application. Thank you for your assistance.



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To the Applicant (Please print or type)

Applicant's Name _____
Last (Family) First (Given) Middle Initial

Applicant's Social Security # - -

Applicant's Address _____
Number and Street Apt. #

_____ City State Zip

E-mail _____

Home Phone (Area Code) _____ Business Phone (Area Code) _____

I hereby waive my right of access to this recommendation. _____
Signature Date

I do not waive my right of access to this recommendation. _____
Signature Date

To the Recommender

Recommender _____

Title _____

Recommender's Address _____
Number and Street Apt. #

_____ City State Zip

E-mail _____

Home Phone (Area Code) _____ Business Phone (Area Code) _____

How long have you known the applicant?
 Less than 1 year 1 – 2 years 2 – 3 years 3 – 5 years More than 5 years

What is the nature of your relationship with the applicant?

Please rate the applicant on the following scales.

	Below Average (Low 50%)	Satisfactory (Top 50%)	Good (Top 25%)	Excellent (Top 10%)	Exceptional (Top 2%)	Not Applicable
Integrity	_____	_____	_____	_____	_____	_____
Academic Ability	_____	_____	_____	_____	_____	_____
Judgment, Maturity	_____	_____	_____	_____	_____	_____
Initiative, Motivation	_____	_____	_____	_____	_____	_____
Thoroughness, Perseverance	_____	_____	_____	_____	_____	_____
Communications: Oral skills	_____	_____	_____	_____	_____	_____
Communications: Written skills	_____	_____	_____	_____	_____	_____

Applicant Rating

Overall Evaluation

What is your overall evaluation of this applicant? (Please check appropriate designation.)

Below Average (Low 50%)
 Satisfactory (Top 50%)
 Good (Top 25%)
 Excellent (Top 10%)
 Exceptional (Top 2%)

Please type or write your recommendation on this page or on a separate sheet.

Please give your candid evaluation of this applicant. Please include your observations bearing upon character, academic ability and potential for success in graduate studies, research and problem-solving.

Signature

Recommender's Signature

Date

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Application for Assistantship/Fellowship

This form must be submitted with an application for admission for assistantship/fellowship consideration.

Please Note: To be eligible for assistantships/fellowships you must pursue full-time graduate study.

GREs are required for all assistantships/fellowships.

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Type of Assistance

Graduate Assistantship Doctoral Fellowship

Proposed Major

_____ Department _____

Applying for

Fall Spring Summer _____ Year

Personal Information

(Please print or type)

This portion of the form must be completed.

Name _____
Last (Family) First (Given) Middle Initial

Applicant's Social Security # - -

Present Address _____
Number and Street Apt. #

City _____ State _____ Zip _____ Country _____

E-mail (required) _____

Home Phone () _____ Business Phone () _____
Area Code Area Code

Fax () _____
Area Code

Citizenship: U.S. Citizen
 Non-Citizen
 U.S. Permanent Resident, Alien Registration # _____
 Visa Type/Non-Immigrant Status _____
 Year and Month Entered the U.S. _____
 Country of Citizenship _____

Important note for international students:
 U.S. Law requires that you must hold F-1 or J-1 status in order to be eligible for Assistantship/Fellowship at St. John's University.

Name and location of College/University from which you graduated:

Name _____

Location _____ Date of Graduation _____

Colleges Attended:

Name	Dates of Attendance	Major	Major GPA	Cum GPA	Degree Received

Background Information

Please arrange for official GRE exam results to be sent to the Office of Graduate Admission from the Educational Testing Service (ETS).

Date of Exam(s) _____

Have you been awarded an assistantship/fellowship previously? _____

When? _____ Where? _____ Type _____

List any other financial or scholarship assistance received _____

Please Note: Graduate Assistants and Doctoral Fellows, by the terms of their contract with the University, are prohibited from any other employment.

Background Information

Extracurricular activities: _____

In what department do you propose to conduct your graduate work? _____

Please list any foreign language in which you are fluent. _____

Please include any other information that might be useful in assessing your application. _____

Please rank your level of competence with computers/technology.

- Excellent Very Good Good Fair Poor

List all programs with which you are familiar. _____

Please describe any previous research experience.

Experience	Location	Date
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature

Applicant's Name (Please print or type) _____

Signature _____ Date _____

St. John's University abides by all applicable federal, state and local laws which prohibit discrimination on the basis of race, color, national or ethnic origin, religion, age, sex (including sexual harassment), sexual orientation, marital status, handicap or disability in admitting students to its programs or in administering its educational policies, scholarships and loan programs, athletics and other institutionally administered programs or activities generally made available to students at the University.

Please do not write below

Chair's Recommendation

Date _____ Chair's Signature _____



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Statement of Professional Goals

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Applying for

Fall
 Spring
 Summer
 _____ Year
 Full Time
 Part Time

Proposed Major

Personal Information
 (Please print or type)

Name _____
Last (Family)
 First (Given)
 Middle Initial

Applicant's Social Security #
 - -

Purpose /Direction

The Statement of Professional Goals provides you with an opportunity to discuss the talents, experiences and goals that qualify you for acceptance for graduate study at St. John's University. In preparing your statement, please realize that the Graduate Admission Committee is seeking evidence of your qualifications and aptitude, as well as your ability to communicate clearly and professionally. You should incorporate the following in your statement:

- **Your reason for pursuing graduate study at St. John's University**
- **Your personal background**
- **Your academic background**
- **Your work experience**
- **Your future plans**
- **Other information that may be of special interest and importance to the Graduate Admission Committee**

Instructions

The Statement of Professional Goals should be a double-spaced and typewritten 300-word personal statement describing your purpose in pursuing a graduate degree. You may use the reverse side of this form or attach a separate sheet. Please be sure to sign and date the bottom of your statement.

**Statement of
Professional Goals
should be typewritten
and double-spaced
on this page or on a
separate sheet.**

Signature

Applicant's name (please print or type)

Signature

Date



St. John's University is Catholic, Vincentian, and Metropolitan.

As a university, we commit ourselves to academic excellence and the pursuit of wisdom which flows from free inquiry, religious values and human experience. We strive to preserve and enhance an atmosphere in which scholarly research, imaginative methodology, global awareness, and an enthusiastic quest for truth serve as the basis of a vital teaching-learning process and the development of lifelong learning. Our core curriculum in the liberal arts and sciences aims to enrich lives as well as professions and serves to unify the undergraduate experience. Graduate and professional schools express our commitment to research, rigorous standards, and innovative application of knowledge. We aim not only to be excellent professionals with an ability to analyze and articulate clearly what is, but also to develop the ethical and aesthetic values to imagine and help realize what might be.

St. John's is a Catholic university, founded in 1870 in response to an invitation of the first Bishop of Brooklyn, John Loughlin, to provide the youth of the city with an intellectual and moral education. We embrace the Judeo-Christian ideals of respect for the rights and dignity of every person and each individual's responsibility for the world in which we live. We commit ourselves to create a climate patterned on the life and teaching of Jesus Christ as embodied in the traditions and practices of the Roman Catholic Church. Our community, which comprises members of many faiths, strives for an openness which is "wholly directed to all that is true, all that deserves respect, all that is honest, pure, admirable, decent, virtuous, or worthy of praise" (Philippians 4:8). Thus, the university is a place where the church reflects upon itself and the world as it engages in dialogue with other religious traditions.

St. John's is a Vincentian university, inspired by St. Vincent de Paul's compassion and zeal for service. We strive to provide excellent education for all people, especially those lacking economic, physical, or social advantages. Community service programs combine with reflective learning to enlarge the classroom experience. Wherever possible, we devote our intellectual and physical resources to search out the causes of poverty and social injustice and to encourage solutions which are adaptable, effective, and concrete. In the Vincentian tradition, we seek to foster a worldview and to further efforts toward global harmony and development, by creating an atmosphere in which all may imbibe and embody the spirit of compassionate concern for others so characteristic of Vincent.

St. John's is a metropolitan university. We benefit from the cultural diversity, the intellectual and artistic resources, and the unique professional educational opportunities offered by New York City, Rome and other international cities. With this richness comes responsibility. We encourage these metropolitan communities to use our resources to serve their needs. On the local, state, national, and international levels, our alumni serve as effective leaders and responsible citizens. We pledge to foster those qualities required for anticipating and responding to the educational, ethical, cultural, social, professional, and religious needs of dynamic cities in a dynamic world.

*Mission Statement of St. John's University, New York
Approved by the Board of Trustees, March 15, 1999*





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College of Pharmacy and Allied
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