

ENTERTAINMENT TONIGHT / THE INSIDER

**Paramount Building
1633 Broadway, 11th floor
New York, NY 10019**

Television

"Entertainment Tonight" and "The Insider", the two top rated entertainment news shows , seek bright, enthusiastic people to assist in the New York Bureau. This is an opportunity to learn about the business of tv production.

Intern duties include:

- *assisting producers in the administrative office
 - *assisting in tv studio and field/on-location shoots.
 - *attend shoots
 - *assist with talent logistics
 - *maintain tape library
 - *interface directly with directors, producers and production management
- plus general administrative support such as errands and general clerical work as necessary

To apply, mail or email your resume and cover letter to:

**David Batista, Production Assistant
ET/The Insider
Paramount Building
1633 Broadway, 11th floor
New York, NY 10019**

Email: david_batista@paramount.com

Mr. Batista is a CAS graduate.