



December Fire Safety Bulletin – Holiday Decorating Safety Tips

In order to ensure a safe and enjoyable Holiday season, all members of the University community must adhere to the following Decorations Policy:

- Natural Christmas trees, wreaths and branches are **NOT PERMITTED** in any campus building.
- All decorations and artificial Christmas trees must be **FIRE RETARDENT** or treated with a fire retardant chemical. They should be labeled accordingly.
- Christmas trees and any other holiday decorations should **NOT** be placed in any exit passageway.
- Real candles that can be lit are **NOT** allowed for any indoor ceremonies.
- Artificial trees may be decorated with electric lights. However, only U.L. (Underwriters Laboratory) listed miniature lights in perfect working condition may be used. Metallic trees should **NOT** be decorated with any electrical decorations or lights.
- All electrical lights must be turned **OFF** when you leave the area.

Please refer your questions or comments to:

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