

**ST. JOHN'S UNIVERSITY SCHOOL OF LAW  
FALL 2006 ON-CAMPUS INTERVIEW REQUEST FORM**

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**EMPLOYER INFORMATION**

**Employer:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(Street Address) (City, State) (Zip)

**Web Site:** \_\_\_\_\_ **Hiring Attorney:** \_\_\_\_\_

**Primary Contact:** \_\_\_\_\_ **Contact Title:** \_\_\_\_\_

**Contact Telephone:** ( ) \_\_\_\_\_ **Fax:** ( ) \_\_\_\_\_

**Contact E-mail:** \_\_\_\_\_

**Mailing Address (if different from above):** \_\_\_\_\_

\_\_\_\_\_  
(Street Address) (City, State) (Zip)

**For which office(s) are you registering? (please list city, state):** \_\_\_\_\_

**Number of days you wish to participate:** \_\_\_\_\_ **Number of schedules requested:** \_\_\_\_\_

**Please indicate length of interviews:**     20 minutes     30 minutes     Other \_\_\_\_\_

**Number of Interviewers per room:** \_\_\_\_\_ **Schedule Start Time:** \_\_\_\_\_

**Schedule End Time:** \_\_\_\_\_

**Interviewer(s) will work:**     Alone     In teams

**Names of Interviewer(s):** \_\_\_\_\_ **Class Year (if alumnus):** \_\_\_\_\_

**Weekdays when interviews will NOT be held:**

Mon., Sept. 4<sup>th</sup>  
Mon., Oct., 2<sup>nd</sup>  
Fri., Oct., 6<sup>th</sup>

Mon., Oct., 9<sup>th</sup>  
Fri., Oct., 13<sup>th</sup>

(INTERVIEWS ARE NOT HELD ON WEEKENDS)

**Please indicate interview dates requested:**

1<sup>st</sup> Choice: \_\_\_\_\_ 2<sup>nd</sup> Choice: \_\_\_\_\_ 3<sup>rd</sup> Choice: \_\_\_\_\_

**PLEASE NOTE: Early Interview Week (August 14 thru 18) will be held at the Manhattan Campus.**

## HIRING INFORMATION

### Which class years do you wish to interview?

- 2L & 3LE (Class of 2008)       3L & 4LE (Class of 2007)       LLM (Bankruptcy)

### Class

**Rank:** \_\_\_\_\_%    Required    Preferred      **G.P.A.:** \_\_\_\_\_    Required    Preferred

**Law Review:**    Required    Preferred      **Law Journal:**    Required    Preferred

**Moot Court:**    Required    Preferred      **Mock Trial:**    Required    Preferred

**Technical Background:**    Required    Preferred

**Foreign Language:**    Required    Preferred \_\_\_\_\_  
(please specify)

**Undergraduate Degree:**    Required    Preferred

- |   |   |
|---|---|
| <input type="checkbox"/> Engineering/Mathematics/Technology | <input type="checkbox"/> Social Studies/Sociology/Education |
| <input type="checkbox"/> Science/Natural Science            | <input type="checkbox"/> Arts/Fine Arts                     |
| <input type="checkbox"/> Business/Accounting/Marketing      | <input type="checkbox"/> Other Liberal Arts                 |
| <input type="checkbox"/> Communication/Journalism/English   | <input type="checkbox"/> Law/Pre Law                        |
| <input type="checkbox"/> Foreign Language                   |   |

**Students should provide:**    Cover Letter    Resume    Transcript

### Please indicate materials to be brought to interview:

- Writing Sample    Reference List    Application    Other \_\_\_\_\_

### Unless otherwise requested, an express mail service will be used at your expense- Please indicate Express Mail Service Provider:

- FedEx    UPS    Airborne Express    Certified Mail

**Account number for express mail service:** \_\_\_\_\_

**Preferred Arrangement:** \_\_\_\_\_

### Please return form to:

Helena Rojas, Recruitment Coordinator  
Office of Career Services, Belson Hall RM 3-27  
St. John's University School of Law  
8000 Utopia Parkway  
Jamaica, NY 11439  
Tel: (718) 990-1390   Fax: (718) 990-1918

**\*If you wish to post a position with our office, for students or alumni, please contact the Office of Career Services at (718) 990-6614.**