



SCHOOL OF LAW

EMPLOYMENT OPPORTUNITY FORM

<input type="checkbox"/> ALUMNI POSTING <input type="checkbox"/> STUDENT POSTING <input type="checkbox"/> Blind Posting
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Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City) (State) (Zip)

Office Telephone: \_\_\_\_\_ Office Fax: \_\_\_\_\_

Organization Web Site: \_\_\_\_\_

Size and Type of Practice: \_\_\_\_\_

Contact Prefix: \_\_\_\_\_ Contact Name: \_\_\_\_\_ SJU Alumnus: \_\_\_\_\_

Contact Title: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Fax: \_\_\_\_\_

Position Type:  Graduate/Alumni  Full-Time  Part-Time (Semester)  Part-Time Semester/Full-Time Summer  
 Summer  Full-Time Summer/Part-Time Semester  Post-Graduate  Fellowship  Judicial Clerkship

Student Class Year: \_\_\_ Class of 2011 Evening (1LE) \_\_\_ Class of 2010 Day (1L) \_\_\_ Class of 2010 Evening (2LE)  
\_\_\_ Class of 2009 Day (2L) \_\_\_ Class of 2009 Evening (3LE) \_\_\_ Class of 2008 Day (3L) \_\_\_ Class of 2008 Evening (4LE)

Alumni Bar Admission:  Required  Awaiting  Not Required State(s): \_\_\_\_\_

Job Title: \_\_\_\_\_ Deadline Date: \_\_\_\_\_

Means of Application:  E-mail  Fax  Mail  Telephone  OCS Resume Collection  
 Employer Requests No Telephone Calls

Documents Requested (in addition to resume):  Cover Letter  Writing Sample  Transcript  
 Other \_\_\_\_\_

Job Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Qualifications/Hiring Criteria: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Salary:** \_\_\_\_\_ **Benefits:** \_\_\_\_\_  **Unpaid**